



MID YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT 2023/2024



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MID YEAR BUDGET AND PERFORMANCE ASSESSEMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2023

1. Purpose

The mid-year report is a management tool to assess the Municipality's performance and financial position against the approved budget by analyzing trends and patterns for the first six months of the financial year, with the view of giving effect to the Mayor and Council's oversight role and to recommend whether there is a need for an adjustment budget as envisaged by the Municipal Finance Management Act.

2. Legislative Background

In terms of Section 72(1)(a) of the Municipal Finance Management Act No. 56 of 2003 (MFMA) the Accounting Officer must, by the 25th of January of each year, assess the performance of the municipality during the first half of the financial year and a report on such assessment must then be submitted to the Mayor, Provincial Treasury and National Treasury in terms of Section 72(1)(b) of the Act. Once the Mayor has considered the report in terms of Section 54(1) of the MFMA, he must table the report with recommendations to Council by 31 January of each year.

3. Background

The 2023/2024 original budget was tabled to Council in May 2023 and was submitted to both National and Provincial Treasuries and was evaluated as funded. This is an indication of the municipality's efforts and commitment to comply with MFMA Circular 74 and 89 which highlight the importance of municipalities tabling funded budgets.

Following the 2023/24 Medium-Term Budget Policy Statement tabled by the minister of Finance on 01 November, the Division of Revenue Amendment Bill detailing the changes to grant allocations was published. The budget estimates for the 2023/24 Medium Term Revenue and Expenditure Framework were then revised to align with the 2023/24 Division of Revenue Amendment Bill.

The mid-year assessment has prepared by the Budget and Treasury Office in line with Section 72(1)(a) of the Local Government Municipal Finance Management Act No. 56 of 2003 (MFMA), to assess the budget performance as an indicator for potential budget adjustments.



4. Budget Performance Analysis

4.1 Executive Summary

Summary of Fina	ncial Performance
Actual Revenue to Budgeted Revenue	61
Actual OPEX to budgeted OPEX	44
Actual CAPEX to budgeted CAPEX	65
Employee related cost exp to total OPEX	32
% Conditional Grant Utilisation	69
Cash Coverage Ratio	5.8
Debt Service to Revenue Ratio	1
% Debt to Revenue Ratio	11.6
Creditors Age Analysis	R 470 thousand or 1.7% of invoices outside 30 days
Debt Collection Rate YTD	56
Debt Collection Rate Overall	43
Current ratio	2.27:1

Table 1: Summary of Financial Performance

The operating revenue raised as at 31 December 2023 was **R 855.8 million** against the budget of **R 1.406 billion** for the year. This reflects a revenue rate of **61%** against the budget (54% for the same period in the prior year).

With the aid of expenditure controls, the operational expenditure was at **R 483.9 million** for the same period in the prior year) is at **44%** of the budget (41% for the same period in the prior year).

The implementation of the capital programme is **65%** which is well above the desired target of 50% and above the performance of 63% for the same period in the prior year.

Grant utilisation is at **70%** of grant allocations received as at 31 December 2023. The operating grant utilisation is at **39%** (20% in the same period in the prior year) and the capital grant utilisation was **75%** (73% in the same period in the prior year).

The cash coverage ratio is 5.8 which indicates that the municipality as at 31 December 2023 has enough cash to run its operations for 173.97 days based on a 30-day calendar month (138.21 days in the same period in the prior year). The norm as set out in the uniform financial ratios and norms circular 71 is 1 to 3 months (30 – 90 days). The Municipality will continue to monitor and reduce unnecessary expenditure, control, and reduce fixed costs and implement strategies to improve on revenue collection to enhance liquidity, settle creditors and provide services in a sustainable manner.

The collection ratio of the month of December 2023 is at 56% (41% in the same period in the prior year) based on revenue raised and customer receipts in the six-month period. The overall collection rate is taking into account the outstanding debtors' balance at the beginning of the financial year is **43%**.

The current ratio at mid-year is 2.27:1 which is within the National Treasury norm of 1.5-2:1. This is mainly attributable to the high cash and cash equivalents balance following the receipt of the second tranche of the Equitable Share in December 2023.



4.2 Operating Budget Performance

Summary financial performance report **SF1** for the period ending 31 December 2023 shown in Annexure A, Table C4, is prepared on a similar basis to the prescribed budget format, detailing revenue by source type and expenditure by input type. The summary report indicates the following.

DC22 uMgungundlovu - Table C1 Monthly Budget Statement Summary - M06 December

	2022/23				Budget Year 2	2023/24			
Description	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
	Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands								%	
Financial Performance									
Property rates	-	-	-	-	-	-	-		-
Service charges	447,235	623,387	623,387	43,799	249,765	311,694	(61,929)	-20%	623,387
Inv estment rev enue	16,249	-	-	-	-	-	-		-
Transfers and subsidies - Operational	16,249	7,000	7,000	2,448	18,541	3,500	15,041	430%	7,000
Other own revenue	753,925	775,416	775,415	247,524	587,461	387,707	199,753	52%	-
Total Revenue (excluding capital transfers and	1,233,659	1,405,804	1,405,802	293,771	855,766	702,901	152,865	22%	1,405,804
contributions)									
Employ ee costs	276,766	317,206	317,770	18,394	146,379	158,885	(12,506)		317,206
Remuneration of Councillors	15,399	15,586	15,586	1,322	8,582	7,793	789		15,586
Depreciation and amortisation	66,176	56,393	56,393	4,494	26,839	28,197	(1,358)		56,393
Interest	18,250	17,404	17,404	1,449	8,660	8,702	(42)		17,404
Inventory consumed and bulk purchases	191,754	310,426	269,107	18,327	83,047	13,951	69,097		310,426
Transfers and subsidies	9,550	11,500	12,000	5,750	11,467	6,000	5,467	91%	11,500
Other expenditure	495,637	402,682	403,470	26,355	198,972	203,022	(4,050)	-2%	402,682
Total Expenditure	1,073,532	1,131,196	1,091,730	76,090	483,946	426,549	57,398	13%	1,131,196
Surplus/(Deficit)	160,127	274,607	314,072	217,681	371,820	276,352	95,467	35%	274,607
Transfers and subsidies - capital (monetary	312,140	197,369	189,032	31,679	122,423	94,516	###	30%	197,369
Transfers and subsidies - capital (in-kind)	369	-	-	523	523	_	523	#DIV/0!	-
Surplus/(Deficit) after capital transfers &	472,636	471,977	503,104	249,883	494,766	370,868	123,898	33%	471,977
contributions									
Share of surplus/ (deficit) of associate	-	-	-	-	-	_	_		_
Surplus/ (Deficit) for the year	472,636	471,977	503,104	249,883	494,766	370,868	123,898	33%	471,977

Table 2: Budget Statement Summary

The operating revenue raised as at 31 December 2023 is **R 855.8 million** against the adjusted budget of **R 1.406 billion** for the year. This reflects a revenue rate of **61%** against the adjusted budget.

As at 31 December 2023, the operating expenditure was **R 483.9 million** against the budget of **R 1.092 billion**. This reflects expenditure of **44%** against the adjusted budget.

The resulting operating surplus for the period was **R 371.8 million** and the surplus after capital transfers and contributions is **R 494.8 million**.



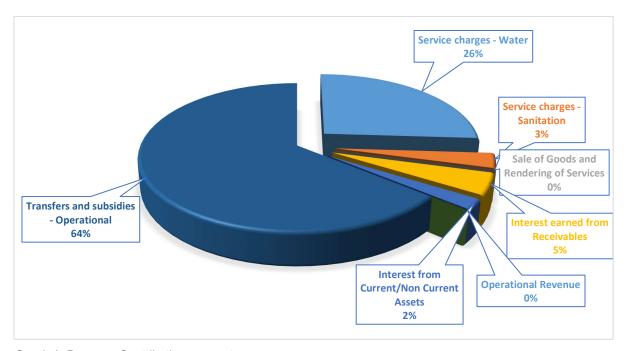
4.2.1 Operating Revenue Framework

Description	Budget Yea	ar 2023/24	Actuals Quarter 1			Actuals Quarter 2			
	Original Budget	Adjusted Budget	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Total YTD
Revenue	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	
Service charges - Water	548,868	548,868	37,674	37,365	33,224	43,281	31,805	38,999	222,348
Service charges - Waste Water	74,520	74,520	4,883	4,300	4,633	4,467	4,332	4,800	27,415
Sale of Goods and Rendering of Services	-	-	13	4	1	5	8	15	46
Interest earned from Receivables	34,530	34,530	6,783	6,398	6,353	6,719	6,538	6,842	39,633
Interest from Current/Non Current Assets	7,000	7,000	1,948	4,504	3,648	3,135	2,858	2,448	18,541
Operational Revenue	-		-	-	-	21	-	-	21
Transfers and subsidies - Operational	740,886	740,884	299,455	1,306	972	392	4,970	240,667	547,762
Total Revenue (excluding capital transfers and contributions)	1,405,804	1,405,802	350,756	53,877	48,831	58,020	50,511	293,771	855,766

Table 3: Revenue performance for the 6 months ended 31 December 2023

Section 18 of the Municipal Finance Management Act, which deals with the funding of expenditures, requires that the annual budget be prepared based on realistically anticipated revenues as published on Division of Revenue Act and historical information; cash-back funds from prior year surpluses (if not committed); and borrowed funds (limited to capital).

The operating revenue raised as at 31 December 2023 is **R 855.8 million** against the adjusted budget of **R 1.406 billion**, resulting in a year-to-date (YTD) revenue rate of **61%**.



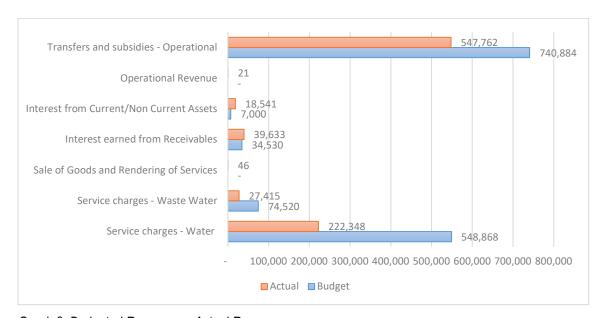
Graph 1: Revenue Contributions per category



The illustrations above indicate that the municipality is grant reliant. Grant revenue contributes **64%** of the total operating revenue. Own revenue made up of service charges (water and sanitation); interest from debtors; interest from investments and other charges constitutes **36%** of the operating revenue.

To grow its revenue base, the municipality should continue implementing strategies such as, inter alia:

- Ensuring that the debtors' database is well maintained to ensure credibility;
- Ensuring that the indigent drive continues to gain momentum;
- Ensuring the meters are read on a regular basis as to achieve accurate and complete billing;
- Perform meter audits to confirm that meters are allocated to the correct properties and to identify any faulty and/or dysfunctional meters.



Graph 2: Budgeted Revenue vs Actual Revenue

The operating revenue performance detail is as follows:

- Service charges were generated at R249.8 million which contributed 29% to the total operating revenue generated. The service charges for water are at 41% of the budget estimate which is 9% below target; and the service charges for sanitation are at 37% of the budget estimate which is 13% below target. These items will be scrutinised in detail for a possible downward revision in the adjustment budget. The free basic services component will also be recalculated for a possible upward revision using the latest verified Indigent Register.
- Sale of goods and services at R 45 056, which contributed 0.01% to the total operating revenue generated, relate to licencing income billed by the Environmental Health division within Community Services. This item was not included in the original budget and will be incorporated during the adjustment budget.



- Interest on outstanding debtors was a total of R 39.6 million, resulting in an over-performance at 115% of the budget estimate. Although the municipality has made considerable progress in the data cleansing exercise and is progressively reaping the benefits of making use of debt collectors, timeous collection of long outstanding amounts remains a challenge for the municipality. This item contributed 5% to the total operating revenue generated and will be analysed in detail for an upward revision.
- Interest earned on investment and positive bank balances was at a total of R 18.5 million, resulting
 in an over-performance at 265% of the budget estimate. This item contributed 2% to the total
 operating revenue generated and will be analysed in detail for an upward revision.
- Operational revenue relates to an insurance refund and was at R 20 867. This item contributed 0.002% to the total operating revenue generated was not included in the original budget. It will therefore be incorporated during the adjustment budget.
- Transfers and subsidies were a total of R 547.8 million (74% of the budget estimate). This is due to the receipt of the first and second tranche of the Equitable Share and Fuel Replacement Levy with the balance attributable to the conditions of grants being met. This item contributed 64% to the total operating revenue generated and is in line with the gazetted allocations and National Treasury payment schedules. It will only require adjustments should the allocations be revised by National Treasury and/or Provincial Departments.

4.2.2 Operating Expenditure Framework

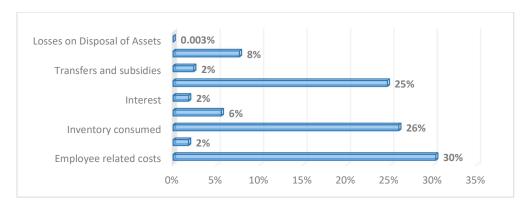
Description	Budget Ye	ar 2023/24	Act	Actuals Quarter 1			Actuals Quarter 2		
	Original Budget	Adjusted Budget	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Total YTD
Expenditure By Type	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Employee related costs	317,205	317,770	22,329	23,055	23,249	23,342	36,010	18,394	146,379
Remuneration of councillors	15,586	15,586	1,245	1,210	1,258	2,269	1,278	1,322	8,582
Inventory consumed	269,936	269,107	258	1,025	30,291	16,982	16,165	18,327	83,048
Debt impairment	137,943	137,943	-	-	-	-	-	-	-
Depreciation and amortisation	56,393	56,393	4,233	4,460	4,333	4,345	4,975	4,494	26,840
Interest	17,404	17,404	1,509	1,451	1,402	1,448	1,401	1,448	8,659
Contracted services	183,944	184,450	11,924	21,733	30,359	28,277	20,484	6,563	119,340
Transfers and subsidies	11,500	12,000	5,717	-	-	-	-	5,750	11,467
Operational costs	80,795	81,077	5,208	4,868	3,656	5,636	6,914	10,668	36,950
Losses on Disposal of Assets	-	-	-	-	-	15	-	-	15
Other Losses	-	-	-	-	16,129	8,800	8,614	9,124	42,667
Total Expenditure	1,090,706	1,091,730	52,423	57,802	110,677	91,114	95,841	76,090	483,947

Table 4: Revenue performance for the 6 months ended 31 December 2023

With the aid of expenditure controls and monitoring, as at 31 December 2023, the operating expenditure was **R 483.9 million** against the budget of **R 1.092 billion**, reflecting **44%** of budget estimate.

The top three cost drivers of the total quarterly expenditure were employee related costs at 30%, contracted services at 26% and inventory consumed at 25%.





Graph 3: Contributions to total expenditure per category as at 31 December 2023

The top three cost drivers of the total YTD operating expenditure were employee related costs at **30%**, inventory consumed at **26%** and contracted services at **25%**

Employee related costs (R 146.4 million) are the highest cost driver, constituting 30% of the operating budget; and 32% including councillors' remuneration (R 8.6 million).

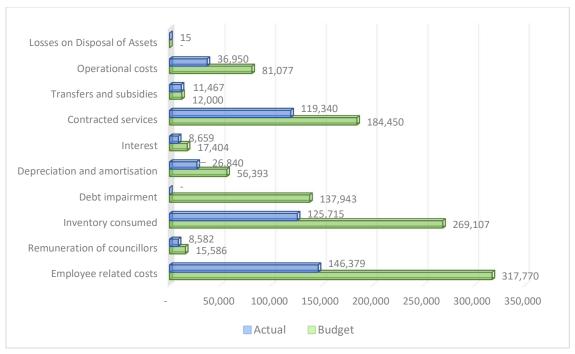
Although the expenditure allocation is within the treasury norm which is below 40%, salary related budget allocation is regarded as high, and the municipality has implemented cost-cutting strategies on this item.

- Inventory consumed constitutes 26% of the total operating budget. at R 125.7 million where -
 - 1. R 122.3 million relates to water inventory;
 - 2. R 1.3 million relates to disaster materials;
 - 3. R 1 million relates to spare parts;
 - 4. R 1 million relates to SMME support
 - 5. R0.3 million relates to consumables.

The Sanitation Programme (VIP) toilets is progressing with YTD spend at **R 4.6 million** (excluding VAT), reflecting **34%** of the approved budget estimate.

- Contracted services make up to 25% of the total operating budget at R 119.3 million. The following
 are the three (3) contracts which focused on basic service delivery:
 - 1. R 49.7 million (42%) for sewerage services;
 - R 31.3 million (26%) for water-tanker services;
 - 3. R 11.9 million (10%) for repairs and maintenance of municipal assets.





Graph 4: Budgeted vs Actual Expenditure as at 31 December 2023

Given that it is month six of the financial year we would anticipate at least 50% expenditure incurrence not substantially exceeding an average of 50, however, due to the pattern of spending varying based on municipal activities, the expenditure incurrence will be in line with such activities.

The operating expenditure analysis against budget estimates is detailed below:

Employee Related Costs and Councillors' Allowances

Section 66 of the MFMA requires that the accounting officer of a municipality must report to Council in a prescribed format all expenditure incurred by the municipality on staff salaries, wages and benefits in a manner that discloses expenditure per type such as salaries, contributions for pensions, etc.

The total salaries budget for Councillors amounts to **R 15.6 million** while salaries budget for staff amounts to **R 317.2 million** resulting in a total salaries budget to **R 332.8 million**. This represents **30.5%** of the total operational budget which is within the norm of 25% - 40% in terms of National Treasury circular 71 of 2014.

In terms of Generally Recognised Accounting Practise (GRAP25), the municipality has to make a provision for employee benefits, which represents a future financial obligation to the Municipality on current and post-employment medical benefits for retired and active employees eligible for early retirement, *ex-gratia* pension liability for a retrenched Technical Director, and a provision for long service awards for all staff members meeting the requirements of clause 7 of the Local Government Bargaining Council collective agreement signed in August 2018.



The actual staff salaries cost incurred, including Senior Managers, as at 31 December 2023 is spent at 46% which amounts to R 146.4 million while the actual salaries cost for Councillors is spent at 55% which amounts to R 8.6 million bringing the total salaries costs incurred to date at R 154.9 million. This represents 46% of the total salaries budget and 32% of the total operating expenditure to date, which is within the norm of 25-40% as set by National Treasury circular 71.1. This ratio has flattened from the previous months as illustrated below and will continue in this trend as other categories of expenditure are incurred.

July	Aug	Sept	Oct	Nov	Dec
45%	43%	33%	31%	30%	32%

Although the budget for Councillors' salaries is based on a reasonable estimate, it is not always easy to have an exact figure for budget purposes. This is due to changes in the municipal grades and remuneration adjustments of the local Municipalities thereby affecting the salaries of the Councillors representing their local Municipalities within the district. Furthermore, the number of meetings held during the fiscal year varies to the number of meetings predicted at the time of the budget process.

The salaries and benefits paid to councillors in the month of December 2023 are based on the August 2023 promulgation which was effective for payment from July 2022.

In September 2023, the Council resolved to adopt for implementation the approval granted by the Department of Cooperative Governance and Traditional Affairs the increments in Councillors' Remuneration at 100% in line with the Government Gazette 49142: Determination of Upper Limits of Salaries, Allowances and Benefits of Different Members of Municipal Council effective 1 July 2022.

Employee related costs will be scrutinised in terms of current capacity constraints within the organisation to ensure that inefficiencies are circumvented. Should any adjustments be required, these will be incorporated into the adjustment budget.

Councillors' Remuneration is recommended for an upward adjustment to incorporate such increase as well as consider the increase that may be approved effective 1 July 2023.

Depreciation and Impairment

The depreciation cost is within the budget estimate at **48%**. No adjustments are foreseen in this item.

Finance Costs

The finance costs are in line with the budget estimate at **50%**. No adjustments are foreseen in this item.

Inventory Consumed

This cost is within the budget estimate at 47% including the estimated water losses. No adjustments are foreseen in this item; however, a thorough analysis of consumption patterns will be conducted in the attempt to ensure that there is no over-expenditure at year-end.



Contracted Services

The contracted services cost is above the budget estimate at **65%**. This item will be scrutinised in detail and savings will be re-allocated to items that indicate that additional funds are required. An upward adjustment is likely to be required for this item given the current percentage spend.

Transfers and Subsidies

The allocation to the municipal entity has been transferred at **95**% of the adjusted budget. No adjustments are foreseen for this item.

Other Expenditure

These costs which include operating leases and other municipal running costs are within the budget estimate at **46%**. This item will be scrutinised in detail and savings will be re-allocated to items that indicate that additional funds are required.

The under-performance of service charges and interest earned on long outstanding debtors prompts the consideration of the revision of the expenditure items to ensure that the budget remains funded.

Furthermore, the expenditure is to be carefully monitored and controlled to ensure improved profitability and the avoid the incurrence of unauthorised expenditure.

The expenditure allocations will be reviewed and proposed revisions to the budget votes will be recommended to Council during the adjustment budget process.

4.3 Capital Expenditure

The total adjusted capital budget for the 2023/2024 financial year is **R 176.8 million** (excluding VAT). This includes the allocations from the Municipal Infrastructure Grant (MIG) of **R 85.5 million**; the Water Services Infrastructure Grant (WSIG) of **R 78.8 million**; and assets funded by internally generated funds of **R 12.4 million**.

Month	MIG WSIG		Internal Funding	Total
July	14,241,316	3,472,980	1,569,424	19,283,720
August	10,945,002	5,809,576	1,142,881	17,897,460
September	-	-	178,640	178,640
October	21,636,367	6,504,722	1,914,351	30,076,307
November	11,699,554	4,615,414	82,199	16,397,167
December	16,759,972	10,787,028	2,866,466	30,413,466
Total Expenditure-to-Date	75,282,211	31,189,720	7,753,961	114,225,893
Budget	85,549,414	78,826,087	12,437,540	76,813,041
% Spend	88.00	39.57	62.34	64.60

Table 5: Capital Expenditure as at 31 December 2023

Year to date expenditure for MIG is **R 75.3 million** with the highest spend in October 2023 (month 4). The cumulative spend represents **88%** of the budget estimate.

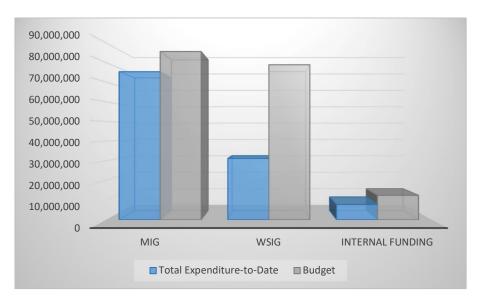
WSIG expenditure to date is **R 31.2 million** with the highest spend in December 2023 (month 6). The cumulative spend represents **40%** of the budget estimate.



Year to date capital expenditure from internal funding is **R 7.8 million** with the highest spend in December 2023 (month 6). The cumulative spend represents **62%** of the budget.

The total capital expenditure to date is **R 114.2 million**. The cumulative spend represents **65%** of the budget.

The project progress will be analysed in detail and where adjustments are required, these recommended in the adjustment budget.



Graph 6: Capital Expenditure as at 31 December 2023

The breakdown for the expenditure per project is as follows:

Project Name	Funding Source	Budget	Expenditure @ 31 Dec 2023
Nkanyezini Water	MIG	32,107,857	32,107,857
Mpolweni	MIG	49,578,581	42,319,109
Trust Feeds Phase 1	MIG	2,684,375	-
Manyavu Water	MIG	323,355	-
Maqonqo Water	MIG	-	-
Swayimane Water Supply Phase 3	MIG	111,428	111,428
KwaMathwanya Water Reticulation Scheme (Mpofana LM) Phase 2	MIG	743,817	743,817
Total MIG Projects		85,549,414	75,282,211
Greater Efaye	WSIG	4,404,650	-
Efaye/KwaZibusele Reticulation	WSIG	13,551,972	13,885,291
Nadi Reticulation	WSIG	3,178,718	1,293,862
Mpofana Bulk- Mpofana village	WSIG	20,338,098	1,090,001
UMDM Borehole & Spring Protection Programme	WSIG	22,146,555	1,461,510
Mt Elias/Efaye Reticulation Extension	WSIG	15,206,094	11,958,940
AC Replacement	WSIG	-	1,500,118
Total WSIG Projects		78,826,087	31,189,721
Grand Total Expenditure		164,375,501	106,471,932
Total Expenditure %		65%	

Table 8: Capital Expenditure per project



Phase 4 of Umshwathi Secondary Bulk Water Scheme (Greater Efaye Reticulation Scheme) was completed in November 2023 with the finalisation of the componentisation of the project to be finalised in due course.

4.4 Repairs and Maintenance of Fixed Assets

The repairs and maintenance budget has been re-computed at **6%** of the book value of the municipal fixed assets taking into account the methodology as agreed upon with the Auditor-General during the 2022/23 audit. It must be noted that the ratio will fluctuate as and when capital projects are completed.

In 2022/23 projects to the value of **R134 million** were completed and Phase 4 of Umshwathi Secondary Bulk Water Scheme (Greater Efaye Reticulation Scheme) which is currently being commissioned will be capitalised at an amount of **R223 million** which will have a direct impact the ratio.

At mid-year the repairs and maintenance budget was spent at **52%** which is in line with the budget estimate.

The break-down of repairs and maintenance costs is as follows:

	2022/23 Audited	2023/24 Budget	2023/24 Actual	% YTD
Salary costs	55,476,555	67,930,034	32,868,467	48%
Contracted Services	31,574,265	33,337,227	19,278,506	58%
Infrastructure	18,060,319	15,439,671	10,980,077	71%
Sewerage Services	11,055,970	14,680,164	6,494,871	44%
Maintenance of Buildings and facilities	2,366,730	2,000,000	809,441	40%
Maintenance of Vehicles	-	1,000,000	926,625	93%
Maintenance of Equipment	91,246	217,392	67,491	31%
Assets expensed	-	368,550	74,187	20%
Inventory	3,278,988	2,500,000	2,000,273	80%
Total	90,329,808	103,767,262	54,147,247	52 %
PPE Carrying Value	1,750,858,427	1,717,636,281	1,725,905,242	
Percentage	5%	6%	3%	

4.5 Cash Coverage

The cash in bank as at 31 December 2023 amounted to **R 64.9 million**.

The municipality held an investment of **R 200 million** with ABSA Bank for a period of 5 months maturing on 02 January 2024 at an interest rate of **9.57%**. An amount of **R 4.7 million** was accrued in investment/interest income for the second quarter. The municipality further invested an amount of **R 200 million** with Standard Bank for 4 months maturing in April 2024 at an interest rate of **9.35%**. The investment closing balance amounted to **R 407.9 million** resulting in a total cash and cash equivalents balance of **R 472.8 million**.



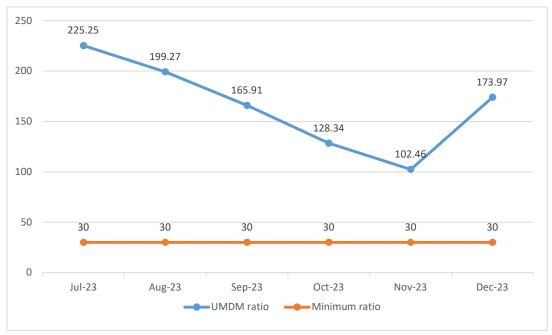
Account Name	Market value at the beginning of the month	Change in market value	Market value at the end of the month
Main Account	48,161,259	-25,707,354	22,453,905
Salaries Account	29,524,925	-24,722,677	4,802,248
Water Services Account	26,745,891	3,473,450	30,219,342
NSTD Call Account	648,443	4,130	652,573
Mandela Race Account	871,624	3,773	875,397
Mandela ABSA	1,225,747	-909	1,224,838
Corporate Cheque Account	4,457,546	172,970	4,630,516
Public Sector Cheque Account	-	-208	-208
Total Cash Balances	111,635,434	-46,776,824	64,858,611

Table 9: Bank balances as at 31 December 2023

Period of Investment Yrs/Months	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of the month	Change in market value	Market value at end of the month
5 Months	Fixed Deposit	02.01.2024	1,625,589	9.57%	206,292,602	1,625,589	207,918,191
4 Months	Fixed Deposit	22.04.2024	-	9.35%	-	200,000,000	200,000,000
Total			1,625,589		206,292,602	201,625,589	407,918,191

Table 10: Investment balance as at 31 December 2023

The cash coverage ratio as at 31 December 2023 is **5.8** based on average of R 72 million per month fixed operating expenditure. This indicates that the municipality as at 31 December 2023 has enough cash to run its operation for **173.97 days** based on a 30-day calendar month. The norm as set out in the uniform financial ratios and norms circular 71 is 30 to 90 days.



Graph 7: Cash Coverage Ratio per Month



The municipality maintained a cash coverage ratio above the norm with the lowest ratio at **102.46 days** in November 2023 and the highest in July 2023 at **225.25 days**. The municipality continuously prioritises effective cash management to ensure that the funding of the municipality is sustainable.

5. uMgungundlovu Economic Development Agency

The draft adjustment budget 2023/2024 is prepared on the same basis of E schedules as prescribed by the National Treasury and presents an adjustment budget with R17.7million in funding. This has been projected after observation and assessment of the performance on the budget in the mid-year assessment wherein the revenue and expenditure projections were re-assessed. Based on the mid-year performance assessment, total revenue has been adjusted UP by R5 million $(39\% \uparrow)$ and operating expenditure up by R5 million $(39\% \uparrow)$.

	Original Budget	Adjustment	Adjusted Budget
Operating Revenue	R12 669 000.00	R5000 000.00	R17 669 000.00
Employee Related costs	R8 424 692.46	R 67 468.29	R8 492 160.75
Board and Audit Com Fees	R 400 000.00	R 0.00	R 400 000.00
Audit Fees	R 350 000.00	R 60 000.00	R 410 000.00
Legal fees	R 667 000.00	R -300 000.00	R 367 000.00
Operational Costs	R2 827 300.00	R 4 672 530.00	R7 499 830.00

5.1 Budget Assumptions

After the completion and the finalisation of the Budget Implementation Assessment, the Agency concluded that the following assumptions be made when compiling the Budget Adjustment for the 2023/2024 financial year.

- 1. Additional funding for Howick falls will materialise.
- 2. The salaries expenditure / budget to decrease due vacant positions filled.

5.2 Operating Revenue Framework

The total revenue has been adjusted up by R5,000,000.00 from R12,669,000 to R17,669,000. The collected revenue is 93% of the budgeted revenue. The Agency is grant dependent; the equitable share allocation of R 11,500,000 was budgeted and received from the Parent Municipality.

The original budget of interest income was R 1,169,000 and there was no adjustment.

Initially there was no revenue budgeted to be received from EDTEA in the beginning of the year. An additional funding of R5,000,000 was agreed upon as an addition to the Howick Falls grant.

5.3 Capital Expenditure Framework

An adjustment budget of R500 000.00 to accommodate additional vehicle to be procured.



5.4 Operating Expenditure Framework

Employee Costs

The original budget for employee cost amount to R 8,424,692 and adjusted by R 67,468 to the amount of R8,492,161.

Remuneration To Board Members

The original budget for remuneration to board members fees amounts to R 400,000 and there is no adjustment.

Audit Fees

The original budget for audit fees was R350,000 and was adjusted by a R60,000 to the amount of R410,000.

Legal Fees

The original budget for Legal fees is R 667,000 and was adjusted by a minus R300,000 to the amount of R367.000.

General Expenses

The general expenses original budget of R2,827,300 was adjusted by R4,672,530 to be R7,499,830 for the remainder of the financial year.

6. RECOMMENDATIONS

- 6.1 That Council notes the submission of the mid-year assessment in line with Section 72(1)(a) of the Local Government Municipal Finance Management Act No. 56 of 2003 (MFMA).
- 6.2 That the Accounting Officer recommends an Adjustment Budget for the 2023/24 financial year in line with Section 72(3)(a) of the MFMA.



PART 2: SUPPORTING DOCUMENTATION

7. Monthly Budget Statements

DC22 uMgungundlovy - Table C1 Monthly Budget Statement Summary - M06 December

	2022/23				Budget Year	2023/24			
Description	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
	Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
Financial Performance								%	
Property rates	_	_	_	_	_	_	_		_
Service charges	447,235	623,387	623,387	43,799	249,765	311,694	(61,929)	-20%	623,387
Inv estment rev enue	16,249	_	_	_		_	(**,*==*,		_
Transfers and subsidies - Operational	16,249	7,000	7,000	2,448	18,541	3,500	15,041	430%	7,000
Other own revenue	753,925	775,416	775,415	247,524	587,461	387,707	199,753	52%	
Total Revenue (excluding capital transfers and	1,233,659	1,405,804	1,405,802	293,771	855,766	702,901	152,865	22%	1,405,804
contributions)	1,=11,111	1, 100,000	,,,			,	,,,,,,,,		1, 100,000
Employ ee costs	276,766	317,206	317,770	18,394	146,379	158,885	(12,506)		317,206
Remuneration of Councillors	15,399	15,586	15,586	1,322	8,582	7,793	789		15,586
Depreciation and amortisation	66,176	56,393	56,393	4,494	26,839	28,197	(1,358)		56,393
Interest	18,250	17,404	17,404	1,449	8,660	8,702	(42)		17,404
Inventory consumed and bulk purchases	191,754	310,426	269,107	18,327	83,047	13,951	69,097		310,426
Transfers and subsidies	9,550	11,500	12,000	5,750	11,467	6,000	5,467	91%	11,500
Other ex penditure	495,637	402,682	403,470	26,355	198,972	203,022	(4,050)	-2%	402,682
Total Expenditure	1,073,532	1,131,196	1,091,730	76,090	483,946	426,549	57,398	13%	1,131,196
Surplus/(Deficit)	160,127	274,607	314,072	217,681	371,820	276,352	95,467	35%	274,607
Transfers and subsidies - capital (monetary	312,140	197,369	189,032	31,679	122,423	94,516	###	30%	197,369
		107,000	100,002			34,010			101,000
nd subsidies - capital (in-kind) Surplus/(Deficit) after capital transfers &	369	474 077	F02 404	523	523	270.000	523 123,898	#DIV/0!	474.077
. , , ,	472,636	471,977	503,104	249,883	494,766	370,868	123,696	33%	471,977
contributions									
rplus/ (deficit) of associate	470.000	474 077	-		404 700	-	400 000	000/	474.07
icit) for the year	472,636	471,977	503,104	249,883	494,766	370,868	123,898	33%	471,977
Capital expenditure & funds sources									
Capital expenditure	(826)	184,315	212,979	27,032	117,213	106,489	10,724	10%	184,315
Capital transfers recognised	(4,550)	171,625	200,541	20,955	109,438	100,271	9,168	9%	171,625
Borrowing	-	-	-	-	-	-	-		-
Internally generated funds	3,724	12,690	12,438	6,076	7,775	6,219	1,556	25%	12,690
Total sources of capital funds	(826)	184,315	212,979	27,032	117,213	106,489	10,724	10%	184,315
Financial position							000000000000000000000000000000000000000	000000000000000000000000000000000000000	
Total current assets	536,104	497,881	1,814,385		843,942		900000000000000000000000000000000000000		497,88
Total non current assets	2,549,413	2,703,129	7,067,954		2,639,772	000000000000000000000000000000000000000	100000000000000000000000000000000000000		2,703,129
Total current liabilities	444,733	(192,529)	(315,441)		403,477		900000000000000000000000000000000000000		(192,529
Total non current liabilities	203,576	165,257	737,649		169,002		500 500 500 500 500 500 500 500 500 500		165,257
Community wealth/Equity	2,437,208	3,228,283	6,595,249		2,911,235	000000000000000000000000000000000000000	900000000000000000000000000000000000000	10000000000000000000000000000000000000	3,228,283
Cash flows									
Net cash from (used) operating	(641,595)	(172,474)	551,185	234,938	382,865	15,582	(367,283)	-2357%	(172,474
Net cash from (used) investing	406,529	(162,656)	(184,690)	(27,032)	(117,213)	(92,345)	24,868	-27%	(162,656
Net cash from (used) financing	_	_	_	_	_	-	_		_
Cash/cash equivalents at the month/year end	(1,936)	(570,235)	(108,288)	-	265,713	(551,545)	(817,258)	148%	-
tors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis							- 11		
Total By Income Source	59,809	38,813	36,091	33,484	31,889	31,445	206,413	629,105	1,067,048
Creditors Age Analysis	55,505	00,010	00,001	00, 704	01,000	01, 140	200,110	320,100	1,001,040
Total Creditors	23,151	97	154	19	9	_	36	92	23,558
	20,101	31	104	13				52	20,000

Table 11: Budget Summary as at 31 December 2023



Table C2: Monthly Budget Statement - Financial Performance reflects the operating revenue and operating expenditure and the standard classifications which are Government Finance Statistics Functions and subfunctions the main functions of Governance and Administration; Community and Public Safety; Economic and Environmental Affairs and Trading Services.

		2022/23			Budget Ye	ear 2023/24				
Description	Ref	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Revenue - Functional										
Governance and administration		694,967	726,720	726,720	243,276	564,654	363,360	201,294	55%	726,72
Executive and council		-	-	-	-	-	-	-		-
Finance and administration		694,967	726,720	726,720	243,276	564,654	363,360	201,294	55%	726,72
Internal audit		_	-	-	-	-	-	-		-
Community and public safety		2,919	2,959	2,794	692	1,647	1,397	250	18%	2,95
Community and social services		2,487	2,959	2,794	163	1,090	1,397	(307)	-22%	2,95
Sport and recreation		-	-	-	-	-	_	-		-
Public safety		369	-	-	523	523	-	523	#DIV/0!	-
Housing		-	-	-	-	-	_	-		-
Health		63	-	-	5	33	-	33	#DIV/0!	-
Economic and environmental services		9,648	2,718	2,718	200	1,255	1,359	(104)	-8%	2,71
Planning and development		_	-	-	-	-	-	-		-
Road transport		2,707	2,718	2,718	190	1,244	1,359	(115)	-8%	2,71
Environmental protection		6,941	-	-	10	12	_	12	#DIV/0!	-
Trading services		838,634	870,776	862,602	81,806	411,156	431,301	(20,145)	-5%	870,776
Energy sources		_	- 1	_	_	_	_	-		_
Water management		773,486	780,767	772,430	76,398	377,708	386,215	(8,507)	-2%	780,76
Waste water management		65,148	90,008	90,172	5,408	33,448	45,086	(11,638)	-26%	90,00
Waste management		_	- 1	_	-		_	' - '		-
Other	4	_	-	-	-	_	_	-		-
Total Revenue - Functional	2	1,546,168	1,603,173	1,594,834	325,973	978,712	797,417	181,295	23%	1,603,173
Expenditure - Functional									Ī	
Governance and administration		252.514	238,632	239,301	19,874	116,633	119,651	(3,018)	-3%	238,632
Executive and council		68,726	71,408	72,870	9,453	36,424	36,435	(11)		71,40
Finance and administration		183,587	164,896	164,904	10,427	79,683	82,452	(2,770)		164,89
Internal audit		201	2,328	1,528	(6)	527	764	(237)		2,32
Community and public safety		97,181	118,994	117,985	8,097	54,477	58,992	(4,516)	8	118,99
Community and social services		92,173	100,711	99,702	7,623	51,703	49,851	1,852	4%	100,71
Sport and recreation		32,170	- 100,711	55,762	1,020	- 01,700	40,001	1,002	170	100,71
Public safety		5,008	18,283	18,283	474	2,774	9,142	(6,368)	-70%	18,28
Housing		3,000	10,205	10,203	- 4/4	2,114	3,142	(0,300)	-10/0	10,20
Health		_ [_ [_	-	_ [_	_		-
Economic and environmental services		25,470	37,688	38,764	6,974	20,420	19,382	1,038	5%	37,68
Planning and development		23,002	33,449	33,439	6,809	19,298	16,719	2,578	15%	33,44
Road transport		23,002	2,363	2,363	165	1,081	1,182	(100)		2,36
Environmental protection		2,354	1,875	2,363	100	41	1,162	(1,440)		1,87
Trading services		698,368	735,882	695,679	41,146	292,417	228,523	63,894	28%	735,88
Energy sources		050,300	733,002	093,079	41,140	232,411	220,323	03,094	20 /0	133,00
		604,298	655,186	614,820	51,501	240,760	188,094	52,666	28%	655,18
Waste water management										80,69
Waste water management		94,069	80,696	80,859	(10,356)	51,657	40,429	11,227	28%	00,69
Waste management		-	-	-	-	-	_	_		-
Other	-	4 070 500	4 424 422	4 004 700	70.000	- 402.042	400 5 40	l	420/	4 424 42
Total Expenditure - Functional Surplus/ (Deficit) for the year	3	1,073,532 472,636	1,131,196 471,977	1,091,730 503,104	76,090 249,883	483,946 494,766	426,549 370,868	57,398 123,898	13% 33%	1,131,19 471,97

Table 12: Financial Performance (functional classification) as at 31 December 2023



Table C3: Monthly Budget Statement Financial Performance reflects the operating revenue and operating expenditure by municipal votes. The operating expenditure budget is approved by the council on the municipal vote level.

DC22 uMgungundlovu - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M06 December

DC22 uMgungundlovu - Table C3 Monthly Bu	uye		- i illalicial i	GITOIIIIAIICE				cipai volt	ij - IVIUU D	CCCIIIDCI
Vote Description		2022/23	Outsing!	A disserted		Budget Year 2		VTD	VTD	FII V.
	Ref	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands									%	
Revenue by Vote	1									
Vote 1 - Executive & Council		-	-	-	-	-	-	-		-
Vote 2 - Finance & Administration		694,110	726,720	726,720	243,120	564,392	363,360	201,032	55.3%	726,720
Vote 3 - Community & Social Services		858	-	-	156	262	-	262	#DIV/0!	-
Vote 4 - Internal audit		-	-	-	-	-	-	-		-
Vote 5 - Water Management		-	-	-	-	-	_	-		-
Vote 6 - Waste Water Management		-	-	-	-	-	_	-		-
Vote 7 - Planning and Development		-	-	-	-	-	_	-		-
Vote 8 - Waste Management		6,941	-	-	10	12	-	12	#DIV/0!	-
Vote 9 - Road Transport		369	-	-	523	523	-	523	#DIV/0!	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-		-
Vote 11 - Public Safety		776,193	783,485	775,148	76,588	378,952	387,574	(8,622)	-2.2%	783,485
Vote 12 - 0		65,210	90,008	90,172	5,413	33,481	45,086	(11,604)	-25.7%	90,008
Vote 13 - 0		2,487	2,959	2,794	163	1,090	1,397	(307)	-22.0%	2,959
Vote 14 - 0		-	-	-	-	-	-	-		-
Vote 15 - [NAME OF VOTE 15]		ı	-	-	-	-	-	-		-
Total Revenue by Vote	2	1,546,168	1,603,173	1,594,834	325,973	978,712	797,417	181,295	22.7%	1,603,173
Expenditure by Vote	1									
Vote 1 - Executive & Council		68,726	71,408	72,870	5,339	36,424	36,435	(11)	0.0%	71,408
Vote 2 - Finance & Administration		112,939	91,508	91,516	8,444	50,514	45,758	4,756	10.4%	91,508
Vote 3 - Community & Social Services		70,640	73,838	73,838	6,097	29,169	36,919	(7,750)	-21.0%	73,838
Vote 4 - Internal audit		201	2,328	1,528	(6)	527	764	(237)	-31.1%	2,328
Vote 5 - Water Management		76,857	93,364	92,355	2,783	39,431	46,177	(6,746)	-14.6%	93,364
Vote 6 - Waste Water Management		_	_	_	_	_	_			_
Vote 7 - Planning and Dev elopment		23,002	33,299	33,289	6,809	19,277	16,644	2,632	15.8%	33,299
Vote 8 - Waste Management		114	1,875	2,962	_	41	1,481	(1,440)	-97.2%	1,875
Vote 9 - Road Transport		5,008	18,283	18,283	474	2,774	9,142	(6,368)	-69.7%	18,283
Vote 10 - [NAME OF VOTE 10]		-	-	_	_	-	_			-
Vote 11 - Public Safety		606,652	657,550	617,184	51,666	241,842	189,276	52,566	27.8%	657,550
Vote 12 - 0		94,069	80,696	80,859	(10, 356)	51,657	40,429	11,227	27.8%	80,696
Vote 13 - 0		15,316	6,047	5,995	4,841	12,290	2,998	9,292	310.0%	6,047
Vote 14 - 0		-	1,000	1,000	-	-	500	(500)	-100.0%	1,000
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-		-
Total Expenditure by Vote	2	1,073,524	1,131,196	1,091,678	76,090	483,944	426,523	57,421	13.5%	1,131,196
Surplus/ (Deficit) for the year	2	472,644	471,977	503,156	249,883	494,769	370,894	123,875	33.4%	471,977

Table 13: Financial Performance (revenue and expenditure by municipal vote) as at 31 December 2023



DC22 uMgungundlovu - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

DC22 uMgungundlovu - Table C4 Monthly Bud	get c	2022/23	IIIaiiciai Fe	iloilliance (i	evenue anu	Budget Year 2	-	enner		
Description	Ref	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
· ·		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands									%	
Revenue										
Exchange Revenue										
Service charges - Electricity		-	-	-	-	-	-	-		-
Service charges - Water		404,296	548,868	548,868	39,000	222,349	274,434	(52,085)	-19%	548,868
Service charges - Waste Water Management		42,939	74,520	74,520	4,799	27,416	37,260	(9,844)	-26%	74,520
Service charges - Waste management		-	-	-	-	-	-	-		-
Sale of Goods and Rendering of Services		320	-	-	15	45	-	45	#DIV/0!	-
Agency services		-	-	-	-	-	-	-		-
Interest		-	- 04 500	- 04 500	-	- 00.000	47.005	-	4000/	- 04.500
Interest earned from Receivables		62,866	34,530	34,530	6,842	39,633	17,265	22,368	130%	34,530
Interest from Current and Non Current Assets Dividends		16,249	7,000	7,000	2,448	18,541	3,500			7,000
Rent on Land		_	_	_	_	_		_		_
Rental from Fixed Assets		505		_	_			_		_
Licence and permits		-	_	_	_	_	_	_		_
Operational Revenue		149	_	_	_	21	_	21	#DIV/0!	_
Non-Exchange Revenue		_	-	-	-	_	_	-		_
Property rates		-	-	-	-	-	-	-		-
Surcharges and Taxes		-	-	-	-	-	-	-		-
Fines, penalties and forfeits		-	-	-	-	-	-	-		-
Licence and permits		_	-	-	-		-	-		-
Transfers and subsidies - Operational		706,335	387,081	387,079	240,667	547,762	193,540	354,222		387,081
Interest		-	252.005	252.005	-	-	470.000	(470,000)	4000/	252.005
Fuel Levy Operational Revenue		_	353,805	353,805	_	_	176,903	(176,903)	-100%	353,805
Gains on disposal of Assets		_		_	_	_	_	_		_
Other Gains		_	_	_	_	_	_	_		_
Discontinued Operations		_	_	_	_	_	_	_		_
Total Revenue (excluding capital transfers and		1,233,659	1,405,804	1,405,802	293,771	855,766	702,901	152,865	22%	1,405,804
contributions)		,,	,,	,,			,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		,,
Expenditure By Type										
Employ ee related costs		276,766	317,206	317,770	18,394	146,379	158,885	(12,506)	-8%	317,206
Remuneration of councillors		15,399	15,586	15,586	1,322	8,582	7,793	789	10%	15,586
Bulk purchases - electricity			-	-			_	_		_
Inventory consumed		191,754	310,426	269,107	18,327	83,047	13,951	69,097		310,426
Debt impairment		161,941	137,943	137,943		-	68,972	(68,972)	-100%	137,943
Depreciation and amortisation		66,176	56,393	56,393	4,494	26,839	28,197	(1,358)	-5%	56,393
Interest		18,250	17,404	17,404	1,449	8,660	8,702		0%	17,404
								(42)		
Contracted services Transfers and subsidies		209,897	183,944	184,450	6,563	119,340	93,512	25,829	28%	183,944
		9,550	11,500	12,000	5,750	11,467	6,000	5,467	91%	11,500
Irrecoverable debts written off		(14,086)	- 00.705	- 04.077	-	- 00.050	- 40 520	(0.500)	001	- 00.70
Operational costs		69,934	80,795	81,077	10,668	36,950	40,539	(3,589)	-9% #DN//OI	80,795
Losses on Disposal of Assets		31	-	-	-	15	-	15	#DIV/0!	_
Other Losses	_	67,920	-	- 4.00: -0:	9,124	42,666	-	42,666	4607	- 440:12:
Total Expenditure	_	1,073,532	1,131,196	1,091,730	76,090	483,946	426,549	57,398	13%	1,131,196
Surplus/(Deficit)		160,127	274,607	314,072	217,681	371,820	276,352	95,467	0	274,607
Transfers and subsidies - capital (monetary allocations)										
		312,140	197,369	189,032	31,679	122,423	94,516	27,907	0	197,369
Transfers and subsidies - capital (in-kind)		369	-	-	523	523	-	523	#DIV/0!	-
Surplus/(Deficit) after capital transfers &		472,636	471,977	503,104	249,883	494,766	370,868		000000000000000000000000000000000000000	471,977
contributions									000000000000000000000000000000000000000	
Income Tax		-	_	-	-	-	-			-
Surplus/(Deficit) after income tax		472,636	471,977	503,104	249,883	494,766	370,868			471,977
Share of Surplus/Deficit attributable to Joint Venture		-	-	-	-	-	-		000000000000000000000000000000000000000	-
Share of Surplus/Deficit attributable to Minorities		_	-	-	-	-	-		000000000000000000000000000000000000000	-
Surplus/(Deficit) attributable to municipality		472,636	471,977	503,104	249,883	494,766	370,868		000000000000000000000000000000000000000	471,977
Share of Surplus/Deficit attributable to Associate		-	-	-	-	-	-			-
Intercompany/Parent subsidiary transactions		_	_	_	-	-	_			_
Surplus/ (Deficit) for the year		472,636	471,977	503,104	249,883	494,766	370,868			471,977
	_	,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,	.,		.,		8	,

Table 14: Financial Performance (revenue and expenditure) as at 31 December 2023



8. Conditional Grants

As at the 31 December 2023, a total of **R 169.9 million** of conditional grant allocations were received since 01 July 2023 whilst an additional **R 20.5 million**, which was received in the previous financial years, was available at the beginning of the period. At mid-year the grant receipts were as follows:

- The Local Government Financial Management Grant (FMG) allocation was received at 100%;
- The Expanded Public Works Programme Grant (EPWP) at 74%;
- The Municipal Infrastructure Grant received (MIG) at 81%;
- The Water Services Infrastructure Grant (WSIG) at 80%; and
- The Rural Roads Asset Management Grant (RRAMS) at 70%.

The rollover application for the Disaster Recovery Grant was not granted by National Treasury due to technical challenges and the municipality has repaid the unspent balance of **R 4.18 million**. This amount will be funded internally.

The operating and capital grant utilisation of allocations received to date were at **39%** and **75%**, respectively. The overall conditional grant utilisation is at **70%** of available funds with an unspent value of **R 55.2 million**.

Description	Opening Balance	Receipts	Roll Over Repayments	Total Available	Expenditure	Balance	Percentage
Operating Grants					0		
Accelerated Water Intervention Grant	12,339	0		12,339	0	12,339	0.00
Camperdown WWW	4,000,095	0		4,000,095	0	4,000,095	0.00
Expanded Public Works Programme Grant	0	2,071,000		2,071,000	1,090,038	980,962	52.63
Finance Management Grant	0	1,200,000		1,200,000	264,292	935,708	22.02
Geospatial Grant	35	0		35	0	35	0.00
IDP Spatial Development Grant	335,275	0		335,275	0	335,275	0.00
Municipal Infrastructure Grant	0	12,000,000		12,000,000	6,032,407	5,967,593	50.27
Public Transport Plan Grant	308,817	0		308,817	0	308,817	0.00
Rasset & DGDS Grant	126,989	0		126,989	0	126,989	0.00
Rural Roads Asset Management Grant	90	1,903,000		1,903,090	1,243,592	659,498	65.35
Spatial Development Framework Grant	15,255	0		15,255	0	15,255	0.00
Total Operating Grants	4,798,895	17,174,000	0	21,972,895	8,630,329	13,342,565	39.28
					0		
Capital Grants							
Accelerated Sanitation Intervention Grant	0	0		0	0	0	0.00
Municipal Infrastructure Grant	0	80,247,000		80,247,000	86,554,596	-6,307,596	107.86
ORIO Grant	11,550,860	0		11,550,860	0	11,550,860	0.00
Water Services Infrastructure Grant	208	72,520,000		72,520,208	35,868,179	36,652,029	49.46
Disaster Relief Grant	4,180,179	0	-4,180,000	179	0	179	0.00
Total Capital Grants	15,731,246	152,767,000	-4,180,000	164,318,246	122,422,775	41,895,471	74.50
		_					
Total Grants	20,530,141	169,941,000	-4,180,000	186,291,141	131,053,104	55,238,037	70.35

Table 15: Grant movements as at 31 December 2023



9. Cash and cash equivalents

The cash in bank as at 31 December 2023 amounted to **R 64.9 million**.

The municipality held an investment of **R 200 million** with ABSA Bank for a period of 5 months maturing on 02 January 2024 at an interest rate of **9.57%**. An amount of **R 9.7 million** was accrued in investment/interest income at mid-year. The municipality further invested an amount of **R 200 million** with Standard Bank for 4 months maturing in April 2024 at an interest rate of **9.35%**. The investment closing balance amounted to **R 407.9 million** resulting in a total cash and cash equivalents balance of **R 472.8 million**.

Account Name	Market value at the beginning of the month	Change in market value	Market value at the end of the month
Main Account	48,161,259	-25,707,354	22,453,905
Salaries Account	29,524,925	-24,722,677	4,802,248
Water Services Account	26,745,891	3,473,450	30,219,342
NSTD Call Account	648,443	4,130	652,573
Mandela Race Account	871,624	3,773	875,397
Mandela ABSA	1,225,747	-909	1,224,838
Corporate Cheque Account	4,457,546	172,970	4,630,516
Public Sector Cheque Account	-	-208	-208
Total Cash Balances	111,635,434	-46,776,824	64,858,611

Table 16: Bank balances as at 31 December 2023

Period of	Type of	Expiry date of	Accrued	Yield for the	Market value at	Change in	Market value at
Investment	Investment	investment	interest for the	month 1	beginning of the	market value	end of the month
Yrs/Months			month	(%)	month		
5 Months	Fixed Deposit	02.01.2024	1,625,589	9.57%	206,292,602	1,625,589	207,918,191
4 Months	Fixed Deposit	22.04.2024	-	9.35%	-	200,000,000	200,000,000
Total			1,625,589		206,292,602	201,625,589	407,918,191

Table 17: Investment balance as at 31 December 2023

The cash coverage ratio as at 31 December 2023 is **5.8** based on average of R 72 million per month fixed operating expenditure. This indicates that the municipality as at 31 December 2023 has enough cash to run its operation for **173.97 days** based on a 30-day calendar month. The norm as set out in the uniform financial ratios and norms circular 71 is 30 to 90 days.

10. Borrowings

As at 31 December 2023, the loan book was at a total balance of **R 163.6 million** with a fixed interest rate on the loan is **10.889%**. The interest accrued at mid-year amounted to **R 8.6 million**.

The bi-annual repayment of **R15.5 million** was made in July 2023 where **R8.8 million** settled the interest accrued and **R 6.7 million** settled towards the capital portion outstanding.



The debt to revenue ratio is **11.6%** against the projected operating revenue which is within the National Treasury norm of below **45%**. The debt service to income ratio for the year indicates that the costs associated with the debt were funded by **1%** of the YTD operating income.

Project Description	Intere st Rate %	Opening Balance at 01/10/2023	Add: Interest Accrued	Less: Interest paid	Less :Capital Repayments	Closing Balance at 31/12/2023
uMgungundlovu Various Water Projects	10.889	170,523,886	8,652,481	6,727,377	- 8,813,468	163,635,522

Table 18: Borrowings balance as at 31 December 2023

11. Creditors

The balance of trade payables as at 31 December 2023 was **R 23.6 million**.

A total of **R 407 thousand** or **1.7%** of invoices remained outside the compliance period of 30 days as at 31 December 2023.

The breakdown of creditors balances in excess of the 30-day period is as follows:

Supplier	Amount	Comments
BEL0003	14 388	The invoice was disputed we are awaiting clarities from the Supplier
CAM003	79 771	Due to December holidays, there were delays on payments, but the invoice was paid on 09 January 2024
ESK01	1 913	Debit order transaction we have requested the invoice from Eskom
GEN0012	2 329	Due to December holidays, there were delays on payments, but the invoice was subsequently paid
LYT0002	30 000	Invoice disputed by the user department
MAT007	117 416	The invoice was initially redirected to legal department instead of revenue department but is in the process of being paid
MCH0004	4 140	We are awaiting the supporting documents as well as the clarities to be provided by the Supplier
MPM	22 182	Requested the statement from the Municipality to reconcile the account
MSU0016	1 281	Requested the statement from the Municipality to reconcile the account
MSU0018	10 357	Requested the statement from the Municipality to reconcile the account
NJA0004	45 000	Due to December holidays, there were delays on payments, but the invoice was subsequently paid
OTI01	1 896	Requested the statement from the supplier
PJW0001	600	Customer refund, awaiting the bank confirmation from the customer
PKV001	82 937	The account has been reconciled and is being corrected.
PKV002	223 278	The account has been reconciled and is being corrected.



Supplier	Amount	Comments
PCB01	58 604	Disputed by the user Department
PRO004	5 578	Due to December holidays, there were delays on payments, but the invoice was paid on 09 January 2024
TEL002	983	The account has been reconciled and is being corrected.
UMG0033	738 347	The Municipality only owes interest for this account, we are busy sorting out the allocation challenges from the system
UMM01	37 402	We have requested the statement from the Municipality, in order to finalise the reconciliation.
UMS001	3 992	We have requested the statement from the Municipality, in order to finalise the reconciliation.
Umngeni	18 885 754	A dispute was raised with Umngeni, as a result a meeting between Umngeni and UMDM to discuss the matter has been scheduled to sit on 17 January 2024, pending Umngeni Confirmation. The outstanding amount relates to Interest and Belfort Meter.

Table 19: Creditors in excess of 30-day payment period as at 31 December 2023

Creditors Age Analysis	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
	R'000	R'000	R'000	R'000	R'000	R'000
0- 30 days	53,615	51,625	34,493	23,193	7,481	23,151
31-60 days	3,653	62	8,689	2,305	182	97
61-90 days	-1,236	4,607	62	298	305	154
91-120 days	846	279	4,083	62	21	19
121-150 days	4,334	57	279	1,193	3	9
> 150 days	15,527	5,470	4,301	2,722	1,257	128
	76,739	62,100	51,907	51,907	9,249	23,558
Total >30 days	23,124	10,475	17,414	6,580	1,768	407
Percentage	30%	17%	34%	12.7%	19.1%	1.7%

Table 20: Creditors Age Analysis as at 31 December 2023



Descriptio				Budg	get Year 202	3/24			
n R thousands	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
Creditors Age Analysis By Customer Type				·	·	·			
Bulk Electricity	-	-	-	-	-	-	-	-	-
Bulk Water	-	-	-	-	-	-	-	-	-
PAYE deductions	-	-	-	-	-	-	-	-	-
VAT (output less input) Pensions / Retirement	-	-	-	-	-	-	-	-	-
deductions	_	-	-	-	-	-	-	-	-
Loan repayments	-	-	-	-	-	-	-	-	-
Trade Creditors	9,396	142	154	19	9	-	49	61	9,830
Auditor General	1,347	-	-	-	-	-	-	-	1,347
Other	12,408	(45)	-	-	-	-	(13)	31	12,381
Total By Customer Type	23,151	97	154	19	9	-	36	92	23,558

Table 21: Creditors Age Analysis per category as at 31 December 2023

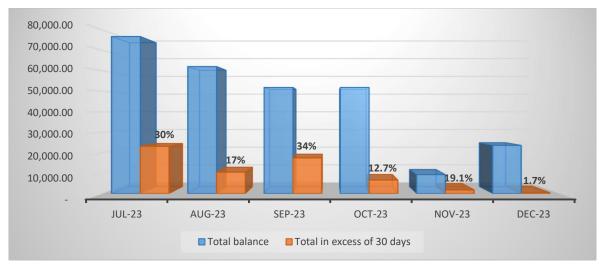
Section 65(2)(e) of the Municipal Finance Management Act, 2003 requires that the municipality must pay within 30 days of receipt of an invoice. While this requirement is crucial, it is also important for a municipality to ensure that all the requirements in terms of the Supply Chain Management Regulations of 2011, are followed when procuring goods and services.

This includes, but not limited to, ensuring that there are valid contracts for all lease payments, payments made to government institutions, where payments are urgent in nature, and where there is an emergency.

Sections 62(1), (2) and 65(1) require the Accounting Officer to ensure a proper management of the finances of a municipality and must, therefore, ensure that all processes are followed before payments are processed. As a result, the Internal Audit is requested to verify payments on an ad hoc basis.

In the effort to reduce the amount owed to creditors, a detailed spreadsheet which indicates the status of each amount due for longer than 30 days is sent to every HOD, for their action, as to address issues that may have been identified.





Graph 8: Creditors Age Analysis for the quarter ended 31 December 2023

The lowest percentage of creditors balances outstanding more than 30 days was **1.7%** in December 2023 with the highest at **34%** in September 2023.

13.1 Billing Revenue and Debtors

The cumulative billing revenue was **R 313,4 million** (including VAT) as at 31 December 2023 where **R 160.7 million** related to revenue billed in the second quarter compared to **R 152.7 million** billed in the first quarter.

Area	Jul-23	Aug-23	Sep-23	Oct 23	Nov 23	Dec 23	Total Q2
uMshwathi	2,894,705	5,261,212	3,911,608	4,956,277	3,906,369	5,966,318	14,828,964
uMngeni	21,310,250	20,390,027	21,583,785	23,946,825	19,355,979	20,064,418	63,367,222
Mpofana	3,496,538	3,341,069	3,504,458	3,195,089	3,538,629	3,885,748	10,619,466
iMpendle	630,306	673,043	782,738	996,716	734,508	697,645	2,428,869
Mkhambathini	671,674	931,213	777,113	684,104	575,260	700,543	1,959,907
Richmond	2,448,187	2,042,347	2,743,019	2,974,308	2,172,517	2,156,074	7,302,899
Water Schemes	6,122,775	6,195,890	6,697,482	6,219,427	6,310,199	5,910,035	18,439,661
Bulk Customers	12,690,477	11,164,289	12,391,175	14,804,225	12,483,214	14,464,335	41,751,774
Total	50,264,912	49,999,090	52,391,378	57,776,973	49,076,676	53,845,116	160,698,765

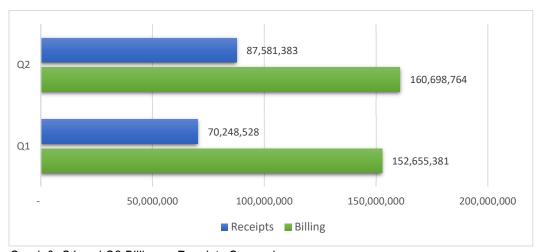
Table 22: Monthly Billing per Area 2023/24



The cumulative collections were **R 157.8 million** where **R 87.6 million** was collected in the second quarter compared to **R 70.2 million** in the previous quarter with highest receipts in November 2023 at **R 30.2 million** and the lowest in December 2023 at **R 27.5 million**. Reductions in receipts were noted in months where no / fewer disconnections and/or restrictions were carried out. The average collection rate for the current year is **56%** compared to **41%** for the same period in the previous financial year. The collection rate taking into account gross outstanding debtors at the beginning of the financial year is **43%**.

Month	Billing	Receipts
Jul-23	50,264,912	25,068,667
Aug-23	49,999,090	21,943,594
Sep-23	52,391,378	23,236,267
Oct-23	57,776,973	29,855,140
Nov-23	49,076,676	30,239,800
Dec-23	53,845,116	27,486,443
Total	313,354,145	157,829,911

Table 23: Billing vs Receipts per Month



Graph 9: Q1 and Q2 Billing vs Receipts Comparison

The continuous resolving of customer queries and strict enforcement of the credit control and debt collection policy. The Revenue Enhancement Strategy is currently under review with the aim of improving collection in the current financial year.

The percentage of collection for Water Schemes remains low with an average collection of **4%** for the current financial year. Indigent registration efforts remain at the forefront in these areas.



Basis of Receipts	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23
Direct Deposits	19,100,088	13,852,569	14,987,235	18,968,266	19,426,352	16,236,215
Easy Pay	3,265,146	3,857,255	4,562,896	2,659,528	5,236,149	5,491,389
Post Office	254,880	326,541	321,565	236,522	350,147	352,236
Customer Care	2,125,427	3,558,965	3,044,423	7,770,462	4,866,692	5,056,237
Manual Receipts	323,126	348,265	320,148	220,362	360,460	350,366
Total	25,068,667	21,943,594	23,236,267	29,855,140	30,239,800	27,486,444

Table 24: Classification of Receipts for July to December 2023

Customer Classification	Jul 23	Aug 23	Sep 23	Oct 23	Nov23	Dec 23
Government	6,532,326	5,897,230	6,968,624	8,562,365	9,995,326	7,564,327
Business	10,143,987	8,564,284	8,287,779	10,698,366	10,568,415	10,691,997
Households	8,165,325	7,457,624	7,956,894	10,569,326	9,652,205	8,894,569
Indigent Households	9,236	13,659	12,458	13,629	11,632	13,659
Church	211,569	3,265	3,255	5,237	4,963	8,238
Councillors	6,223	7,533	7,257	6,217	7,258	8,238
Total	25,068,667	21,943,594	23,236,267	29,855,140	30,239,800	27,486,444

Table 25: Receipts by Customer Category for July to December 2023

	2022/2023 Financial	Year					
Month	Billing	Receipts	Collections %	Month	Billing	Receipts	Collections %
Jul-22	44,905,170	24,807,008	55%	Jul-23	50,264,912	21,943,594	44%
Aug-22	46,546,788	20,442,933	44%	Aug-23	49,999,090	23,236,267	46%
Sep-22	52,403,743	28,262,864	54%	Sep-23	52,391,378	29,855,140	57%
Oct-22	48,280,276	24,494,476	52%	Oct-23	57,776,973	30,239,800	52%
Nov-22	48,280,276	19,815,217	41%	Nov-23	49,076,676	27,486,443	56%

Table 26:Comparison of YTD collection rate: 2022/2023 vs 2023/2024 financial year



Area	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Average
Howick	78%	74%	76%	87%	73%	81%	80%
Hilton	68%	68%	57%	78%	76%	82%	79%
Bulk	66%	53%	65%	79%	75%	76%	77%
uMkhambathini	22%	33%	36%	38%	56%	54%	49%
Richmond	19%	22%	17%	19%	25%	46%	30%
iMpendle	19%	11%	27%	26%	3%	30%	20%
uMshwathi	10%	14%	12%	15%	9%	11%	12%
Mpofana	19%	3%	12%	12%	62%	15%	30%
Lidgeton	7%	6%	9%	8%	8%	5%	7%
Mpophomeni	5%	6%	6%	11%	6%	6%	8%
Water Schemes	5%	3%	4%	5%	4%	5%	5%
Bruntville	3%	4%	3%	3%	2%	3%	3%
Tumbleweed	2%	2%	2%	2%	2%	2%	2%
Collection Rate	51%	44%	46%	57%	52%	56%	55%

Table 27:Percentage of collection per area

Rural Water Scheme	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Average
Hopewell	3%	3%	3%	3%	3%	3%	3%
Manyavu	3%	3%	3%	3%	3%	3%	3%
Intermediate Cross	2%	1%	2%	2%	2%	2%	2%
Swayimane	2%	2%	2%	2%	2%	2%	2%
Table Mountain	4%	4%	4%	4%	4%	5%	4%
Whispers	3%	3%	3%	3%	3%	3%	3%
Camperdown	19%	7%	12%	12%	12%	13%	12%
Birnoum Wood	8%	7%	4%	4%	4%	5%	4%
Claridge	8%	4%	9%	9%	9%	9%	9%
Efaye	1%	13%	7%	7%	7%	7%	7%
Cuphulaka	0%	0%	0%	0%	0%	0%	0%
Mayizekanye	2%	1%	1%	1%	1%	1%	1%
Mpolweni	5%	5%	1%	1%	1%	1%	1%
Collection Rate	5%	4%	4%	4%	4%	5%	4%

Table 28: Percentage Collection of Water Schemes taken over from Umgeni Water

13.2 Outstanding Debtors

The debtors balance as at 31 December 2023 amounted to **R 1.067 billion**. A total of **R 932 million** or **87%** relates to amounts owing for more than 90 days. The provision of doubtful debts is at a total of **R 842.7 million**. The amounts will not be written off until such a time that all efforts have been exhausted to recover the debt in line with the Credit Control and Debt Collection Policy.

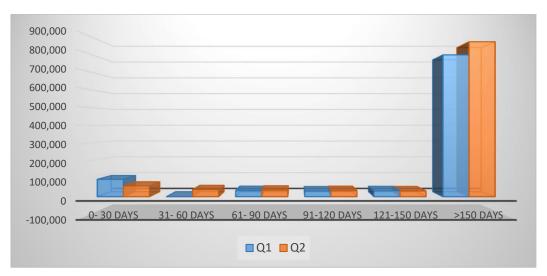


Debtors Age Analysis	Debtors Age Analysis By Customer Group									
Category	Total	Total > 90 days	% > 90 days							
Organs of State	40,562	26,788	66%							
Commercial	34,380	21,553	63%							
Households	875,413	780,423	89%							
Other	116,693	103,572	89%							
Total	1,067,048	932,336	87%							

Table 29: Debtors per category as at 31 December 2023

Debtors Age Analysis	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
	R'000	R'000	R'000	R'000	R'000	R'000
0- 30 days	56,424	63,916	97,543	64,355	97,237	59,809
31- 60 days	40,049	47,176	-36	38,369	185	38,813
61- 90 days	34,883	36,629	33,909	34,698	34,390	36,091
91-120 days	45,592	34,441	31,642	32,720	32,602	33,484
121-150 days	42,129	45,002	33,005	30,221	31,941	31,889
>150 days	724,227	762,147	793,415	816,923	839,531	866,962
TOTAL	943,304	989,311	989,478	1,017,286	1,035,886	1,067,048
% > 90 days	86%	85%	87%	86%	87%	87%

Table 30: Debtors Age Analysis as at 31 December 2023



Graph 10: Comparison of Q1 and Q2 Debtors Age Analysis



Customer	Current	30 Days	60 Days	90 Days	120 Days	150 Days	180 Days	Balance
5922411911	239.34	563.16	243.63	237.67	562.45	237.77	18,228.90	20,312.92
5922411528	1,532.03	960.25	1,352.27	1,106.07	1,338.51	632.22	38,300.75	45,222.10
5922721404	616.76	616.76	621.19	609.48	613.66	609.90	31,978.34	35,666.09
5922316386	1,430.36							1,430.36
5922111502	1,332.35	2,219.79	21,035.20					24,587.34
5922251794	84.94	181.97						266.91
5922227305	3,376.87	1,008.70	2,996.65	1,237.12	1,181.66	1,045.61	9,958.43	20,805.04
5922711631	735.77	936.54	949.45	1,324.84	907.00	2,017.70	4,263.01	11,134.31
5922262141	1,141.92	1,141.92	1,143.60	1,125.51	1,126.66	1,118.18	33,925.54	40,723.33
5922193001	691.89	691.89	692.60	681.82	682.18	676.97	17,769.34	21,886.69
5922411939	749.48	749.48	752.10	739.39	741.68	736.47	26,867.20	31,335.80
5922645000		(24.58)						(24.58)
5922314131							73.95	73.95
5922232755	(139.85)							(139.85)
5922411620	826.37	826.37	831.56	816.29	821.13	815.92	37,619.81	42,557.45
5922711578	114.37	186.87	165.07	233.70	233.08	279.76	4,110.68	5,323.53
5922274100	87.77							87.77
5922111593	87,382.76	5,012.91	1,055.19	2,838.17	3,892.68	2,307.55	42,501.93	144,991.19
5922192292	693.18	693.18	693.92	683.10	683.50	678.29	18,974.19	23,099.36
5922711660	3,019.04	2,353.47	2,701.22	3,363.63	1,571.60	2,335.88	117,913.59	133,258.43
5922226809	1,155.27	1,155.27	1,157.39	1,138.86	1,140.45	1,131.98	37,771.79	44,651.01
5922262474	1,161.34	1,161.34	1,163.68	1,144.94	1,146.74	1,138.26	38,803.06	45,719.36
5922192290	738.31	738.31	740.56	728.22	730.14	724.93	25,779.26	30,179.73
5922411734	813.29	813.29	818.03	803.20	807.61	802.40	36,601.30	41,459.12
5922213319	1,228.70	1,231.72	1,278.90	1,243.47	1,292.99	1,292.99	154,272.66	161,841.43
5922113000	479.97	934.43	500.32	661.46	520.86	516.73	8,860.34	12,474.11
5922711840							(749.41)	(749.41)
5922317749	3,397.66	1,733.46	4,304.98	2,217.54	2,768.71	836.12	72,416.66	87,675.13
5922213198	2,750.49	2,961.60	1,616.15					7,328.24
5922741014	522.94	537.14	569.73	565.53	613.72	613.72	88,294.58	91,717.36
5922193002	689.80	689.80	690.45	679.73	680.02	674.81	17,502.63	21,607.24
5922193000	694.24	694.24	695.04	684.17	684.61	679.40	18,075.44	22,207.14
5922251800	1,624.93							1,624.93
5922213962	1,107.31	638.24						1,745.55
Totals:	120,279.60	31,407.52	48,768.88	24,863.91	24,741.64	21,903.56	21,903.56	1,172,079.08

Table 31: Age analysis for customers grouped as UMDM staff members as at 31 December 2023



Customer	Current	30 Days	60 Days	90 Days	120 Days	150 Days	180 Days	Balance
592226194	539.91	539.91	545.15	539.13	540.80	535.59	3,352.08	6,592.57
5922193491	2,479.40	40,668.22	1,949.80	40,286.88	120,752.63	814.53	26,613.72	233,565.18
5922275001	379.74	751.00	1,371.92	804.55	153.08	170.35		3,630.64
Total:	3,399.05	41,959.13	3,866.87	41,630.56	121,446.51	1,520.47	1,520.47	243,788.39

Table 32: Age analysis for customers grouped as Councillors as at 31 December 2023

A circular was circulated to all staff notifying of the Section 10 of Schedule 2 of the Municipal Systems Act which indicates that staff debt owing in excess of 90 days in contravention of the said Act. The circular requested that all staff owing in contravention of the Act must make arrangements for payment within seven days (7), failing which will result in the automatic deduction of owed amounts from their salaries as permitted by the Act.

A list of employees that did not make payment arrangements is currently being finalised for submission to Payroll.

PART 3 MID- YEAR PERFORMANCE REPORT ON 2023/2024 SDBIP

Introduction

The uMgungundlovu District Municipality Mid-Year Performance Report is hereby submitted in terms of uMgungundlovu Municipality Performance Management System Policy and Procedure as adopted by Council.

The purpose is to report regarding the progress made with the achievement of key performance indicators and targets, development priorities and objectives as determined in the approved Service Delivery and Budget Implementation Plan (SDBIP) for the Mid-Year of 2023/2024 financial year. It outlines the performance of the municipality against the targets and objectives as set out in the Integrated Development Plan (IDP) of the municipality.

Legislative Provisions

This report is prepared quarterly in line with Section 52 (d) of the Municipal Finance Management Act (Act 56 of 2003) together with Section 41 (e) of the Municipal Systems Act (Act 32 of 2000).

The SDBIP is defined in terms of Section 1 of the Municipal Finance Management Act (MFMA), No. 56 of 2003, and the format of the SDBIP is prescribed by MFMA Circular 13.

Section 41(1(e) of the Municipal Systems Act (MSA), NO 32 OF 2000, prescribes that a process must be established of regular reporting to Council, structures of council etc. This process is detailed in the Performance Management Framework of the Municipality.



BACKGROUND

The Municipal Systems Act (MSA of 2000) mandates municipalities to establish a Performance Management System, and the Planning and Performance Management Regulations of 2001 describes the municipality's performance management system as consisting of a framework that articulates and represent how the municipality's cycle and processes of performance planning, monitoring, measurements, review, reporting and improvements will be conducted, organised and managed and to determine the roles of different stakeholders.

This Mid-year SDBIP performance report covers the period **01 July to 30 December 2023** and the purpose of the report is to present performance for this period as per the approved service delivery and budget implementation plan (SDBIP) for 2023/2024 financial year.

Analysis Indicators

Target achieved &	Set Target per indicator was achieved above the stated number / percentage
Exceeded	100% > Actual/Target
Target Achieved	Set target per indicator was achieved and relevant POE was submitted. Actual/Target = 100%
Target Partially Achieved	Target partially achieved – Set target per indicator was partially achieved (50% or more done but less than 100%) and relevant Partial POE were submitted 50% > = Actual/Target < 100%
Target Not Achieved	Performance has not been met 0% > = Actual/Target < 50%
N/A	Not applicable KPI does not have a set target for the quarter

14. Organisational Performance Summary

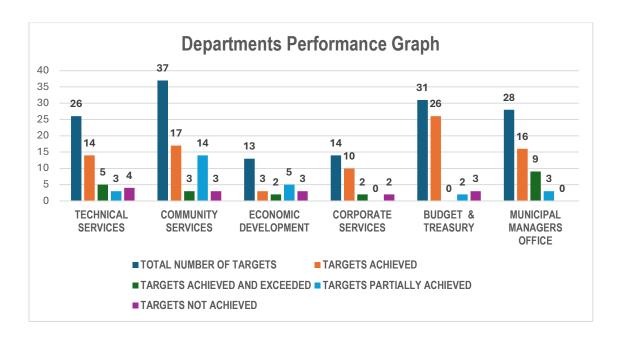
- The report covers the following departments within the municipality which made up the organisational report:
 - a) Technical Services
 - b) Community Services
 - c) Economic Development and Planning
 - d) Budget and Treasury Office
 - e) Corporate Services
 - f) Municipal Managers Office
- uMgungundlovu District municipality's Organisational Scorecard continues to be structured according to the six prescribed National Key Performance Areas (KPAs). These are:
 - a) Basic Service Delivery
 - b) Local Economic Development
 - c) Institutional Transformation & Development
 - d) Financial Viability & Management
 - e) Good Governance & Public Participation
 - f) Cross cutting issues



The UMDM overall performance for Mid-year is 72% and that reflected an improvement compared to Mid-year performance assessment of the prior year. Reasons for variances together with corrective measures were stated for underperformance. The overall performance is outlined below.

For the period under review a total 149 planned targets were recorded and performance is summarised in the table below.

Total Number of Targets	Total Number of Targets reported	Number of Targets Achieved	Number of Targets Achieved and Exceeded	Number of Targets Partially Achieved	Number of Targets Not Achieved	Number of targets N/A for Quarter under review	Overall Organisat ional Performa nce
149	149	89	18	27	15	30	72%
100%	100%	60%	12%	18%	10%	0%	



The table and graph above demonstrate the summary of the overall performance of the Municipality for the Mid Year of the financial year ending 30 December 2023. This also gives a picture of how the Municipality has performed for the quarter under review. This also summarises that out of the total of 149 Key Performance targets set for the Mid Year, the UMDM managed to achieve 89 key performance targets, 18 of them were achieved and exceeded, 27 were partially achieved, 15 not achieved and 30 were not due for the quarter under review.



15. Organisational Departmental Performance Summary

DEPT/ KPA	TOTAL NO. OF TARGETS	TARGETS REPORTED	TARGETS ACHIEVED	TARGETS ACHIEVED AND EXCEEDED	TARGETS PARTIALLY ACHIEVED	TARGETS NOT ACHIEVED	N/A	% ACHIEVED
TECHNICAL SERVICES	26	26	14	5	3	4	1	73%
COMMUNITY SERVICES	37	37	17	3	14	3	6	54%
ECONOMIC DEVELOPMENT	13	13	3	2	5	3	1	38%
CORPORATE SERVICES	14	14	10	2	0	2	8	86%
BUDGET & TREASURY	31	31	26	0	2	3	8	84%
MUNICIPAL MANAGERS OFFICE	28	28	16	9	3	0	6	89%
OVERALL PERFORMANCE	149	149	86	21	27	15	30	72%

All key performance targets that were due for the mid-year were reported and the POEs were provided to support the achievement.

Key Areas To Note

This section highlights the key areas for improving performance based on mid-year report to ensure that all targets are achieved as expected.

- To provide management and the main stakeholders of ongoing development interventions with indications of the extent of progress and achievement of objectives
- To monitor progress in relation to the use of allocated funds;
- To ensure that Auditors recommendations and comments are addressed and implemented to ensure credible report.
- To make adjustments during Mid-Year aligning with adjustment budget to achieve goals more effectively and efficiently;
- To continue adhering to SMART principles when setting key performance indicators, this will help to ensure that all set targets are effectively achievable.
- To ensure that the Municipality conducts ongoing monitoring engagements that will lead to the achievement of overall goals and objective.



14. Detailed SDBIP Mid-year Performance Report

						SERVIC		ON OF B	ACKLO	GS ON R	ASIC AC	CESS TO	ACHIEV	E UNIVE	RSAL A	CCES	S								
Fun ctio n	K Z N P G D S G oa	Nat ion al KP A Ref	B2B Pillar	IDP / SD BIP Ref	Strat egic Obje ctive	Strate gies	Project Name	Annua I Key Perfor manc e Indica tor / Outpu t	Perfo rman ce Meas ure/ unit of meas ure	Deman d	Baselin e	Backlo g	Annua I Target (2023/ 2024)	Mid- Year (July - Dec)	Mid- Year Perfor mance Achie vemen t	Stat us	Reas ons for Varia nce	Plann ed Impro veme nts	Expe nditu re for Mid- Year	POE Attach ed	Annu al Budg et	Bu dg et So urc e	POE	Ward / Munic ipality	Resp onsil le Unit
Water Provision	Strategic Infrastructure	Basic Service Delivery	Pillar 2: Deliv ering Basic Servi ces – Infras tructu re Deliv ery and maint enan ce and reduc ed losse s wrt Wate r and Sanit ation	TE C1, IDP RE F TE C1	To ensur e provi sion of servi ces in susta inabl e mann er.	Imple menta tion of infrast ructur e project s throug h conditional grants	Nkanye zini Water - Constru ction of a 10ML reservoi r and 9,2km of bulk pipeline s and 49km reticulati on pipeline s.	Construction of the 10ML reserv oir - 100% Construction of 9,2km of pipelin es - 100% Construction of 49km of reticul ation pipelin es - 100%, 33 Valves and Cham bers - 100%	Perce ntage KM	Construction of a 10ML reservo ir, 9.2km of bulk pipeline s, 49km reticulat ion pipeline s and 71 valves and chamb ers.	Reservo ir: 45.4% Bulk Pipeline s: 99.15% Valves and Chambe rs: 53.5%.	10ML reservo ir: 54.5%. Bulk pipelin es:+/- 100m. 0.85%. Reticul ation pipelin es:+/- 49km - 100%. Valves and Chamb ers:45.5%.	100% construction and commi ssionin g completed by 30 June 2024	Overall construction at 60% Overall construction at 73%	Overall construction at 86%	Achi eve d and Exc eed ed	Additi onal fundin g receiv ed from MIG	N/A	22 822 245.2 8	Signed monthl y reports	33 180 205	MI	Sign ed mont hly repor ts Com pletio n certifi cate	uMkha mbathi ni LM - Ward 3 & 5	Infrastructure Planning & Deve opme nt



	TE C3, IDP RE F TE C3	To ensur e provi sion of servi ces in susta inabl e mann er.	Imple menta tion of infrast ructur e project s throug h conditi onal grants	Mpolwe ni, Thokoz ani and Claridge extensio n water supply scheme	Construction of 53km of pipelin e - 100%. Completion of 1 reserv oir	Perce ntage KM Numb er	Constru ction of 167km pipeline s. Constru ction of a 3MI concret e reservo ir.	114km of pipeline s laid 68%. Reservo ir: 75%.	Pipelin es- 32%. Reserv oir - 25%	100% construction and commi ssionin g compl eted by 30 June 2024	Overall construction at 77% Overall construction at 85%	Overall construction at 93%	Achi eve d and Exc eed ed	Additi onal fundin g receiv ed from MIG	N/A	23 117 244.9 6	Signed monthl y reports	40 075 173	MI G	Sign ed mont hly repor ts Com pletio n certificate	Mshw ati LM Ward 10	Infras tructu re Plann ing & Devel opme nt
	TE C4, IDP RE TE C C4	To ensur e provi sion of servi ces in susta inabl e mann er.	Imple menta tion of infrast ructur e project s throug h conditional grants	uMshwa thi Slum - Trustee d Water Supply Scheme Phase 1	Install ation of 95 connections: 100%. Completion of Reser voir: 100%. Completion of Chambers: -100% completion.	Perce ntage Numb er	Construction of: +/- 16.0 km of pipeline s. 695 connect ions. 500kl reservo ir. Chamb ers.	Pipeline s: 16km complet ed - 100%. Connec tions: 600 complet e 86%. Reserv oir: 90%. Chamb ers: 52%	Connections: 95No or 14%. Reserv oir: 10% Chamb ers: 48%	100% construction and commi ssionin g compl eted by 30 June 2024	Appointment of Engine ers and Contractor Complete assess ment of the completed work and confirmation of the remaining scope.	Appoin tment of Engine ers and Contra ctor has been done Compl ete assess ment of the compl eted done and confir mation of the remain ing scopedone.	Achi eve d	N/A	N/A	0	Letter of Appoin tment of consult ant. Tender invitati on docum ent detailin g the remaini ng scope of work.	7 686 123	MIG	Sign ed mont hly repor ts Com pletio n certificate	Mshw ati LM Ward 9	Infras tructu re Plann ing & Devel opme nt
	TE C1 3	To ensur e provi sion of servi ces	Imple menta tion of infrast ructur e project s	Greater Efaye reticulati on water supply scheme	100% compl etion of 43 chamb ers, 670 yard	Km Numb er	Constru ction of 157,4k m of pipeline s. Constru ction of	Pipeline s: 226 km complet e. Reserv oirs/Ta nks:	96% constru ction and commis sioning complet e.	100% constr uction and commi ssionin g compl	Overall construction at 98% Overall construction	Overall constr uction at 100%	Achi eve d	N/A	N/A	6 257 767.3 4	Signed monthl y reports Compl etion	4 404 650,0 0	W SI G	Sign ed mont hly repor ts Com pletio	Umsh wathi LM Ward 3 and 4	Infras tructu re Plann ing & Devel opme nt



	in sus ina e ma er.	bl conditi onal		taps and 1 KM Pipelin e		Reserv oirs. Chamb ers: 480 number Yard Taps: 1722 number	400KL Reservo ir-100%. 50KL BPT - 100% . 2 X 22KL steel tank 100%. Chamb		eted by 31 March 2024	at 100%						certific ate.			n certifi cate		
T C 3		sur menta tion of vi infrast ructur e vi project s throug ta h bl conditi onal	reticulati on water supply scheme - Efaye/K waZibus ele Reticula	100% compl etion of 55 chamb ers, 204 yard taps and 39 Km Pipelin e	Km of pipeli ne. Numb er of cham bers and yard taps.	Construction of 39km of pipeline s. Construction of Reservoirs. Chambers: 55 number . Yard Taps: 204 number	ers: 552No - 93%. Yard Taps: 1433No - 68%.	96% constru ction and commis sioning complet e.	100% construction and commi ssionin g compl eted by 31 March 2024	Overall construction at 98% Overall construction at 100%	Overall constr uction at 100%	Achi eve d	N/A	N/A	9 219 442.1 9	Signed monthl y reports . Compl etion certific ate.	13 551 972,0 0	W SI G	Sign ed mont hly repor ts Com pletio n certifi cate	Umsh wathi LM Ward 3	Infras tructu re Plann ing & Devel opme nt
C	TO C1 enss. 2.2 e pro sio of ser ces in n sus ina e ma er.	tion of infrast ructur e project s throug ta h conditional	reticulati on water supply scheme -Mt Elias/Ef aye Reticula tion	100% compl etion of 43 chamb ers, 670 yard taps and 1 KM Pipelin e	Km Numb er	Construction of 30,6km of pipeline s. Construction of Reservoirs. Chambers: 60 number . Yard Taps: 177 number .		96% constru ction and commis sioning complet e.	100% construction and commi ssionin g complete by 31 March 2024	Overall construction at 98% Overall construction at 100%	Overall constr uction at 100%	Achi eve d	N/A	N/A	3 568 715.0 1	Signed monthl y reports . Compl etion certific ate.	15 206 094,0 0	W SI G	Sign ed mont hly repor ts Com pletio n certifi cate	Umsh wathi LM Ward 4	Infras tructu re Plann ing & Devel opme nt



IE R F, TI C C 47: 1 1 S S B R R F 12:	e E provi sion 7. of A servi D ces IP in E susta inabl	Imple menta tion of infrast ructur e project s throug h conditional grants	Installati on of Borehol e and Develop ment of springs Project. Under WSIG Funding	100% Completed 35 Boreh oles and 5 Spring Develo pment Project	Perce ntage Numb er	Installat ion of 35 borehol es and develop ment of 5 springs.	Project approval	Installati on of 35 borehol es and develop ment of 5 springs.	100% construction and commi ssionin g completed by 30 June 2024	Appoin tment of the Contra ctor Project hando ver and 10% compl etion	Panel of Contra ctors Tender at Evalua tion Stage with SCM is done Appoin tment of the Contra ctor is done Project Incepti on Hando ver 10%	Achi eve d	N/A	N/A	5 092 841.5 0	Consul tant Appoin tment letter and Contra ctor Appoin tment letter.	R22 146 555,0 0	W SI G	Sign ed close out repor t.	Richm ond LM, Ward 2,5,6 & 7 Mkha mbathi ni LM, Ward 2, 3 & 5 Impen dle LM Ward 1, 4 & 5 uMng eni LM, W 4 Mkha mbathi ni Ward 2, 3 & 6 Mpofa na LM, W 4	Infras tructu re Plann ing & Devel opme nt
TI	-	Imple menta tion of infrast ructur e project s throug h conditi onal grants	Impendi e bulk	Construction tender approv al	Approved detail ed desig n report and compl eted const ructio n tende r document	Second ary Bulk Mains and Storage reservo irs in Impend le LM	Project approval	Second ary Bulk Mains and Storage reservoi rs in Impendl e LM	Detaile d design and construction tender docum entatio n approv ed by 30 June 2024	Procur ement of Profes sional Servic es Provid er (consu Iting engine ers) Approv ed incepti on report.	Appoin tment of Engine ers has been done Incepti on report was approv ed	Achi eve d	N/A	N/A	0	Incepti on minute s and report	7 089 153	MI G	Appr oved detail ed desig n repor t and Phas e 1 const ructio n tende r docu ment.	Impen dle LM Wards 3, 4 & 5	Infras tructu re Plann ing & Devel opme nt



TE C1 2	To ensur e provi sion of servi ces in susta inabl e mann er.	Imple menta tion of infrast ructur e project s throug h conditi onal grants	Nadi Reticula tion Phase 1	Construction tender approv al	Approved detail ed desig n report and compl eted const ructio n tende r document	Construction of 23.4km of pipeline s. Construction of a 50KL RC BPT Construction of 75 Valves and Chambers. Yard Taps: 105 Taps	Project approval	Construction of 23.4km of pipeline s. Construction of a 50KL RC BPT Construction of 75 Valves and Chambers. Yard Taps: 105 Taps	Detaile d design and construction tender docum entatio n approv ed by 30 June 2024	Procur ement of Profes sional Servic es Provid er (consu Iting engine ers) - 100% Approv ed incepti on report.	Profes sional service Provid er-Engine ering Consul tant appoin ted on 15 Septe mber 2023 - 100% Incepti on report was approv ed	Achi eve d	N/A	N/A	3 632 048.2 5	Incepti on report	3 178 718	W SI G	Approved detail ed desig n repor t and Phas e 1 const ructio n tende r docu ment.	Umsh wathi LM Ward 3	Infras tructu re Plann ing & Devel opme nt
TE C2 2	To ensur e provi sion of servi ces in susta inabl e mann er.	Imple menta tion of infrast ructur e project s throug h conditional grants	Mpofan a bulk connecti on and Bruntvill e/Phuml as upgrade	50% Compl etion of the bulk water infrastr ucture upgrad e from Bruntvi lle to Mooi River Town.	Perce ntage	Upgradi ng of the bulk water infrastr ucture serving the town of Mooi River and townshi ps of Bruntvil le and Phumla s Upgrad e the high lift pump station for the Phumla s elevate	Project approval	Upgrading of the bulk water infrastru cture serving the town of Mooi River and townships of Bruntvill e and Phumla s. Upgrad e the high lift pump station for the Phumla s elevate	Construction project 50% completed by 30 June 2024	Procur ement of Profes sional Servic es Provid er (consulting engine ers) - 100% Approv ed detaile d design report and construction tender docum ent 100%	Profes sional service Provid er - Engine ering Consul tant appoin ted on 11 Septe mber 2023 - 100% Design report submit ted and waiting for approv al.	Part ially Achi eve d	Engin eers were appoi nted late, hence delay s	Meetin g has been done to align with the project .	1 253 501.1 4	Appoin tment letter and design report	20 338 098	W SI G	Appo intme nt letter Sign ed mont hly repor ts	Umsh wathi LM Ward 1, 2 & 3	Infras tructu re Plann ing & Devel opme nt



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			provi sion	infrast ructur		and detaile	ess Plan	of bulk water	and detailed	bulk water	detail design	review ed and	review ed and					registr ation)			ess plan	Ward 6, 11,	Plann ing &
			of	e		d	by	mains	design	mains	and	recom	recom					by			Proof	12 &	Devel
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			inabl e	conditi onal				ion water		ion water	by 31 March	CoGT A	CoGT A										
			mann	grants				mains.		mains.	2024	MBPA	MBPA										
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				L			<u> </u>		<u> </u>		<u> </u>	<u> </u>	done.								<u> </u>		



	TE C 10	To ensur e provi sion of servi ces in susta inabl e mann er.	Imple menta tion of infrast ructur e project s throug h conditional grants	Manyav u	Finaliz ed As Built drawin gs and Close out reports - 100%	Final close out report	As Built drawing s and Close out reports	Manyav u reticulati on project - complet e	None	Finalis ed As Built drawin gs and Close out reports - 100% by June 2024	Draft As Built Drawin gs - 50% Final As Built Drawin gs - 100%	Final As Built Drawin gs - 100%	Achi eve d	N/A	N/A	0	Copy of Drawin gs registe r- indicati ng handov er of all As- built drawin gs.	434 783	MI G	Clos e repor t and AS Built drawi ngs and Asset Regi ster	Mkha mbathi ni ward 2&5	Infras tructu re Plann ing & Devel opme nt
	TE C 20	To ensur e provi sion of servi ces in susta inabl e mann er.	Imple menta tion of infrast ructur e project s throug h conditi onal grants	Develop ment of pumpst ation refurbis hment busines s plan	Develo p and submit busine ss plan for fundin g approv al	Coun cil Appro ved Busin ess Plan submi tted to DWS	None	None	None	Develo ped and submit ted busine ss plan for fundin g approv al by 31 March 2024	Draft Busine ss Plan develo ped and submit ted to the Portfoli o Commi ttee Draft Busine ss Plan develo ped and submit ted to the Counci I	Busine ss Plan still under develo pment and has not been submit ted to Portfoli o Commi ttee Draft BP Develo ped and not submit ted to Counci I	Not Achi eve d	Scop e still under verific ation for differ ent pump statio ns.	Verific ation of pumps tations require ments	0	Ñ/A	Salari	N/ A	Final Busin ess Plan, Coun cil Repo rts, and proof of subm issio n to DWS	uMng eni, Impen dle, Mpofa na, Richm ond, Mkha mbathi ni, uMsh wathi	Infras tructu re Plann ing & Devel opme nt
	TE C 25	To ensur e provi sion of servi ces in	Imple menta tion of infrast ructur e project s throug	Bulk services provisio n for housing develop ment (Khayeli sha,	Counci I Appro ved Busine ss Plan for Bulk	Coun cil Appro ved Busin ess Plan	Bulk water provisio n	None	Bulk water provisio n	Develo ped and submit ted and Busine ss Plan	Procur ement of Profes sional Servic es Provid er	Procur ement of Profes sional Servic es Provid er	Not Achi eve d	Cons ultant Engin eers under object ion	Tende r evalua tion to be revise d	0	Appoin tment letter	2 000 000	Int ern al	Final Busin ess Plan and Coun cil Reso lution	uMng eni LM	Infras tructu re Plann ing & Devel opme nt



Rural Road Management
Strategic Infrastructure
Basic Service Delivery
Pillar 2: Deliv ering Basic Servi ces - Infras tructu re Deliv ery and maint enan ce wrt Road s
TE C 15 IDP RE F TE C1 4
Rural roads study to infor m road maint enan ce
Asses sment of road conditions using conditional grants
Rural Roads Asset Manage ment System - Assess ment of the condition of rural roads
servic es provisi on on housin g develo pment Collect ion of road conditi on data in uMnge ni, Msund uzi, Impen dle and Mpofa na . Burro w pit databa se in all seven LMs
Kms of roads asses sed
Visual Road Conditi on assess ment of roads in all 7 Local Municip alities
Visual Road Conditio n Assess ments to be conduct ed in uMngeni , Mpofan a, Impendl e and Msundu zi
Collecti on of road conditio n data in uMngen i, Msundu zi, Impendl e and Mpofan a . Burrow pit databas e in all seven LMs
for Bulk service s provisi on on housin g develo pment to Counci I for approv al by June 2024 Visual Road conditi on assess ments to be condu cted in Mpofa na, uMnge ni, Msund uzi and Impen dle LMs by 30 June 2024. Burrow pit databa se to be compil ed by 30 June 2024
(consulting engine ers) Deskto p study - 100% complete Visual Road condition assess ment in uMnge ni Visual Road condition assess ment in uMnge ni and Msund uzi
(consulting engine ers) Deskto p study - not complete Visual Road Conditions assess ments done in Msund uzi Visual Road condition assess ment in ulMnge ni and Msund uzi has been completed
Achi eve d
N/A
N/A
507 108.5 3
Monthl y Report s
2 363 478
RR AM S
asse ssme nt repor ts and data
Umng eni LM All Wards , Msund uzi LM All Wards , Impen dleLM All wards, Mpofa na LM All wards
Tech nical Supp ort Servi ces



			Pillar	C 16 IDP RE F TE C1 6	mana ge and facilit ate integr ated trans port plann ing and strate gy	nate the develo pment and imple menta tion of region al transp ort strate gy to facilita te region al integr ation	ment of compre hensive integrat ed transpor t plan	ped and submit ted busine ss plan for fundin g approv al of the CITP to DOT	cil Appro ved Busin ess Plan submi tted to Depa rtmen t of Trans port	VIP	VIP	746	ped and submit ted busine ss plan for fundin g approv al of the CIPT to DOT by 31 March 2024	Busine ss Plan develo ped and submit ted to the Portfoli o Commi ttee Draft Busine ss Plan develo ped and submit ted to the Counci I	Draft Busine ss Plan not develo ped and submit ted to the Portfoli o Commi ttee Draft Busine ss Plan not develo ped and submit ted to the counci l Installa	Achi eve d	is a new portfo lio to be invest igated within Tech nical Servi ces	gation into the Nation al Land Transit ion Transportatio n Act will be done	741	Invoice	R13	A	Busin ess Plan, Coun cil Repo rts, and proof of subm issio n to DOT	eni, Impen dle, Mpofa na , Richm ond, Mkha mbathi ni, uMsh wathi	nici Sup ort Sei ces
Sanitation	Strategic Infrastructure	Basic Service Delivery	2: Deliv ering Basic Servi ces – Infras tructu re Deliv ery and maint enan ce and reduc ed losse s wrt Wate	C 16- 23	ensur e provi sion of servi ces in susta inabl e mann er.	menta tion of infrast ructur e project s throug h conditi onal grants	on of VIP toilets	ed and Compl eted 746 VIP Toilets within uMgun gundlo vu District Munici pality	er	toilets complet ed within uMDM	toilets complet ed within uMDM		d and Compl eted 746 VIP Toilets within uMgun gundlo vu District Munici pality by 30 Septe mber 2023	tion of 68 VIP toilets in uMshw athi, 204 VIP toilets in Impen dle, installa tion of 198 VIP toilets in Mkha mbathi ni, 48	tion of 0 VIP toilets in uMshw athi, 0 VIP toilets in Impen dle, installa tion of 0 VIP toilets in Mkha mbathi ni, 172 VIP toilets	ially Achi eve d	on delive ry of mater ial on site.	orderin g of materi al before comm encem ent of works.	733.4	s and coordin ates	468 477	G	ces; close out repor t	wathi LM Ward 7	truc re Pla ing Dev opr nt



Water distribution	
Strategic Infrastructure	
Basic service delivery	
Pillar 2: Deliv ering Basic Servi ces – Infras tructu re Deliv ery and maint enan ce and reduc ed losse s wrt Wate r and Sanit ation	r and Sanit ation
TE C 26 IDP RE F TE C 15	
To ensur e the provi sion of servi ces in susta inabl e mann er.	
To ensur e that Umge ni Water board provid es adequ ate bulk water supply	
Bulk water purchas es	
27 549 924 KI bulk water purcha sed	
KL	
Sustain able water supply	
OKL	
None	
27 549 924 KI bulk water purcha sed by 30 June 2024	
6 557 454KL of Bulk Water purcha sed 6 557 454KL of Bulk Water purcha sed	VIP toilets in Umng eni, 180 VIP toilets in Richm ond, 48 VIP toilets in Mpofa na.
d 14 069 773 kl purcha sed 6 665 225KL of Bulk Water purcha sed (Q1) 7 404 548 kl purcha sed (Q2)	in Umng eni, 128 VIP toilets in Richm ond, 0 VIP toilets in Mpofa na.
Achi eve d and Exc eed ed	
High water dema nd	
N/A	
79 272 558.5 6	
Monthl y Invoice s	
R244 845 046,0 0	
Int ern al	
Purc hase Invoi ces (Proo f of actua I KL deliv ered)	
Mpofa na LM, Umng eni LM, uMsh wathi LM, Mkha mbathi ni LM, Richm ond LM.	
Infras tructu re, Oper ations & Maint enanc e	



2 D e B S c F B S C a a Ir	Pillar TE 2: C: Deliv 7, Aring ID Basic RI Gervi F Des - TE Gree C Basic 6 Servi Des - G Basic 6 Servi Regis RI Regis RI Regis	2 provi de OP acce E ss to susta E inabl	Ensur e availa bility of water tanker s and static tanks	Provisio n for water services via Water Tankers to 6 LM's	Deliver y of 302 940 kl to 6 LM'S throug h water tanker trucks hired and deploy ed for water deliver y	Volu me of Water in KL	302 940kl	0 KL of water distribut ed	None	Deliver ed 302 940 kl to 6 LMs throug h water trucks hired and deploy ed for water deliver y by 30 June 2024	76 950 kl water to be deliver ed 74 520 kl water to be deliver ed ediver ed	158 362 kl water deliver ed 90 894 kl water to be deliver ed 67 468 kl water deliver ed	Part ially Achi eve d	Rain & Break down s	standb y trucks were availa ble in cases of breakd owns	22 560 648.3 1	Water Point Bulk Meter Readin g (Meter photos)	R 56,86 2,000	Int ern al	Wate r Point Bulk Mete r Read ing (Met er photo s)	Mpofa na LM, Umng eni LM, uMsh wathi LM, Mkha mbathi ni LM, Richm ond LM, Impen dle LM	Infras tructu re, Oper ations & Maint enanc e
2 D e e B S S con li re re c c a re e lo s V V r S S	Pillar TE P: C Deliv 28 Basric RI Basric RI Basric RI Basric RI Basric RI Pilsa RI P	ensur e provi sion of servi ces in susta inabl	e that all pump station s are mainta ined on a regula r basis	Provisio n of Electric al and mechani cal mainten ance services	Numb er of Routin e and preven tative mainte nance of equip ment and plant accord ing to the Mainte nance progra mme for the year for (Mkha mbathi ni, uMnge ni, Richm ond, Mpofa	Numb er of days	(Mkha mbathi ni= 48 days, u UMnge ni =144 days, Richmo nd =240 days, Impend le=240 days, Impend le=240 days, auMshw athi= 144 days)	0	None	Routin e and preven tative mainte nance of equip ment and plant accord ing to the Mainte nance programme for the year (Mkha mbathi ni= 48 days, Richm ond = 240	Routin e and preven tative mainte nance of equip ment and plant accord ing to the mainte progra mme for the year (Mkha mbathi ni= 12 days, Richm ond = 60 days,	Routin e and preven tative mainte nance of equip ment and plant accord ing to the mainte progra mme for the year (Mkha mbathi ni= 13 days, Richm ond = 66 days,	Achi eve d	More day in Impe ndle due to river abstr action and water qualit y resulti ng to frequ ent service ing of pump s.	N/A	8 347 451.4 6	Signed Mainte nance Regist er and inciden t registe r	R 16,49 2,671	Int ern al	Sign ed Maint enan ce Regi ster and incid ent regist er	uMng eni, Impen dle, Mpofa na , Richm ond, Mkha mbathi ni, uMsh wathi	Infras tructu re, Oper ations & Maint enanc e



		na, Impen dle and uMsh wathi)			days, Mpofa na=15 6 days, Impen dle=24 0 days, uMshw athi= 144 days) by 30 June 2024	athi= 36 days)	Mpofa na= 41 days, Impen dle= 65 days, uMshw athi= 33 days) for Q1 Routin e and preven tative mainte nance of equip ment and plant accord ing to the mainte nance progra mme for the year (Mkha mbathi ni= 13					
							mme for the year (Mkha mbathi					
							days , uMnge ni = 38 days, Richm					
							ond =64 days, Mpofa na=39 days,					
							Impen dle= 65 days,					



Scientific Services	
Strategic Infrastructure	
Basic Service Delivery	
Pillar 2: Deliv ering Basic Servi ces – Infras tructu re Deliv ery and maint enan ce and reduc ed losse s wrt Wate r and Sanit ation	
TE C2 9 IDP RE F TE C 20	
To provi de acce ss to susta inabl e qualit y drinki ng water	
Ensur e water quality monito ring regula rly	
Water Quality complia nce in line with SANS 241 - 2015 drinking water standar ds	
Perce ntage of water quality compli ance for micro biologi cal compli ance, aesthe tic compli ance, and operati onal compli ance	
Perce	
None	
Water quality complia nce to ensure 95% micro biologic al complia nce, 90% aestheti c complia nce and 90% operatio nal complia nce	
None	
Water quality compli ance to ensure 95% micro biologi cal compli ance, 90% aesthe tic compli ance and 90% operati onal compli ance by 30 June 2024	
Water quality compli ance to ensure 95% micro biologi cal compli ance, 90% aesthe tic compli ance and 90% operati onal compli ance	
99.2% microb iologic al; 99.5% Aesthe tic and 95.1% achiev ed as at the end of August 2023 Water quality compli ance for Octob er & Novem ber: Microb iologic al = 99.5%; aesthe	uMshw athi= 39 days) for Q2
Achi eve d	
N/A	
N/A	
R281 722.4 5	
Water quality Report s	
R 1,895, 400.0 0	
Int ern al	
Wate r qualit y mont hly repor ts	
uMng eni, Impen dle, Mpofa na Richm ond, Mkha mbathi ni, uMsh wathi	
Scien tific Servi ces	



											tic compli ance = 99.7% and operati onal compli ance = 94.15 %										
TE C3 0, IDP RE F TE C 21	To provi de acce ss to susta inabl e qualit y drinki ng water	Ensur e water quality monito ring regula rly	Water treatme nt chemica Is	Numb er of kg of Water Treat ment Chemi cals purcha sed	Numb er	Sustain able water supply	None	0 Kg	36 000 kg of Water Treatm ent Chemi cals purcha sed by 30 June 2024	Purcha se 9000k g of water treatm ent chemic als Purcha se 9000k g of water treatm ent chemic als	32 250 kg of chemic als purcha sed 19 950 kg of chemic als purcha sed as at the Decem ber 2023 12 300 kg purcha sed as at the end of Septe mber 2023	Achi eve d and Exc eed ed	Usag e of chemi cals depe nd on the qualit y of raw water qualit y	N/A	R245 019.0 0	Invoice s	R842 400,0 0	Int ern al	Invoi ces for chem icals purch ased Sign ed stock takin g repor t	uMng eni, Impen dle, Mpofa na , Richm ond, Mkha mbathi ni, uMsh wathi	Scien tific Servi ces
TE C 34	To ensur e the final efflue nt meet the disch arge limits	Ensur e monito ring of waste water quality regula rly	Wastew ater Effluent Quality Complia nce in line with Water Use Licence and/or General Authoriz	Perce ntage of Waste water Works Final Overal I Effluen t Quality	Perce ntage	None	80%	None	Waste water Works with overall waste water quality compli ance of 80% by 30	Waste water Works Final Overall Effluen t Quality Compli ance of 80% (July	94.5% overall Effluen t quality compli ance as at the end of August 2023	Achi eve d and Exc eed ed	Excell ent result s	N/A	R22 370 867.0 9	Waste water quality Report s	R 63,18 0,000. 00	Int ern al	Mont hly Wast ewat er qualit y repor ts	uMng eni LM, Mpofa na, Richm ond Mkha mbathi ni, uMsh wathi	Scien tific Servi ces



Water Conservation and water demand management	d management	
Strategic Infrastructure		
Basic Service Delivery		
maint enan ce and reduc ed losse s wrt Wate r and Sanit ation	Pillar 2: Deliv ering Basic Servi ces – Infras tructu re Deliv ery and	
TE C 30 A	TE C 30	
ensu re that water losse s is reduc ed to a mini mum stand ard	Ensu re that water losse s is reduc ed to a mini mum stand ard	
Monito ring of bulk water meter s and pressu re mana geme nt	Monito ring of bulk water meter s and pressu re mana geme nt	
Develop ment of Non- Revenu e Water Reducti on Strategy	Compila tion and submiss ion of water balance report to DWS.	ation Require ments.
Approved Non-Revenue Water Reduction Strate gy	Numb er of monthl y Water Balanc es reports compl eted	Compliance
Approved Non- Reve nue Water Redu ction Strate gy	Numb er	
None	12	
0	0	
None	12	
Approved Non- Reven ue Water Reduct ion Strate gy by 30 June 2024	12 x monthl y Water Balanc es reports compl eted by 30 June 2024	June 2024
N/A	6 x monthl y Water Balanc es reports	2023 - August 2023) Waste water Works Final Overall Effluen t Quality Compli ance of 80% (Septe mber 2023 - Novem ber 2023)
N/A	6 x monthl y Water Balanc es reports	The overall effluen t compli ance for Octob er & Novem ber 2023 is 96.4%
N/A	Achi eve d	
N/A	N/A	
N/A	N/A	
N/A	N/A	
N/A	Water Balanc e sheets	
N/A	N/A	
N/ A	N/ A	
Invite , Atten danc e regist er	mont hly Wate r Bala nces repor ts.	
N/A	All 6 LM's	
Water Cons ervati on and Water Dema nd Mana geme nt	Water Cons ervati on and Water Dema nd Mana geme nt	



TE C 32	Ensu re that water losse s is reduc ed to a mini mum stand ard	ring of or bulk no water re	educti Reduction of tion of non-revenue atter e water by 4%	ntage	30%	55%	25%	non- revenu e water reduce d by 4% by 30 June 2024	Reduct ion of non- revenu e water by 4%.	Reduct ion of non- revenu e water by 4% not done	Not Achi eve d	High water losse s in the syste m	More resour ces to be deploy ed in WCW DM unit	R 0.00	Water balanc e Report	N/A	N/ A	Wate r balan ce repor t	uMng eni, Impen dle, Mpofa na, Richm ond, Mkha mbathi ni, uMsh wathi	Water Cons ervati on and Water Dema nd Mana geme nt
TE C 333	Ensu re that water losse s is reduc ed to a mini mum stand ard	ring of bulk water cometer ating sand ar pressu water demana bulk water water sand ar pressu water demana bulk water wat	evelop ent of ater and submit ion ad busines plan for fundin g approval	cil Appro ved Busin ess Plan submi tted to DWS	None	None	None	Develo ped and submit ted busine ss plan for fundin g approv al by 31 March 2024	Draft Busine ss Plan develo ped and submit ted to the Portfoli o Commi ttee Draft Busine ss Plan develo ped and submit ted to the Counci I	Busine ss Plan Develo ped and submit ted to the Portfoli o Commi ttee Draft Busine ss Plan for bulk meters develo ped and submit ted to the Counci I	Achi eve d	N/A	N/A	N/A	Counci I Resolu tion	N/A	N/ A	Final Busin ess Plan, Coun cil Repo rts, and proof of subm issio n to DWS	uMng eni, Impen dle, Mpofa na, Richm ond, Mkha mbathi ni, uMsh wathi	Water Cons ervati on and Water Dema nd Mana geme nt

DEPARTMENT: COMMUNITY SERVICES	
IDP PRIORITY: INTERVENTIONS TO ENSURE ENVIRONMENTAL SUSTAINABLITY AND RESILIENCE TO FUTURE SHOCKS	



Fun ctio n	K Z N P G D S G oa Is	Nat ion al KP A Ref	B2B Pillar	ID P/ SD BI P Re f	Strat egic Obje ctive	Strate gies	Projec t Name	Annual Key Perfor mance Indicat or / Output	Perfo rman ce Meas ure/ unit of meas ure	Dem and	Base line	Back log	Annual Target (2023/2 024)	Mid- Year (July - Dec)	Mid- Year Perfor mance Achie vemen t	Stat us	Reaso ns for Varian ce	Planne d Improv ements	Expe nditu re for Mid- Year	POE Attache d	Annu al Budg et	Bu dg et So urc e	POE	Ward / Muni cipali ty	Resp onsib le unit
Environmental Health	Human and Community Development	Basic Service Delivery	Pillar 3: Good Gove manc e - Comp liance with legisl ation and by- laws	Co m 1	Ensur e that factor s in the environmen t that could adver sely affect human health are asses sed, corrected, prevented, and controlled to creat e health supportive environmen ts and safeguard the health of the district	To imple ment annual operati onal plan to guide deliver y of munici pal health servic es	Food Safety Monito ring	Number of sample s taken from food supplier s, restaur ants, dairies, and food poisoni ng outbrea ks	Numb	120	0	120	120 x Food Sample s- taken within the district by 30 June 2024	60 x Food Sampl es - taken within the district	63 x Food Sampl es - taken within the district 30 x Food Sampl es - taken within the district 33 x Food Sampl es - taken within the district	Achi eve d	Need for additio nal sampl es	Nil		Laborat ory reports	R50 000,0 0	Int ern al	Laborato ry Reports payment voucher	All LMs excep t Msun duzi LM	Socia Servi ces



	citize ns																	
Cc m 2		To imple ment annual operati onal plan to guide deliver y of munici pal health servic es	Legal compli ance of food and food premis es - proces sing of health certific ates	Number of complia nce certifica tes issued for complia nt premise s	Numb	240	60x Compliance certificates issued for compliant premises by 30 June 2024	30 X Compliance certific ates issued	31 X Compli ance certific ates issued 16X Compli ance certific ates issued 15X Compli ance certific ates issued	Achi eve d	As per applic ations proces sed	Nil	Certifica tes issued	R15 000,0 0	Int ern al	Complia nce certificat es issued	All LM's excep t Msun duzi LM	Socia Servi ces



of the distric t citize ns																			
Co m e that 3 factor s in the enviro nmen t that could adver sely affect huma n health are asses sed, corre cted, preve nted, and contr olled to creat e health supportive enviro nmen ts and safeg uard the health health	imple Qu	Vater uality onito of Water Quality Monitoring — water quality testing routine samplin g from non WSA water sources and pollutio n prone sources	Numb	120	48	72	120 x Water Quality Monitori ng – water quality testing routine samplin g from non WSA water sources and pollutio n prone sources by 30 June 2024	60 x Water Qualit y Monit oring - water quality testin g, sampli ng from non WSA water sourc es and polluti on prone sourc es	60 x Water Quality Monito ring – water quality testing, sampli ng from non WSA water source s and pollutio n prone source s	Achi eve d	Nil	Nil	R15 697.5 0	Laborat ory reports	R35 000,0 0	Int ern al	Laborato ry Reports payment voucher	All LMs excep t Msun duzi LM	Socia I Servi ces



	of the distric t citize ns																			
Co m 4	Ensur e that factor s in the enviro nmen t that could adver sely affect huma n health are asses sed, corre cted, preve nted, and contr olled to creat e health supportive enviro nmen ts and safeg uard the health	To imple ment annual operati onal plan to guide deliver y of munici pal health servic es	Water Quality Monito ring	Number of Water Quality Monitoring - Routine water quality testing for pollution from sewera ge system s	Numb	480	0	480	520 Water Quality Monitori ng - Routine water quality testing for pollutio n from sewera ge system s by the 30 June 2024	260 x Water Qualit y Monit oring - Routin e water quality testin g for polluti on from sewer age syste ms	130 x Water Quality Monito ring - Routin e water quality testing for pollutio n from sewera ge system s 135 x Water Quality Monito ring - Routin e water quality testing for pollutio n from sewera ge system s 265 x Water	Achi eve d and Exc eed ed	Nil	Nil	Laborat ory Reports	R105 000,0 0	Int ern al	Laborato ry Reports payment voucher	All LMs excep t Msun duzi	Socia Servi ces



of the distric t citize ns					Quality Monito ring - Routin e water quality testing for pollutio n from sewera ge system s							
	al Environ al Health mental titi Aware health ness - awaren to Educat ess ion on session er enviro s nment conduct titi al ed health n related	Numb a 360 er	60	360 60x Environ mental health awaren ess session s conduct ed by 30 June 2024	30x	Achi eve d hop deliber in and aware ness for owner s and their assist ants on food safety and health and hygien e. As the whole quarte	R 7 906.9 0	rts R45 000,0 0	Int ern al	Reports and attendan ce registers	All LMs excep t Msun duzi	Socia Servi ces



the hea of the distriction of the control of the co	Ith ne ric											r was focuse d on tucksh ops, aware ness raising had to be intensi fied								
Co Ens e the fact s in the env nme t that coul advisely affer hum n head are assist sed corrected and conical of the coul advisely affer hum n head are assist sed corrected and conical to create e head supportive envinantes as a safer uare the head the service of the conical of the conical of the the the fact of the the service of t	imple ment annual operati onal plan to guide deliver y of munici ct tala health services es ee l, ee l, er deliver the cooler of	Air Quality Manag ement	Review ed Air Quality Manage ment Plan	Revie wed Air Qualit y Mana geme nt Plan	1	1	1	1 Review ed Air Quality Manage ment Plan by June 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R500 000,0 0	Int ern al	Payment Voucher s Air Quality Manage ment Plan	All LMs	Socia Servi ces



of the distric t citize ns																				
Co Ensur e that 7 factor s in the enviro nmen t that could adver sely affect huma n health are asses sed, corre cted, preve nted, and controlled to creat e health suppo rtive enviro nmen ts and safeg uard the health health	To imple ment annual operati onal plan to guide deliver y of munici pal health servic es	Vector Contro	Number of public sites chemic ally treated for vectors and pests	Numb er of infest ed public sites treate d for vector s	50	15	50	60 x public sites chemic ally treated for vectors and pests by June 2024	30 x public sites chemic cally treate d for vector s and pests	32 x public sites chemic ally treated for vectors and pests 15 x public sites chemic ally treated for vectors and pests 17 x public sites chemic ally treated for vectors and pests	Achi eve d	There was a need to do kore sites than initially planne d	N/A	R0	Reports	R10 000,0 0	Int ern al	Reports and pictures	All LMs excep t Msun duzi LM	Socia Servi ces



					of the distric t citize ns																				
Solid Waste Management	Environmental Sustainability	Basic Service Delivery	Pillar 2: Deliv ering Basic Servi ces - Fund able conso lidate d infras tructu re plans. Pillar 2: Deliv ering Basic Servi ces - Infras tructu re Deliv ery and maint enan ce wrt Wast e Mana geme nt	Co m 8	To imple ment integr ated waste mana geme nt plan of the munic ipality	To imple ment the annual targets of the IWMP	Integra ted Waste Manag ement Plan 2023 - 2028	Integrat ed Waste Manage ment Plan approve d, endorse d, and implem ented	IWMP appro ved and endor sed	1	0	1	Integrat ed Waste Manage ment Plan develop ed and endorse d by KZN EDTEA by 30 June 2024	Stake holder Consultation on IWMP - Final Draft IWMP sent for comment to EDTE A & COGT A & LMs completed uMD Mappro ves IWMP and EDTE A endor ses the IWMP	IWMP has been shared with every LM with no comm ents receive d. Comm ents receive d back from COGT A & EDTE A. The public consult ation proces s for the Final Draft IWMP is yet to comm ence. A public consult ation	Part ially Achi eve d	The Draft IWMP neede d additio nal work to be undert aken and the Final Draft IWMP neede d to be shared with all LMs and sector depart ments prior to being releas ed for public comm ent.	The Public Consult ation process via our website will end on the 6th of January 2024. The comme nts from the public will be reviewe d and the Final Draft amende d with a record of the public comme nts receive d and change s made to the final draft due to	RO	Final Draft of IWMP Notice for Public Comme nt on the IWMP on the uMDM website. Number of Downlo ads of the IWMP for Decem ber 2023.	N/A	N/ A	Approve d IWMP Endorse d IWMP by EDTEA Council Resolutio n, Impleme ntation Plan and Report	All	Socia Servi ces



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	m imple 9 ment integr ated waste mana	To imple ment of District Landfil targets of the IWMP other advan ced solid waste manag ement infrastr ucture and facilitie s	Waste Manage ment License applicat ion complet ed and Scoping Report for WML process is complet ed	Approved Wast e Mana geme nt Licen se applic ation				Approved Waste Manage ment License applicat ion by 30 June 2024	Advert ise tender for Servic e Provid er to undert ake a waste mana geme nt licens e for landfill site, comp ost facility and waste transf er facility Award Tende r for Waste Mana geme nt Licens e Proce ss	Tender has not been adverti sed Award Tender for Waste Manag ement Licens e Proces s not done	Not Achi eve d	After discov ering that the Msund uzi LM was also seekin g to licens e a landfill site to serve the same LMs that the LMs that the LMs that the matter was placed on the agend a of the two DDM meetin gs. Msund uzi LM has not been	The Manage r respons ible for intergov ernmen tal manage ment and the DDM process is working with Commu nity Service s Depart ment to set up a high level with the Msundu zi LM to resolve the challen ges facing this project	R0	Report on Challen ges and Solution s to Waste Manage ment License for a District Landfill Site. Commu nication s with AHOD and Manage r Intergov ernment al Relation s	R500 000,0 0	Int em al	Tender for Service Provider s Award Letter . Waste Manage ment License (WML) Applicati on. Scoping Report on WML process	All LMs	Socia Servi ces
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															did not apolog ize for non-attend ance of both meetin gs. Report on the challe nges faced with this project and recom mende d solutio ns.								
		Co m 10	To imple ment integr ated waste mana geme nt plan of the munic ipality	To imple ment the annual targets of the IWMP	Establi shmen t of District Co- ordinat ion Struct ures for Solid Waste Manag ement	Number of District DDM Technic al Hub Meeting s for Solid Waste Manage ment	Numb	1	N/A	N/A	6X District DDM Technic al Hub Meeting s for Solid Waste Manage ment by 30 June 2024	3 X meeti ngs	2 X meetin gs 1 x meetin g held on the 10 August 2023 1 X Meetin g for District DDM Techni cal Hub Meetin g for Solid Waste Manag ement done by 5 Dec 2023	Part ially Achi eve d	Meetin gs sched uled for Septe mber could not sit due to the ill health	Meeting s to be held in the next quarter	Nii	Invitations, Agenda, Minutes and attendance register	N/A	N/ A	Terms of Reference e for Solid Waste Manage ment Working Group Invitation s, Agenda and Minutes of Meetings , Attendan ce Register s	All LMs	Socia Servi ces



Cemetery and Crematoria		Pillar 2: Deliv ering Basic Servi ces - Fund able conso lidate d infras tructu re plans. Pillar 3: Good Gove manc	Co m 11	To imple ment the integrated cemet ery and crem atoria plan	To develo p integra ted cemet ery and cremat oria Plan	District Task Team on Cemet eries and Crema toria is functio nal	Number of District Task Team meeting s and Site Visits done	Numb er	1	0	1	6X District Task Team meeting s and Site Visits done by 30 June 2024	3 X meeti ngs	2X meetin gs 1 x meetin g held on the 10 August 2023 1 Meetin g for District Task Team meetin g and Site Visit done	Part ially Achi eve d	Meetin gs sched uled for Septe mber could not sit due to the ill health	Meeting s to be held in the next quarter	Nil	Invitatio ns, Agenda , Minutes and attenda nce register	N/A	N/ A	Invite, Agenda and Minutes of DTT on cemeteri es meetings Quarterly Status of uMDM Cemeter y and Cremator ia Reports	All LMs	Socia Servi ces
Snatial Fruity	Basic Service Delivery	e – Comp liance with legisl ation and by-laws	Co m 12	To imple ment the integrated cemet ery and crem atoria plan	To develo p integra ted cemet ery and cremat oria Plan	App for cemet ery and cremat oria manag ement	Cemete ry and Cremat oria Manage ment App is acquire d and operatio nal and bylaw approve d and gazette d	Ceme tery and Crem atoria Mana geme nt App acquir ed and opera tional and gazett ed bylaw	1	0	1	Cemete ry and Cremat oria Manage ment App acquire d and operatio nal in 1 LM within uMDM and gazette d By-Law by 30 June 2024	Advert ise tender for the Ceme tery and Crem atoria App and devel op Draft Ceme tery By digital burial record s syste m	TORs, Bid Procur ement approv al and Budget verifica tion certific ates have been submitt ed to SCM for tender proces ses to continu e Report to Counci I on Propos ed By Law to	Part ially Achi eve d	Delay ed SCM proces ses SCM receiv ed the TOR for the Bid in Augus t and started engagi ng with user depart ment on bid specification s in Octob er and Nove mber and sent	Awaitin g the Bid Spec committ ee to set up a meeting . Bid Spec Commit tee has resolve d to use the ITC panel to award this BID which is likely to shorten the evaluati on and adjudic ation process .	R0	Report on Propos ed By Law to regulate use of digital app across the uMDM. Budget Certifica tion Docum ent. Final Bid Docum ent . Decisio n of Bid Spec Commit tee	R 1,000, 000	Int ern al	BID documen ts, Award Letter, Register, Reports from App on burials, crematio ns, and available gravesite s	Msun duzi LM	Socia Servi ces



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													Spec also resolve d to use the newly establi shed ITC panel to undert ake this bid.										
		Co m 13	To imple ment the ment the cemet ery and crem atoria plan	To develo p integra ted cemet ery and cremat oria Plan	Integra ted Cemet ery and Crema toria Plan	Draft uMDM Cemete ry and Cremat oria Master Plan (2023- 2043)	Draft uMD M Ceme teries and Crem atoria Maste r Plan (2023 - 2043)	1	0	1	Develo ped Draft uMDM Integrat ed Cemete ry and Cremat oria plan by 30 June 2024	Terms of Refer ence & Proce ss Plan for Maste r Plan for Ceme teries and atoria is compl eted Phase 1 - Report on Situational Analy sis and Future Needs for Ceme teries	The draft Terms of Refere nce are comple te. The Process Plan is current ly being develo ped Phase 1 - Report on Situati onal Analysi s and Future for Cemet eries and toria is	Achi eve d	Nil	Nil	RO	Phase 1 of Masterp lan for Cemete ries and Cremat oria	Salari	Int ern al	Terms of reference Phase 1 Report Phase 2 Report Phase 3 Report Draft uMDM Master Plan	All LMs	Socia Servi ces



														and Crem atoria is compl eted	comple te.									
HIV/AIDS	Human and Community Development	Local Economic Development and Social Development	Pillar 3: Good Gove manc e - Interv entio ns Pillar 3: Good Gove manc e - Regul ar Enga geme nt with Com muniti es	Co m 14	To align to the Provi ncial / Distri ct HIV/A IDS, STIs & TB Plan for 2023 -2027 and imple ment progr amm es and projec ts aimed at reduci ng the burde n of disea ses in the distric t.	To imple ment and foster an enabli ng enviro nment in the imple mentat ion of strateg ies, project s and progra mmes contai ned in the multi-stakeh older district imple mentat ion on HIV/AI DS, STIs & TB for 2023 – 2027.	Behavi oural chang e in comm unities on HIV/AI DS	Number of HIV/AID S, STIs &TB awaren ess & educati onal campai gns	Numb	7	2	5	4 x number of HIV/AID S, STIs &TB awaren ess & educati onal campai gns by 30 June 2024	2 x HIV/AI DS behav ioural chang e camp aigns suppo rted within the Distric t	3 x HIV/AI DS behavi oural chang e campai gns suppor ted within the District 2 x HIV/AI DS behavi oural chang e campai gns suppor ted within the District (Q2) 1 x HIV/AI DS behavi oural chang e campai gns suppor ted within the within	Achi eve d	additional programme conducted in response to need and demand	Nil	Progra mme, attenda nce register and photos	R200 000	Int ern al	Minutes of quarterly meetings , photos, and attendan ce registers	All LMs	Socia I Servi ces



											the District done (Q1)										
Co m 15	To align to the Provi ncial / Distri ct HIV/A IDS, STIs & TB Plan for 2023 -2027 and imple ment progr amm es and projec ts aimed at reduci ng the burde n of disea ses in the distric t.	To imple ment and foster an enabli ng enviro nment in the imple mentat ion of strateg ies, project s and progra mmes contai ned in the multi-stakeh older district imple mentat ion on HIV/AI DS, STIs & TB for 2023 – 2027	HIV and AIDS Progra ms - To manag e HIV/AI DS, STIs and TB within the district	Number of HIV and AIDS Programme funded external ly - To manage HIV/AID S, STIS, and TB within the district	Numb er	2	0	2	2 x HIV and AIDS Progra mme funded external ly - To manage HIV/AID S, STIs, and TB within the district by 31 March 2024	1 x HIV/AI DS Progr ams suppo rted by Civil Societ y Sector group s of the Distric t AIDS Counc il	1 x HIV/AI DS Progra ms suppor ted by Civil Societ y Sector groups of the District AIDS Counci I conduc ted	Achi eve d	N/A	N/A	N/A	Attenda nce register s	N/A	N/A	Reports	All LMs	Socia Servi ces



	m align in to the Provi ncial / Distri act HIV/A IDS, STIs & TB Plan in for 2023 -2027 and imple ment sprogr amm res and projec ts aimed at reduci ng the portion of disea ses in the distric t.	To imple ment and foster an enabli ng enviro nment in the imple mentat ion of strateg lies, project s and progra mmes contai ned in the multistakeh older district imple mentat ion plan on HIV/AI DS, STIs & TB for 2023 – 2027	Number of NGOs support ed through the DAC structur e	Numb	20	6	34	2x NGOs support ed through the District Aids Council (DAC) structur e by 30 June 2024	6	6x NGOs suppor ted throug h the District Aids Counci (DAC) structu re by 30 June 2024 3x NGOs suppor ted throug h the District Aids Counci (DAC) structu re by 30 June 2024 3x NGOs suppor ted throug h the District Aids Counci (DAC) structu re by 30 June 2024 3x NGOs suppor ted throug h the District Aids Counci (DAC)	Achi eve d	Nil	Nil	R 6 900	Attenda nce register s, phots, progra mme and report on support	R200 000,0 0	Int em al	Meeting minutes of supporte d NGOs and attendan ce registers	All	Socia Servi ces
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	Co m 17	To align to the Provi ncial / Distri ct HIV/A IDS, STIs & TB Plan for 2023 -2027 and imple ment programm es and projec ts aimed at reduci ng the burde n of disea ses in the distric t.	To imple ment and foster an enabli ng enviro nment in the imple mentat ion of strateg ies, project s and progra mmes contai ned in the multi-stakeh older district imple mentat ion HIV/AI DS, STIS & TIB for 2023 – 2027	Bench markin g best experi ences on the HIV/AI DS/ST Is & TB respon se.	Number of Identifie d and docume nted best experie nces for the District AIDS Council within the District	Numb	5	0	5	Identified and docume nted 2 best experie nces for the District AIDS Council within the District by 30 June 2024	0	N/A	N/A	N/A	N/A	N/A	N/A	R50 000	Int ern al	Report on best experien ce/practi ces	All LMs	Socia Servi ces
	Co m 18	To align to the Provi ncial / Distri ct HIV/A IDS, STIs & TB Plan for	To imple ment and foster an enabli ng enviro nment in the imple mentat	Teena ge / Learne r Pregn ancy & Substa nce Abuse Project - manag ement	Number of Teenag e / Learner Pregna ncy & Substa nce Abuse Projects through out	Numb er	7	2	5	7x Teenag e / Learner Pregna ncy & Substa nce Abuse Projects through out uMgung	3	1 Drug Action Committee Meetin g held on the 24 August 2023 and Teena ge /	Part ially Achi eve d	Progra mme imple mentat ion at Mkha mbathi ni was depen dent on LAC plans	Progra mme to be implem ented in the next quarter (Q3)	3125 0	Progra mme and photos	R350 000	Int ern al	Attendan ce registers, report & photos	All LMs	Socia I Servi ces



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Sports and Recreation	Human and Community Development	Pillar 1: Publi c partici patio n progr ams	Co m 20	Ensur e that sports and recre ation are supported and devel oped throu ghout the district	To work with district sport confederations and sport federa tions in the deliver y of sports and recrea tion in the district as per approved annual Plan. To imple ment the district sport plan which is still a final draft	SALG A GAME S	Number of SALGA GAMES event conduct ed	Numb	1 SAL GA GAM ES event	0 event in a year	1 event held	Ix SALGA GAMES event by 31 Decem ber 2023	Prepa ration for sports codes Salga Game s condu cted	Prepar ations are under way with the meetin g of the PEC taking place Salga Games conducted	Achi eve d	Nil	Nil	R4 113 842	Closeou t report	R3 500 000	Int ern al	Number of sports codes prepared through a report to Committ ees and report for Salga games	All LMs	Socia I Servi ces



Senior Citizens, Disabled persons	Human & Community Development	Pillar 1: Publi c partici patio n progr ams	Co m 21	Ensur e that elderl y perso ns and the disabl ed are active in sport and live health y lifesty le	Imple ment the golden games for older person s revise d rule book 2020/2 025 and Imple ment games for disabl ed person s in line with the disabili ty plan	Golde n Game s	Number of Golden Games event conduct ed and procure ment of equipm ent & promoti onal material	Numb	1	0	1	1x Golden Games event and procure ment of equipm ent & promoti onal material by June 2024	1	1x Golden Games event and procur ement of equip ment & promot ional materi al	Achi eve d	N/A	N/A	N/A	N/A	R150 000	Int ern al	Close out report, team list, attendan ce register, photos, Requisiti on, and payment voucher	All LMs	Socia I Servi ces
Senior Citi	Human & C			Ensur e that elderl y perso ns and the disabl ed are active in sport and live health y lifesty le	Imple ment the golden games for older person s revise d rule book 2020/2 025 and Imple ment games for disabl ed person s in	Disabil ity Game s	Number of Disabilit y Games event held and procure ment of equipm ent & promoti onal material	Numb er	1	0	1	1x Disabilit y Games event and procure ment of equipm ent & promoti onal material by June 2024	1	1x Disabili ty Games event and procur ement of equip ment & promal materi al	Achi eve d	Nil	Nil	R40 988.5 3	Team list/atte ndance, photos, requisiti on, and paymen t authoriz ation	R100 000,0 0	Int ern al	Team list / Attendan ce register, Photos, Report, Requisiti on, and payment voucher	All LMs	Socia Servi ces



					line with the disabili ty plan																			
Arts and Culture	Human & Community Development	Pillar 1: Publi c partici patio n progr ams	Co m 22	To prom ote Arts and Cultur e for advan ceme nt of social cohes ion and moral regen eratio n	Partne r with sector depart ments and other stakeh olders on Arts and Cultur e progra mmes and suppor t and promo te arts and cultura I activiti es for moral regen eration of the district comm unity	Umkh osi womhl anga	Number of session s attende d at Enyoke ni for moral regener ation by Maiden s	Numb	1	0	1	1 x attenda nce to uMkhos i womhla nga by maiden s from 7 LMs of the District by August 2023	1	1 x attend ance to uMkho si womhl anga by maide ns from 7 LMs of the District	Achi eve d	Nil	Nil	194 000	Transport purchas e order and Indemnity forms of attende es transported by UMDM	R400 000,0 0	Int ern al	List of maidens in attendan ce from LMs, and photos	All LMs	Socia Servi ces



				To prom ote Arts and Cultur e for advan ceme nt of social cohes ion and moral regen eration	Partne r with sector depart ments and other stakeh olders on Arts and Cultur e progra mmes and suppor t and promo te arts and cultura I activiti es for moral regen eration of the district comm	Award s and Achiev ement s for Artists	Number of Awards and Achieve ments for Artists	Numb	1	0	1	1X Awards and Achieve ments for Artists by Decem ber 2023	1	1X Award s and Achiev ement s for Artists	Achi eve d	Nil	Nil		Attenda nce register, phots, report	R175 000	Int ern al	Attendan ce Register, Photos, Reports	All LMs	Socia I Servi ces
Youth	Human and Community Development	Pillar 1: Publi c partici patio n progr ams	Co m 23	To hame ss the poten tial of young peopl e to enabl e them to play a meaning full role in the	unity Capac itate young entrep reneur throug h innova tive works hops and Devel opmen t of fundin g agenc	Youth empo werme nt	Number of training session s or worksh ops held	Numb er	7 LMs	0	7 LMs	4 training s / worksh ops conduct ed by 30 June 2024	2	2 trainin g sessio ns or worksh ops held 1 Works op conduc ted on the 08 August 2023 1x Youth	Achi eve d	Nill	Nil	R44 749.0 0	Progra mme , Attenda nce register s, report	R200 000,0 0	Int ern al	Attendan ce register, training program s and report	All LMs	Socia I Servi ces



	societ y	y for youth busine sses									trainin g conduc ted on the 30 Octobe r 2023										
Co m 24	To hame ss the poten tial of young peopl e to enabl e them to play a meaning full role in the societ y	Capac itate young entrep reneur throug h innova tive works hops and Devel opmen t of fundin g agenc y for youth busine sses	Youth Month Celebr ation	Number of Youth summit s hosted	Numb	7 LMs	1	0	1 Youth Summit hosted by 30 June 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R300 000,0 0	Int em al	Program and attendan ce register for the Youth Summit, draft program, and register for the steering committe e and Report with pictures	All LMs	Socia I Servi ces
Co m 25	To hame ss the poten tial of young peopl e to enabl e them to play a meaning full role in the societ y	Capac itate young entrep reneur throug h innova tive works hops and Devel opmen t of fundin g agenc y for youth	Youth econo mic empo werme nt	Number of coopera tives support ed	Numb er	7 coop erativ es	0 coop erativ es	7 coop erativ es	2 x coopera tives support ed by 31 Decem ber 2023	Identification of coope rative s to be supported 2 coope rative s supported description of the supporte	Identification of cooper atives to be supported done 5 Coope ratives supported	Achi eve d and Exc eed ed	Suppo rt offere d to cooper atives was divide d into two parts. One was capaci ty buildin g in a form of works	Nil	R54 725.0 0	Report, progra mme, attenda nce register, photos	R200 000,0 0	Int ern al	Report	All LMs	Socia I Servi ces



					busine sses											hop which drew in more cooper atives or buddin g cooper atives than initially planne d. The secon d part was in a form of materi al suppor t which was offere d to one cooper ative								
Social Services (NGOs, CBO, FBO, Amakhosi, Ward Committees)	Human and Community Development	Pillar 1: Publi c partici patio n progr ams	Co m 26	To enha nce partici pation of comm unity struct ures in gover nance for stren gtheni ng social progr	Collab oration with comm unity structu res on matter s of moral regen eration	17 ward Comm ittees suppor ted with perfor mance of their work	Number of ward committ ees support ed	Numb er	17	0	72	17 ward committ ees support ed by 30 June 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R50 000	Int ern al	Attendan ce registers and report	All	Socia I Servi ces



	amm es																				
Co m 27	To enha nce partici pation of comm unity struct ures in gover nance for stren gtheni ng social programm es	Collab oration with community structures on matters of moral regeneration	7 x LMs faith based structu res visited for societ al develo pment on moral regene ration	Number of FBOs in 7 LMs in 2022 met for moral regener ation	Numb	7 LMs	0 LMs	7 LMs	7 LMs faith based structur es visited for societal develop ment on moral regener ation by 30 June 2024	3	3 Men's Dialog ue was conduc ted on the 31 July 2023 2 LMs faith based structu res visited for societa I develo pment on moral regene ration	Achi eve d	Nil	Nil		Attenda nce register s and report	R300 000	Int ern al	Attendan ce registers and report	All LMs	Socia Servi ces
Co m 28	To enha nce partici pation of comm unity struct ures in gover nance for stren gthening	Collab oration with comm unity structu res on matter s of moral regen eration	Identification of 7 x LM main structures for NGOs and CBOs for collab oration in govern ment work	Number of formal NGOs/ CBOs structur es establis hed or identifie d from civil society to work in tandem with	Numb er	7 x LMs NGO s/CB Os struct ures	0 struct ures	7 x LM Struct ures of NGO s/CB Os to be identi fied	7 x NGOs/ CBOs identifie d or formed for collabor ative work with govern ment by 30 June 2024	0	N/A	N/A	N/A	N/A	N/A	N/A	R350 000	Int ern al	Attendan ce registers of meetings and minutes	All LMs	Socia I Servi ces



		social progr amm es			govern ment from 7 LMs																
	Co m 29	To enha nce partici pation of comm unity struct ures in gover nance for stren gtheni ng social programm es	Collab oration with community structu res on matter s of moral regen eration	Attend ance of 7xsess ions with Amakh osi for local govern ment attend ance	Number of session s for Traditio nal courts visited on intergov ernmen tal attenda nce and morals regener ation of society	Numb er	7 LM traditi onal court s	0 x traditi onal court s	7 x traditi onal court s	7 x session s for tradition al courts visited on intergov ernmen tal attenda nce and morals regener ation of society by 30 June 2024	3	3	Achi eve d	Nil	Nil	Attenda nce register s and report	R150 000	Int ern al	Attendan ce registers and report	All LMs	Socia I Servi ces



Disaster Management	Environmental Sustainability	Cross Cutting interventions	Pillar 3: Good Gove manc e – Comp liance with legisl ation and by- laws	Co m 30	To reduc e the proba bility of disast er occur rence s and ensur e effecti ve and appro priate disast er respo nse and recov ery	Establi sh the disast er manag ement centre, promo te disast er aware ness, and take effecti ve action during disast ers	Imple mentat ion of pre-constr uction activiti es for the constr uction of the District Disast er Manag ement Centre	CoGTA engage d on funding request. Project pre- constru ction activitie s complet ed (land survey, convey ancing, SPLUM A applicat ion, drawing s / designs , land transfer , constru ction of	Numb	Distri ct Disas ter Mana geme nt Centr e	0	Distri ct Disas ter Mana geme nt Centr e	CoGTA engage d on funding request. Project pre- constru ction activitie s complet ed (land survey, convey ancing, SPLUM A applicat ion, drawing s / designs , land transfer , constru ction of	Land surve y, conve yancin g, SPLU MA applic ation, purch ase of abluti on faciliti es - contai ner conve rsion, construction of a shelte r for securi ty guard s,	Land survey comple ted. The Manag er Securit y Servic es identified a prefabricated guardh ouse which was purcha sed in the previo us financi al years and	Not Achi eve d	Procur ement proces ses delaye d the appoin tment of Servic e Provid er to construct ablution facility and septic tank. SPLU MA APPLI CATIO N was delaye d lack of	Service Provide r to constru ct ablution facility and septic tank appoint ed, project implem entation underw ay - to be complet ed before the end of Q2 of the current FY. The relevant person	R0,0 0	Email, designs	R2,50 0,000. 00	Int ern al	Q1: Requisiti ons and payment vouchers . Copy of SPLUMA applicati on, Q2: Requisiti on and payment voucher. Copy of land ownershi p from the Deeds Office Q3: Copy of correspo ndence with CoGTA	All LMs	Disas ter Mana geme nt Servi ces
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		Co m 31	To reduc e the probability of disast er occur rence s and ensur e effecti ve and appro priate disast er response and recov ery	Establi sh the disast er manag ement centre, promo te disast er aware ness, and take effecti ve action during disast ers	Emerg ency relief (non- perish able food parcel s)	Number of non- perisha ble food parcels procure d	Numb	400	0	400	400 x non- perisha ble food parcels procure d by 30 June 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R600, 000.0 0	Int ern al	Requisiti on and payment voucher	All LMs	Disas ter Mana geme nt Servi ces



Co m 32	To reduc e the proba bility of disast er occur rence s and ensur e effecti ve and appro priate disast er respo nse and recov ery	Establi sh the disast er manag ement centre, promo te disast er aware ness, and take effecti ve action during disast ers	Install lightni ng rods to reduce expos ure of house s and buildin gs to lightni ng	Number of lightnin g rods installe d	Numb	50	15	35	50 x lightnin g rods installe d by 30 June 2024	30 x lightni ng rods procur ed	15 x lightnin g rods procur ed Requis ition done for 15 x lightnin g rods for Q2	Part ially Achi eve d	Requi sition done for 15 x lightni ng rods for Q2. SCM proces ses has been slow in appoin ting the Servic e Provid er	Invitation for quotations done and placed on the website, closing date is 9 January 2024 and it lightning rods are planned to be procure d by the 3rd Quarter of the year for reporting	R0,0 0	Advert	R750 000,0 0	Int ern al	Requisiti on and payment voucher	All LMs	Disas ter Mana geme nt Servi ces
Co m 33	To reduc e the proba bility of disast er occur rence s and ensur e effecti ve and appro priate disast er respo nse and	Establi sh the disast er manag ement centre, promo te disast er aware ness, and take effecti ve action during disast ers	Promo tional items for educat ion and public aware ness campa igns	Number of promoti onal items for educati on and public awaren ess campai gns procure d	Numb er	4000 x brand ed lanya rds, 4000 x brand ed keyri ngs and 8 x flipch arts	2000 x brand ed lanya rds; 2000 x brand ed keyri ngs	2000 x brand ed lanya rds; 2000 x brand ed keyri ngs	4000 x brande d lanyard s, 4000 x brande d keyring s and 8 x flipchart s procure d by 31 Decem ber 2023	4000 x brand ed lanyar ds, 4000 x brand ed keyrin gs and 8 x flipcha rts procur ed	3000 promot ional items procur ed in Q1. Requisition was done mid-quarter 2 for procur ement of a balanc e of 1000 promot ional items.	Part ially Achi eve d	scM proces ses have delaye d the appoin tment of the Servic e Provid er to supply 1000 promo tional items (brand ed keyrin gs, lanyar	SCM to speed up their procure ment process es and this is planned to be complet ed by Quarter 3	R55 020,0 0	Purchas e order, paymen t voucher	R120 000,0 0	Int ern al	Requisiti on and payment voucher	All LMs	Disas ter Mana geme nt Servi ces



			recov ery												ds, and flipcha rts).								
		Co m 34	To reduc e the proba bility of disast er occur rence s and ensur e effecti ve and appro priate disast er respo nse and recov ery	Establi sh the disast er manag ement centre, promo te disast er aware ness, and take effecti ve action during disast ers	Emerg ency relief (blank ets)	Number of blanket s procure d	Numb	500	0	500	500 x blanket s procure d by 31 Decem ber 2023	500 x blank ets procur ed	500 x blanket s procur ed	Achi eve d	Nil	Nil	R167 500,0 0	Purchas e order, paymen t voucher , invoices	R375, 000.0 0	Int ern al	Requisiti on and payment voucher	All LMs	Disas ter Mana geme nt Servi ces
		Co m 35	To reduc e the proba bility of disast er occur rence s and ensur e effecti ve and appro	Establi sh the disast er manag ement centre, promo te disast er aware ness, and take effecti ve	Emerg ency relief (plasti c sheets)	Number of plastic sheets procure d	Numb er	500	200	300	500 x plastic sheets procure d by 31 Decem ber 2023	500 x plastic sheet s procur ed	430 x plastic sheets procur ed	Part ially Achi eve d	Oversi ght. Reque sted the purcha se of 180 plastic sheets instea d of 250	Reques t for generati on of requisiti on for purchas e of 70 plastic sheets to address short fall done on 29 Sep 23.	R249 600,0 0	Purchas e order, paymen t voucher , invoice	R410 000,0 0	Int ern al	Requisiti on and payment voucher	All LMs	Disas ter Mana geme nt Servi ces



			Pillar 3: Good Gove manc e – Comp liance	Co m 36	priate disast er respo nse and recov ery Provi de suffici ent Emer gency Resp onse	action during disast ers To imple ment outco mes of Stand ard Operat ing	Provisi on of Jaws of Life set	Number of Set of Jaws of Life procure d	Numb er	1	0	1	1 Set of Jaws of Life procure d by 31 Septem ber 2023	1 Set of Jaws of Life procur ed	tender proces s under way	Part ially Achi eve d	Delays on adverti semen t proces ses	Fast tracking and streamli ning of internal process es.	0	Deman d Assess ment Form, Bid Procure ment Form	R450 000,0 0	Int ern al	Requisiti on and payment voucher	All LMs excl. Msun duzi	Fire Servi ces Unit
Fire Services	Strategic infrastructure	Gross Cutting Interventions	with legisl ation and by- laws	Co m 37	Equip ment to comm unitie s Provi de suffici ent Emer gency Resp onse Equip ment to comm unitie s	To imple ment outco mes of Stand ard Operat ing Proce dures	Public Aware ness	Number of training and Procure ment of training/ public awaren ess material s	Numb er	50	50	0	50 training s conduct ed and Procure ment of training/ public awaren ess material s by 30 June 2024	20 trainin gs and Procu remen t of trainin g/publ ic aware ness materi als	trainin gs and aware ness conduc ted and no Procur ement of trainin g/publi c aware ness materials	Part ially Achi eve d	Procur ement was not done as it was discov ered that it is not requir ed for the quarte r	Procure ment will be done during the third quarter	Nil	Form	R50 000,0 0	Int ern al	Requisiti on and payment voucher, Register s	All LMs excl. Msun duzi	Fire Servi ces
				Co m 38	Provi de suffici ent Emer gency Resp onse Equip ment	To imple ment outco mes of Stand ard Operat ing	Provisi on of fire respon se materi al	Number of generat ors and tack lite procure d	Numb er	6	6	0	6 Generat ors and 6 tack lite procure d by the 31 Decem	6 gener ators and 6 tack lite procur ed	als 3 genera tors and 3 tack lite procur ed	Part ially Achi eve d	It was decide d that the procur ement of Gener ators and	another requisiti on will be submitt ed at the beginning of Q3	R51 990,0 0	Purchas e order Requisit ion	R600 000,0 0	Int ern al	Requisiti on and payment voucher	All LMs excl. Msun duzi	Fire Servi ces



		to comm unitie s	Proce dures							ber 2023				tack lights will be procur ed betwe en the quarte rs instea d of procuring all items in one quarte r.								
	Co m 39	Provi de suffici ent Emer gency Resp onse Equip ment to comm unitie s	To imple ment outco mes of Stand ard Operat ing Proce dures	Provisi on of fire respon se materi al	Number of Breathi ng Apparat us sets be procure d	Numb	24	6	18	24 Breathi ng Apparat us sets to be procure d by 31 Decem ber 2023	24 BA sets to be procur ed	6 BA sets procur ed	Part ially Achi eve d	Initial 6 BA's procur ed in last financi al year. Procur ement of BA in this financi al year will be procur ed betwe en the quarte rs	Requisit ion will be submitt ed during Quarter 3	R155 ,184, 94	Purchas e order			Requisiti on and payment voucher	All LMs excl. Msun duzi	Fire Servi ces
	Co m 40	Provi de suffici ent Emer gency Resp onse Equip ment to comm	To imple ment outco mes of Stand ard Operat ing Proce dures	Sourci ng of fundin g from Cogta	Number of fire stations sourced for funding	Numb er	6	0	6	Sourcin g of funding to build 3 fire stations by 30 Septem ber 2023	Submi ssion of busin ess plan to Cogta	Busine ss plan not submitt ed to Cogta	Not Achi eve d	Busine ss plan not submit ted to Cogta due to the realisa tion that it is	Fire and Rescue Unit / Disaste r have realised that it is prudent to acquire land that will	N/A	N/A	N/A	N/ A	Acknowl edgemen t by Cogta	Impen dle Mkha mbath ini Mpofa na	Fire Servi ces



		unitie s												prude nt to acquir e land that will be used to constr uct disast er and fire centre, once the land is acquir ed a busine ss plan will be submit ted to Cogta reques ting constr uction co fundin g	be used to constru ct disaster and fire centre, once the land is acquire d a busines s plan will be submitt ed to Cogta requesting constru ction co funding							
	Co m 41	Provi de suffici ent Emer gency Resp onse Equip ment to comm unitie s	To imple ment outco mes of Stand ard Operat ing Proce dures	Emerg ency respon se vehicle	Number of Emerge ncy respons e vehicles leased	Numb er	4	4	4	4 x Emerge ncy respons e vehicles leased by 30 June 2024	4x Emer gency Respo nse vehicl es lease d	4x Emerg ency Respo nse vehicle s leased (Q1) 4x Emerg ency Respo nse vehicle s not	Part ially Achi eve d	lease agree ment extend ed till DEC 2023 Delays in procur ement proces ses for the appoin tment of the compa	Procure ment process is still in progres s and Emerge ncy respons e vehicles will be leased by Quarter 3	R2,6 64,00 0	Invitatio n for appoint ment of service provider s	R6,00 0,000	Int ern al	Lease agreeme nt, Invoices, and payment certificat es	Mpofa na LM Mkha mbath ini Richm ond Impen dle UMsh wathi uMng eni	Fire Servi ces



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							(q2)	deals				
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DEPARTMENT: ECONOMIC DEVELOPMENT AND PLANNING

IDP PRIORITY: ACHIEVE ECONOMIC TRANSFORMATION AND JOB CREATION

Functio n	KZN PGD S Goal s	Natio nal KPA Ref	B2B Pilla r	ID P/SDBIPRef	Strate gic Object ive	Strate gies	Project Name	Annual Key Perform ance Indicator / Output	Perfo rman ce Meas ure/ unit of meas ure	De ma nd	Ba seli ne	Ba ckl og	Annual Target (2023/20 24)	Mid- Year (July - Dec)	Mid- Year Perfor mance Achiev ement	Stat us	Reas ons for Varia nce	Plann ed Impro veme nts	Expe nditu re for Mid- Year	POE Attac hed	Ann ual Bud get	Bu dg et So ur ce	POE	Ward / Muni cipali ty	Resp onsi ble Unit
PLANNI NG	Spati al Equit y	Cros sing cuttin g interv entio ns	Pillar 3: Goo d Gov erna nce	E D P 1	To ensure sustain able and coordin ated develo pment throug hout the UMDM	To support municipalitic palitic palitic palitic mentation of SPLU MA and Facilit ate integrated spatial planning and land use mana gement	Operatio nal joint municip al planning tribunal	Number of Meetings of Operatio nal (JMPT) Joint Municipal Planning Tribunal Committ ee as per Spatial Planning Land Use Manage ment Act	Num ber	8* JM PT me etin gs to be hel d	0	8* JM PT me etin gs to be hel d for this peri od	8 x Meetings of Operatio nal (JMPT) Joint Municipal Planning Tribunal Committ ee as per Spatial Planning Land Use Manage ment Act by 30 June 2024	4x Meeting s of Operati onal (JMPT) Joint Municip al Plannin g Tribunal Commit tee as per Spatial Plannin g Land Use Manage ment Act	5 x Meeting s of Operati onal (JMPT) Joint Municip al Plannin g Tribunal	Ach ieve d and Exc eed ed	This target is overa chiev ed due to the fact that there were Devel opme nt Appli cation s that were receiv ed by JMPT	N/A	47 211	Yes	R30 0 000	Int em al	Atten danc e Regis ters, and / or resol utions of the JMPT	uMng eni Impe ndle Mpof ana Rich mond Mkha mbat hini uMsh wathi	Devel opme nt Plann ing



ENVIR ONMEN TAL MANAG EMENT	Envir onme ntal Susta inabili ty	Cros sing cuttin g interv entio ns	Pillar 3: Goo d Gov erna nce	E D P 2	To ensure that natural capital of the District is restore d and manag ed to optimal ly contrib ute to the wellbei ng of its people	Mana ge and protec t the natura I enviro nment al resour ces of the Distric t.	Review and update of Environ mental Manage ment Framew ork as per section 5 of National Environ mental Manage ment Act: EMF regulations 2010	EMF Decision Support Tool updated and reviewed	Revie wed EMF Decis ion supp ort Tool	N/A	N/A	N/A	EMF Decision Support Tool updated and reviewed by 30 June 2024	1 x BSC Approv ed Tender Docum ent to update and review EMF- DST Service Provide r appoint ed for the EMF Decisio n Support Tool	TOR's develop ed, formulat ion of tender process in progres s Still on tender process	Not Ach ieve d	Delay s of procu reme nt proce ss	Fast trackin g and strea mlinin g of intern al proce sses.	N/A	TOR's terms of refere nce, emails to SCM	R60 0 000, 00	Int em al	Quart erly progr ess report s	uMng eni Impe ndle Mpof ana Rich mond Mkha mbat hini uMsh wathi	Devel opme nt Plann ing
GIS	Spati al Equit y	Cros sing cuttin g interv entio ns	Pillar 3: Goo d Gov erna nce	E D P 3	Spatial Inform ation Mainte nance, Integra tion & Busine ss Units User Suppor t	To respo nd to effecti ve and efficie nt decisi on support (Facili tate Integrated Land Mana geme nt & Spatia I Planning) acros s all	GIS Shared Services Support	Number of Monthly reports on GIS Shared Services Support submitte d to EDP Committ ee	Num ber	12	12	0	Monthly reports on GIS Shared Services Support submitte d to EDP Committ ee by 30 June 2024	6 x monthly reports to EDP Commit tee	3 x monthly reports to EDP Commit tee	Part ially achi eve d	Portfo lio Com mitte e was only held durin g Nove mber, there no sched uled portfo lio com mitte es durin g Dece mber 2023.	Repor t will be tabled during third quarte r and SDBI P will be revise d since no commit tees seat during the month of Dece mber	N/A	Monthli y EDP Report s	N/A	N/ A	Mont hly report s and EDP Com mitte e notin g & appro vals	uMng eni Impe ndle Mpof ana Rich mond Mkha mbat hini uMsh wathi	Devel opme nt Plann ing



			Busin ess Units of the Distric t and Local Munici palitie s (Shar ed Servic es) with respe ct to planni ng and devel opme nt.											No July Repo rt was reque sted for EDP Com mitte e								
	E D P 4	Spatial Inform ation Mainte nance, Integra tion & Busine ss Units User Suppor t	To respo nd to effecti ve and efficie nt decisi on support (Facili tate Integrated Land Mana geme nt & Spatia I Planning) acros s all Busin ess	GIS Software Mainten ance Renewal	Number of Software License Renewal to GIS Software Service Provider	Num ber and Annu al Licen se Rene wal	1	1	0	1x Annual Software License Renewal by 31 Decemb er 2023	Review of GIS Busines s and User Softwar e Needs and confirm ation accordi ngly with Softwar e Vendor 1x Annual Softwar e License Renewa I	Review of GIS Busines s and User Softwar e Needs and confirm ation accordingly with Softwar e Vendor @ 2 meeting s 1x Annual Softwar e License Renewed	Ach ieve d	N/A	N/A	R 247 104.4 1	Invoic e	R 250, 000. 00	Int em al	Mast er Licen se Rene wal and Procu reme nt Confir matio ns	UMD M	Devel opme nt Plann ing



			Units of the Distric t and Local Munici palitie s (Shar ed Servic es) with respe ct to planni ng and devel opme nt.																			
	EDP5	Spatial Inform ation Mainte nance, Integra tion & Busine ss Units User Suppor t	To respo nd to effecti ve and efficie nt decisi on suppo rt (Facili tate Integrated Land Mana geme nt & Spatia I Planning) acros s all Busin ess Units of the	Hardwar e Renewal s	Number of Specialis ed GIS Hardwar e to replace redundan t/broken/ end of life/disco ntinued unsuppor ted Operatio nal Items acquisitio n	Number	2	2	2	5 Specialis ed GIS Hardwar e to replace redundan t/broken/ end of life/disco ntinued unsuppor ted Operatio nal Items acquisitio nby 31 Decemb er 2023	1x Acquisit ion of Worksta tion Laptops (2), Worksta tion Deskop (1) 1 x Acquisit ion of Colour A3 Printer (1), A0 All in 1 (1)	1x Acquisit ion of Worksta tion Laptops (2)	Part ially achi eve d	AO plotte r is being invest igate d for repair s. A3 Printe r Speci ficatio ns is still being finalis ed by ICT.	Awaiti ng Servic e Provid er to provid e Repair Quote and Items for Repla cing to establi sh viabilit y of Repair or Repla ceme nt ICT to provid e a Specif ication	R 176 732	Purch ase Order Email reques tto ICT	R55 0 000, 00	Int em al	Procu reme nt confir matio ns	M	Devel opme nt Plann ing



		Distric t and Local Munici palitie s (Shar ed Servic es) with respe ct to planni ng and devel opme nt.												as per Dece mber Meeti ng							
E D P 6	Spatial Inform ation Mainte nance, Integra tion & Busine ss Units User Suppor t	To respo nd to effecti ve and efficie nt decisi on suppo rt (Facili tate Integrated Land Mana geme nt & Spatia I Planni ng) acros s all Busin ess Units of the Distric t and	GIS Databas e/Datas ets Updates Acquisiti on	Number of Integrate d and Updated Databas e/Datase ts acquisition	Num ber	3	2	0	3 X Integrate d and Updated Databas e/Datase ts acquisitio n by 31 March 2024	2x Acquisit ion and Integrati on of Update d Databa se/Data sets	1x Acquisit ion and Integrati on of Update d Databa set/Data sets not during Q1 1x Acquisit ion and Integrati on of Update d Databa se/Data set/Data sets done during Q2	Part ially achi eve d	Syste m errors enco unter ed for SCM Proce sses. Requi sition had to be submi tted twice	Syste m error has been addre ssed by ICT and comm unicat ed betwe en HOD's Office and SCM	R192 124	Publis hed advert Invoic es	R 380 000	Int em al	Acqui sition of Updat ed Spati al Produ cts and Procu reme nt Confir matio ns	All LMs	Devel opme nt Plann ing



						Local Munici palitie s (Shar ed Servic es) with respe ct to planni ng and devel opme nt.																			
LED & TOURIS M	Job Creati on	Local Econ omic Devel opme nt	Providing services according to the principles of Bath o Pele	E D P 7	Develo p knowle dge base to enhanc e the knowle dge econo my	Establish mech anism for streng thenin g partne rships with stake holder s.	LED Forum	Number of quarterly reports to EDP committe e of the outcome s and deliberati ons of the LED forum	Number	4	4	0	4 x quarterly reports to EDP committe e of the outcome s and deliberati ons of the LED forum by 30 June 2024	2 x quarterl y report to EDP committ ee of the outcom es and delibera tions of the LED forum	1 x quarterl y report to EDP committ ee of the outcom es and delibera tions of the LED forum was tabled before the committ ee. LED Forum conduct ed on the 22 Septem ber 2023. 1 x quarterl y report to EDP committ ee of the outcom	Part ially achi eve d	LED Foru m meeti ng was clashi ng with other LM com mitm ents	LED Forum will seat during Q3, and report will be availa ble on Q4	0	Agend a, attend ance registe r and report	N/A	N/ A	Quart erly Repo rts to the EDP Com mitte e and 4 Atten danc e Regis ters	All LMs	LED



													es and delibera tions of the LED forum not done as LED Forum was not done during Q2										
		E D P 8	Promot e SMME Entrepr eneurs hip develo pment	Increa se suppo rt to Co- operat ives and SMM Es	SMME promotio n	Procure ment of an SMME Exhibition stand at the Royal Agricultur al Show and hosting exhibition	Hosti ng exhibi tion show	1	1	0	Procure ment of SMME exhibition stand, Hosting exhibition and reporting to EDP committe e by 30 June 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R10 0 000	Int em al	Repo rt to EDP, pictur es and name s of partici pants	ALL LMs	LED



	sectora diversi	of the Tourism	Num ber of report s produ ced		N/A	4 x quarterly reports to EDP committe e of the outcome s and deliberati ons of the Tourism forum by 30 June 2024	2x quarterl y reports to EDP committ ee of the outcom es and delibera tions of the Tourism forum	quarterl	Ach lieve d	A N/A	N/A	Attend ance registe r, presen tation Agend a, and report	N/A	N/ A	Quart erly Repo rts to the EDP Com mitte e and Atten danc e Regis ters	ALL	LED
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													year of reportin g.										
		E D P 10	Promot e SMME Entrepr eneurs hip develo pment	Increa se suppo rt to Co- operat ives and SMM Es	Capacity Building	Number of Training for Co- operative s/SMME	Num ber	4	4	0	4 Training for Co- operative s/SMME by 30 June 2024	2 X training conduct ed for Co- operativ es/SMM E	3 X training conduct ed for Co- operativ es/SMM E 1X training conduct ed for SMME Constru ction on the 3rd - 7th July 2023 2 X training conduct ed for Co- operativ ed for Co- operativ es/SMM E	Ach ieve d and Exc eed ed	There was a need to do more than 1 training	N/A	0	Attend ance Regist er	N/A	N/ A	Repo rts and Atten danc e regist er	ALL	LED



[[[E Develop p p knowled to the p p knowled to the p p p knowled to the p p p p p p p p p p p p p p p p p p p	ish mech anism for streng thenin	LED Strategy review	Develop ment and adoption of the LED Strategy	Appr oval of the LED strate gy	1	1	1	Adoption of the LED Strategy by Council by 31 March 2024	Appoint ment / Inceptio n report Draft LED Strateg y	Project Inception Report Review and update of uMgung undlovu District Municip al Local Econom ic (LED) strategy 2023/24 review)	Part ially achi eve d	Delay s of procu reme nt proce ss	Servic e Provid er has been appoi nted	0	Projec t Incepti on Report of the review and update of uMgun gundlo vu District Munici pal Local Econo mic (LED) strateg y 2023/2 4 review	R35 0 000	Int em al	Appointment / Inception Report Draft and Final LED Strate 9y Council Resolution	ALL LMs	LED
[[E Enhar D ce P sector 12 I develo pment throug h tradi	op, diversi fy, and marke t	Tourism Strategy Review	Develop ment and adoption of the Tourism Strategy	Strat egy devel opme nt	1	1	0	Adoption of the Tourism Strategy by Council by 30 June 2024	Develop ment of Terms of Referen ce and advertis e Appoint ment of service provider	Terms of Referen ce develop ed, and advertis ement not done during Q1 Appoint ment of service provider not done during Q2	Not Ach ieve d	Delay s of procu reme nt proce ss	Fast trackin g and strea mlinin g of intern al proce sses.	0	Terms of refere nce	R45 0 000	Int em al	Appointme nt letter Incep tion Repo rt Draft and Final Touri sm Strate gy Coun cil Resol ution	ALL LMs	LED



E D P 13	Promot e SMME Entrepr eneurs hip develo pment	Increa se suppo rt to Co- operat ives and SMM Es	SMME/ Coopera tives Support Program me	Number of SMME/C ooperativ es Supporte d	Num ber	200	0	0	200 SMME/C ooperativ es Supporte d by 31 March 2024	Development of the assess ment criteria and identific ation of beneficiaries Advertisement and procure ment process es	23/24 Umdm SMME/ Co- operativ es support guidelin es develop ed for the develop ment of the assess ment criteria and identific ation of benefici aries Advertis ement and procure ment process es done	Ach ieve d	N/A	N/A	N/A	23/24 Umdm SMME /Co- operati ves suppor t guideli nes Report on UMD M Suppo rt Progra mme. Purch ase order Advert	R5 000 000	Int em al	Repo rt to EDP Com mitte e Pictur es Procu reme nt confir matio ns	ALL LMs	LED
E D P 14	Promot e SMME Entrepr eneurs hip develo pment	Increa se suppo rt to Co- operat ives and SMM Es	Investm ent Strategy develop ment	Develop ment and adoption of the Investme nt Strategy	Adopt ed Inves tment Strat egy	1	1	0	Adoption of the Investme nt Strategy by Council by 30 June 2024	Development of Terms of Reference and advertise Appointment of service provider	Development of Terms of Referen ce and advertis ement not done during Q2 Appoint ment of service provider for the investment strategy not	Not Ach ieve d	LED Strate gy to be compl eted first befor e invest ment strate gy activit ies com menc e	Funds will be shifted to LED progra mmes during budge t adjust ment and target will be remov ed on the SDBI P	N/A	No POE attach ed	R50 0 000	Int em al	Appointme nt letter Incep tion Repo rt Draft and Final Invest ment Strate gy Coun cil Resol ution	All LMs	LED



	done as planned as it was later found out that LED Strateg y must be complet ed first
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DEPARTMENT: BUDGET AND TREASURY UNIT IDP PRIORITY: ACHIEVE CLEAN AUDIT OPINION Function POE Nat B2B IDP/ Strate Strate Annua KPI/ De Mid-Mid-POE Bu Ward Projec Bas Bac Annua Stat Reas Planne Expe An Resp gic Objec dg et ion Pillar SDB I Key Unit of man elin klo Year Year us nditu Attache nu onsib gies ons Target (2023/ 2024) al ΙP Name Perfor Measu (July -Perfor al Muni d for Improv re for KP A G D S Ref tive Dec) Varia Mid-Bu So Unit mance ement cipali mance re dg et Indicat Achie Year urc nce or/



	G oa Is							Outpu t							vemen t										
Financial Managem ent/Budg et		Municipal Financial Viability and Management	Pillar 4: Soun d Finan cial Mana geme nt – Reali stic and cash backe d budg et.	FIN 01	To ensur e effecti ve financi al reporti ng directi on and leader ship within the Finan cial Servic es Depar tment	To ensure that the finance function is capacit ated with all key positions filled and ensure the development and implem entation of Standard Operating Procedures	mSCO A Manag ement	Numbe r of quarter ly meetin gs held for MSCO A Steerin g Committee	Numbe r	4	0	4	4x quarter ly meetin gs of MSCO A Steerin g Committee by 30 June 2024	2 x quarter ly meetin g of MSCO A Steerin g Committee	0x quarter ly meetin g of MSCO A Steerin g Committee	Not Achi eve d	MSC OA Road Map is curre ntly under revie w for updat es with terms of refer ence finalis ed and appoint ntme nt letter s in progress	Committee to be establi shed and functio nal by 31 March 2024	N/A	N/A	N/A	N/ A	Agenda, Minutes and Register s	All	Budg et & Repor ting
	Governance & Policy		Pillar 4: Soun d Finan cial Mana geme nt – Addre ss Post Audit Actio n Plan	FIN 02	To ensur e effecti ve financi al reporti ng	To ensure that the reporti ng functio n is well resour ced and provid ed with ongoin g	Annual Financi al Statem ents	Annual Financi al Statem ents submitt ed to AG	Date AFS submitt ed to AG	1	1	Nil	Annual AFS submitt ed to AG by 31 August 2023	Annual AFS submit ted to AG	Annual AFS submit ted to AG by 31 August 2023	Achi eve d	N/A	N/A	N/A	Acknowl edgeme nt letter	N/ A	N/ A	Annual Financia I Stateme nts and Acknowl edgeme nt letter	All	Budg et & Repor ting



				trainin g to remain abreas t with all the compli ance reporti ng require ments																			
	Pillar 4: Soun d Finan cial Mana geme nt – Addre ss Post Audit Actio n Plan	FIN 03	To ensur e effecti ve financi al reporti ng	To ensure that the reporting function is well resour ced and provid ed with ongoin g trainin g to remain abreas t with all the compliance reporting require ments	Consol idated Annual Financi al Statem ents	Submi ssion of the consoli dated AFS to Auditor Gener al	Date Consol idated AFS submitt ed to AG	1	1	Nil	Annual Consol idated AFS submitt ed to AG by 30 Septe mber 2023	Annual Consol idated AFS submit ted to AG	Annual Consol idated AFS submit ted to AG by 30 Septe mber 2023	Achi eve d	N/A	N/A	N/A	Acknowl edgmen t Letter	N/ A	N/ A	Consoli dated Annual Financia I Stateme nts and Acknowl edgmen t Letter	All	Budg et & Repor ting
	Pillar 4: Soun d Finan cial Mana geme nt – Functi onal	FIN 04	Compliance with the Munici pal Finan ce Mana geme nt Act	To ensure that the finance functio n is well resour ced and	Budget Compil ation and Approv al	Annual Budget adopte d	Adopti on date for Budget	1	1	NIL	Annual Budget adopte d by the 31 May 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/ A	N/ A	Council resolutio n and Adopted draft budget	All	Budg et & Repor ting



Finan cial Mana geme nt Syste m and Rigor ous Contr ols	and Munici pal Budge t and Repor ting Regul ations	provid ed with ongoin g trainin g to remain abreas t with all the compli ance reporting require ments																			
Pillar 4: 05 Soun d Finan cial Mana geme nt – Functi onal Finan cial Mana geme nt Syste m and Rigor ous Contr ols	Compliance with the Munici pal Finan ce Mana geme nt Act and Munici pal Budge t and Repor ting Regul ations	To ensure that the finance function is well resour ced and provid ed with ongoin g trainin g to the subsection of the compliance reporting require ments	Budget Proces s Plan Revie w	Adopte d Budget Proces s Plan	Adopti on date for Budget Proces s Plan	1	1	NIL	Adopte d budget proces s plan by 31 Aug 2023	Adopte d budget proces s plan	Adopte d budget proces s plan	Achi eve d	N/A	N/A	N/A	Council resolutio n and Adopted Budget Process Plan	N/ A	N/ A	Council resolutio n and Adopted Budget Process Plan	All	Budg et & Repor ting



Pillar FIN 4: 06 Soun d Finan cial Mana geme nt – Functi onal Finan cial Mana geme nt Syste m and Rigor ous Contr ols	Compliance with the Munici pal Finan ce Mana geme nt Act and Munici pal Budge t and Repor ting Regul ations	ensure that the finance functio n is well resour	Mid- Year Budget Imple mentat ion Assess ment (sectio n 72)	Approv ed Mid- year Budget Imple mentat ion Assess ment Report	Approv al Date for Mid- year Budget Imple mentat ion Assess ment Report	1	1	NIL	Mid- Year Budget Imple mentat ion Assess ment (sectio n 72) Report approv ed by 25 Jan 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/ A	N/ A	Mid- year Budget Assess ment (section 72) Report and Council resolutio n	All	Budg et & Repor ting
Pillar FIN 4: 07 Soun d Finan cial Mana geme nt – Functi onal Finan cial Mana geme nt Syste m and Rigor ous Contr ols	Compliance with the Munici pal Finan ce Mana geme nt Act and Munici pal Budge t and Repor ting Regul ations	To ensure that the finance functio n is well resour ced and provid ed with ongoin g trainin g to remain abreas t with all the compli ance reporti	Mid- year Budget Adjust ment	Approv ed Budget Adjust ment	Adopti on date for Adjust ment Budget	1	1	NIL	Adjust ment Budget approv ed by 28 Februa ry 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/ A	N/ A	Adjuste d budget and Council resolutio n	All	Budg et & Repor ting



	ng require ments				
Pillar 4: 08 iance with the Finan Munic cial Mana geme nt Act Finan cial Mana geme onal nt Act Finan cial Mana geme nt syste m and Syste m and Rigor ous Controls	ensure that ring the Report finance function is well resour ced and provided ed with ongoin g trainin g to remain abreas Meeport monitor r of Inyear monitor ring (section 71) well resour ced reports submit ed to Counc ongoin g remain abreas monitor ring year monitor ring (section 71) month reports submit ed to Counc ongoin g remain abreas monitor ring roll for Ingest ring year monitor ring (section 71) month reports submit ed to Counc ongoin g remain abreas monitor ring year monitor ring (section 71) month reports and submit reports reports and ring reports ring for the ring reports ring for the ring ring ring ring for remain abreas monitor ring year monitor ring (section 71) month reports reports reports ring reports ring ring ring ring ring ring ring ring	r and Submi ssion date for In- year Monito ring Report tt s	12 x 6 x In- year monito monito ring month y y reports submitt ted to Counci cial land Treasu ry by the 30 June your 2024 within 10 workin g days after end of period within 10 workin g days after end of period Miles N/A Salari Section 71 Reports, Council resolutio ns and MSCOA upload confirma tion		
Pillar FIN To 99 ensur e effecti ve finan ve cial financ al geme nt – Addre ss Post Audit	functio ents	r and Submi si ssion of Interim Financi	1 x 1 x N/A	'A N/A N/A N/A N	



Actio n Plan		ed with ongoin g trainin g to remain abreas t with all the compli ance reporti ng require ments																	
Pillar 4: 10 Soun d Finan cial Mana geme nt – Functi onal Finan cial Mana geme nt Syste m and Rigor ous Contr ols	iance with the with the Munici pal regard and regard tand Reporting Regulations	To ensure that the the finance function is well resour ced and provid ed with ongoin g trainin g to remain abreas t with all the compli ance reporti ng require ments	Numbe r of Quarte rly MFMA Sectio n 52(d) reports prepar ed and submitt ed to Counci I within 30 days after the end of the quarter	Numbe r and Submi ssion date for Quarte rly Budget Imple mentat ion [sectio n 52(d)] Report s	4	0	4X Quarte rly MFMA section 52 (d) Report s prepar ed and submitt ed to Counci I to Counci I within 30 days by 30 June 2024	2 x Quarte rly MFMA section 52 (d) Report prepar ed and submit ted to Counci I to Counci I within 30 days	2 x Quarte rly MFMA section 52 (d) Report prepar ed and submit ted to Counci I to Counci I within 30 days	Achi eve d	N/A	N/A	Salari	Section 52(d) Report and Council resolutio n	N/ A	N/ A	Section 52(d) Report and Council resolutio n	All	Budg et & Repor ting



Pillar 4: 11 Soun d Finan cial Mana geme nt – Functi onal Finan cial Mana geme nt Syste m and Rigor ous Contr ols	Compliance with the Munici pal Finan ce Mana geme nt Act and Munici pal Budge t and Repor ting Regul ations	To ensure that the finance function is well resour ced and provid ed with ongoin g trainin g to remain abreas t with all the compliance reporting require ments	Assess ment of liquidit y	Minimu m liquidit y (curren t) ratio of 1.5:1	Ratio of current assets against current liabiliti es	1.5:	N/A	N/A	Minimu m ratio of 1.5:1 by 30 June 2024	Minim um ratio of 1.5:1	Curren t ratio of 2.27:1 as at 31 Decem ber 2023	Achi eve d	N/A	N/A	Salari	Ratio Analysis Report	N/ A	N/ A	Ratio Analysis Report	All	Budg et & Repor ting
Pillar 4: 12 Soun d Finan cial Mana geme nt – Functi onal Finan cial Mana geme nt geme nt geme nt Syste m and Rigor ous Controls	Compliance with the Munici pal Finan ce Mana geme nt Act and Munici pal Budge t and Repor ting Regul ations	To ensure that the finance function is well resour ced and provid ed with ongoin g trainin g to remain abreas t with all the compli ance reporti	Assess ment of cash covera ge	Cash covera ge ratio betwee n 30 and 90 days	Numbe r of days	30 - 90 day s	N/A	N/A	Cash covera ge ratio betwee n 30 and 90 days by 30 June 2024	Cash covera ge ratio betwe en 30 and 90 days	Cash covera ge of 171 days as at 31 Decem ber 2023	Achi eve d	N/A	N/A	N/A	Ratio Analysis Report	N/ A	N/ A	Ratio Analysis Report	All	Budg et & Repor ting



				ng require ments																			
	Pillar 4: Soun d Finan cial Mana geme nt – Functi onal Finan cial Mana geme nt Syste m and Rigor ous Contr ols	FIN 13	Compliance with the Munici pal Finan ce Mana geme nt Act and Munici pal Budge t and Reporting Regul ations	To ensure that the finance function is well resour ced and provid ed with ongoin g trainin g to remain abreas t with all the compliance reporting require ments	Monito ring of capital project implem entatio n	Percen tage spendi ng on capital budget	Percen tage	100 %	N/A	N/A	100% Spend of Capital Budget by 30 June 2024	50% Spend of Capital Budget	63% Spend of Capital Budget as at 31 Decem ber 2023	Achi eve d	N/A	N/A	N/A	Ratio Analysis Report	N/ A	N/ A	Ratio Analysis Report	All	Budg et & Repor ting
	Pillar 4: Soun d Finan cial Mana geme nt – Functi onal Finan cial Mana	FIN 14	Compliance with the Munici pal Finan ce Mana geme nt Act and Munici pal	To ensure that the finance function is well resour ced and provid ed with ongoin	Assess ment of debt covera ge	Debt covera ge ratio below 45%	% Borrow ings against total operati ng revenu e	45%	N/A	N/A	Debt covera ge ratio below 45% by 30 June 2024	Debt covera ge ratio below 45%	Debt covera ge ratio of 12% as at 31 Decem ber 2023	Achi eve d	N/A	N/A	N/A	Ratio Analysis Report	N/ A	N/ A	Ratio Analysis Report	All	Budg et & Repor ting



geme nt Syste m and Rigor ous Contr ols	t and the Reporting Regulations at the Regulations to the Regulations	g trainin g to remain abreas t with all the compli ance reporti ng require ments															
Pillar FI 4: 18 Soun d Finan cial Mana geme nt — Functi onal Finan cial Mana geme nt Syste m and Rigor ous Contr ols	iance with the with the Munici of Finan or th	To Assess ment that the solven finance function is well resour ced and provid ed with ongoin g trainin g to remain abreas t with all the compli ance reporting require ments	Minimu m ratio of 20% o	N/A	N/A Minim m ra of 20 by 30 June 2024	o um % ratio of	Solven cy ratio of 54% as at 31 Decem ber 2023	Achi eve d	N/A	N/A	N/A	Ratio Analysis Report	N/ A	N/ A	Ratio Analysis Report	All	Budg et & Repor ting



Expendit ure Managem ent		Pillar FIN 4: 16 Soun d Finan cial Mana geme nt – Cultur e of Paym ent for Servi ces Camp	Payment of credit ors consid ering all relate d legisla tion including compliance with	Perfor m weekly monito ring of invoice trackin g report and follow up by sendin g the remind ers to the	Prepar ation and review of monthl y reconci liations for bank accoun ts and credito rs	Numbe r of Monthl y bank and credito rs reconci liations prepar ed and review ed	Numbe r	12	12	NIL	Monthll y bank and credito rs reconci liations prepar ed and review ed by 30 June 2024	12 x Monthl y bank and credito rs reconc iliation s prepar ed and review ed	6x Monthl y bank and credito rs reconc iliation s prepar ed and review ed	Achi eve d	N/a	N/a	N/a	6X Monthly bank reconcili ations 6x Monthly creditors reconcili ation	N/ A	N/ A	Monthly Bank Reconcil iations and Monthly Creditor s Reconcil iations	All	Expe nditur e
	Governance & Policy Municipal Financial Viability and Management	aigns	VAT Act.	respon sible official s. Perfor m monthl y supplie r reconci liation. Perfor m the refresh er trainin g on standa rd operati ng proced ures as well as financi al manag ement system (Pastel)																			



	Pillar 4: 17 Soun d Finan cial Mana geme nt – Cultur e of Paym ent for Servi ces Camp aigns	ent of credit ors consid ering all relate d legisla tion including compliance with the tVAT Act.	m nt	of Paredito nt Cro	lyme ta of edito	Percen tage	1	1	NIL	100% Payme nt of Creditors within 30 days by 30 June 2024	100% Payme nt of Credit ors for the period within 30 days	Payme nt of Credit ors not done for the period within 30 days	Part ially Achi eve d	Delay s by servi ce provi ders to respo nd on dispu ted invoic es.	Develo p the process s plan of the dispute d invoice s	N/A	Age Analysis	N/ A	N/ A	Account s Payable Age Analysis	All	Expe nditur e	
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4 S d d F c c N M g n C C e e F C C C C C C C C C C C C C C C	E: 18 Soun I I I:inan	Paym ent of credit of credit of credit of credit or simple consid ering all relate d legisla tion includi ng compli ance with exchange of the VAT act. Sible official s. Perform mont y supply r recorditation g on stand rd operang procedures as we as finance emer syste	nt of Credito rs tt n d n d n d iie cci r sh n a a tti d d g tt g tt g tt	Credito rs Days Ratio not exceed ing 30 days	Numbe r of credito rs days	30 day s	NIL	NIL <=3 days by 3 June 202-	days	100% Payme nt of Credit ors not done for the period within 30 days Compl eted and credibl e invoice s are paid timeou sly	Part ially Achi eve d	Delay s by servi ce provi ders to respo nd on dispu ted invoic es.	Develo p the proces s plan of the dispute d invoice s lmprov e turnaro und time for the payme nt of undisputed invoice s to seven days	N/A	Age Analysis		A s	Account S Payable Age Analysis	All	Expe nditur e	
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Pillar Fin Lemplo Bi- prescri vota annual bed rof rof rof lime the Legislar stating the Cut off time for all the salary amend



Pillar 4: 20 Soun d Finan cial Mana geme nt – Addre ss Post Audit Actio n Plan	Emplo yee relate d costs payabl e within the legisla tive prescr ipts	Bi- annual trainin g of payroll employ ees on payroll legislat ion prescri pts as well as VIP system Develo p a circular stating the cut off time for all the salary amend ment transa ctions. Perfor m monthl y reconci liation	Prescri bed monthl y returns to comply with Incom e Tax Act	Numbe r of Monthl y EMP2 01 returns prepar ed, review ed, and submitt ed	Numbe	12	12	NIL	12 x Monthl y EMP2 01 returns prepar ed, review ed, and submitt ed by 30 June 2024	6 x Monthl y EMP2 01 returns prepar ed, review ed, and submit ted	6 x Monthl y EMP2 01 returns prepar ed, review ed, and submit ted	Achi eve d	N/a	N/a	N/a	6XMont hly EMP201	N/ A	N/ A	EMP201 returns	All	Expe nditur e
		y reconci																			



Pillar FIN Emplo Bi- annual relate training of Gold Finan cial payabl Mana geme nt L Addre Ss tive prescri Post Audit plan relate training nt Prescri plan system Plan Plan Prescri plan for cial system Plan Plan Prescri plan for cial system plan bed sound and submiss sion of preparat ation, review, and submis sion of EMP Sol return and liRP5's to SARS by the original system plan for circular station and submis shore plan bed or rof r labed or rof review, and submis sion of labed or rof r labed or rof r labed or rof r labed or rof r labed or rof r labed or rof r labed or rof r labed or rof r labed or rof r labed or rof r labed or rof review, and submis sion of labed or rof r labed or rof r labed or rof r labed or rof r labed or rof r labed or rof r labed or rof review, and submis sion of labed or rof r labed or rof r labed or rof r labed or rof r labed or rof r labed or rof r labed or rof review, and submis sion of labed or rof r labed or rof r labed or rof review, and review, and submis sion of labed or rof review, and submis sion of labed or rof review, and submis sion of labed or rof review, and review, and submis sion of labed or rof review, and review, and submis sion of labed or rof review, and review
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Pillar FIN 4: 22 yee annual of annual cial payabl man ageme nt - Addre ss tive proscri proscri Post Audit Actio n Plan Plan Plan Plan Plan Plan Plan Pl



Pillar FIN Emplo Bi- GRAP Numbe rof annual 25 yee annual 25 compli d clair relate trainin cial payabil employ al employ al legislation no payroll Addreading some near the Addreas some post Post Audit Action no payroll rof no Plan Plan Plan Develo pain and the cut off



Pillar FIN Emplo Bi- yee dannual bed relate trainin de Finan cial Finan cial Mana geme nt – Addre Ss Post Audit Action n Plan Plan Plan Perfor m month! Plan Plan Plan Perfor m month! Plan Plan Plan Plan Plan Plan Plan Plan	N/A N/A A N/ A WCA return All Expenditure
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Revenue			Pillar 4: Soun d Finan cial Mana geme nt – Addre ss Post Audit Actio n Plan	FIN 25	Emplo yee relate d costs payabl e within the legisla tive prescr ipts	Bi- annual trainin g of payroll employ ees on payroll legislat ion prescri pts as well as VIP system Develo p a circular stating the cut off time for all the salary amend ment transa ctions. Perfor m monthl y reconciliation of statuto ry payme nts.	Update Group Life Insura nce Sched ules	Numbe r of Report s on Prepar ation, review, and payme nt of insura nce premiu ms	Numbe r	12	12	NIL	12 x Report s on Preparation, review, and payme nt of insura premiu ms by 30 June 2024	6 x Report s on Preparation, review, and payme nt of insura nce premiu ms	6 x Report s on Preparation, review, and payme nt of insura nce premiu ms	Achi eve d	N/A	N/A	N/A	6 x Insuranc e Reports	N/A	N/ A	Insuranc e Schedul es	All	Expe nditur e
Managem ent	Governance & Policy	Municipal Financial Viability and Management	4.	26	Maxim ize reven ue gener ation to facilita te financi	ensure that all metere d propert ies are registe red on the system	Printin g and Postin g of Statem ents	r of Monthl y Billing reports produc ed	r	12	12	IVIL	Monthly Billing reports produc ed by 30 June 2024	Monthl y Billing reports produc ed	Monthl y Billing reports produc ed	eve d	IV/A	IV/A	N/A	reports	A	A	Reports	All	nue



which Debt is Servi ced	al sustai nabilit y throug h a cost reflecti ve tariffs and strong reven ue raising strate gies	as soon as possibl e to enable them to be billed.																			
Pillar 4: 27 Soun d Finan cial Mana geme nt – Perce ntage Reve nue Colle cted	Maxim ise reven ue collect ion and reduc e numb er of days for reven ue collect ion.	To ensure that all metere d propert ies are registe red on the system as soon as possibl e to enable them to be billed.	Debtor s Collect ion	Percen tage of Reven ue collecti on rate	Percen tage	95% Coll ecti on Rat e	37 % coll ecti on	58 %	60% Reven ue collecti on rate by 30 June 2024	60% Reven ue collecti on rate	55% Reven ue collecti on rate	Not Achi eve d	Delay s in recei pt of paym ents from some big custo mers	Regula r and timeou s commu nicatio n with custom ers to ensure early payme nt arrang ements	N/A	Billing reports	N/ A	N/ A	Collectio n Rate Calculati on	All	Reve
Pillar 4: 28 Soun d Finan cial Mana geme nt – Illegal Conn ection s, Cable	Reduc e custo mer query turnar ound time and impro ve custo mer	To ensure that normal custom er querie s are addres sed within 10 workin g day	Query Resolv ing	Numbe r of days on resolvi ng custom er Query after receipt	Turnar ound time of Custo mer Query Resolv ing	5	15	10	Resolv ing of minor Custo mer Querie s within 5 days after receipt and Compl ex	Resolv ing of minor Custo mer Querie s within 5 days after receipt and Compl ex	Minor Custo mer Querie s within 5 days after receipt and compl ex custo mer	Achi eve d	N/A	N/A	N/A	Queries reports	N/ A	N/ A	Query Logs	All	Reve



			Theft, Manh ole Cover s Camp aigns		satisfa ction	and comple x querie s are addres sed within 3 month s							Custo mer Querie s within 3 month s by 30 June 2024	Custo mer Querie s within 3 month s	querie s resolv ed within 3 month s										
			Pillar 4: Soun d Finan cial Mana geme nt – Addre ss Post Audit Actio n Plan	FIN 29	To ensur e effecti ve financi al reporti ng	To ensure that all reconci liations are done timeou sly.	Acqui sition update s on the assets registe r	Numbe r of Monthl y Debtor s Recon ciliatio ns	Numbe r of GL and assets registe r recons done	12	12	NIL	12 x Debtor s Recon ciliatio ns by 30 June 2024	6 x Debtor s Recon ciliatio ns	6 x Debtor s Recon ciliatio ns	Achi eve d	N/A	N/A	N/A	6x Debtors Reconcil iations	N/ A	N/ A	Debtors Reconcil iations	All	Asset s Mana geme nt
Supply Chain Managem ent	Governance & Policy	Municipal Financial Viability and Management	Pillar 4: Soun d Finan cial Mana geme nt – Efficie ncy and Functi onalit y of Suppl y Chain Mana geme nt	FIN 30	To ensur e that the resour ces to fulfil the need identifi ed in the procur ement plan are deliver ed at the correc t price, time,	Capaci tate existin g staff compliment, Revise the SCM structure to better align to its objectives, Rental of archival facilities as a reposit	Annual Procur ement Plan	Numbe r of Annual Procur ement plan approv ed by Full Counci I	Numbe r	1	1	N/A	1 x Annual Procur ement plan approv ed by Full Counci I by the 30 June 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/ A	N/ A	Annual Procure ment Plan and Council Resoluti on	All	SCM



	place, quanti docum ty, entatio and quality to satisfy the need(s).				
FIN 31	To capaci tate existin the existin the g staff resour ces to ment, fulfil Revise the need identifi ed in the procur align to ement plan approach the correc t funce, place, quanti place, and quality to satisfy the need(s).	Numbe r of Quarte rly SCM Perfor mance Progre ss Report s on the Imple mentat ion of Annual Procur ement Plan submitt ed to Counci I	N/A 4X Quarte rly Quarte rly SCM SCM SCM SCM SCM Perfor mance Progre Progre ss ss Report s on the submit Imple ted to mentat ion of Annual Procur ement Plan submitt ed to Counci I by 30 June 2024	Achi eve d	Quarterl y Report A A Impleme ntation of Annual Ann



FIN 32	To ensur e effecti ve financi al reporti ng	Engag e with the KZNP T on trainin g progra ms for Contra cts Manag ement, Bid Commi ttees and New SCM Regula tions	Supply Chain Manag ement	Numbe r of SCM monthl y reports submitt ed to Counci I within 10 workin g days after end of period	Numbe r	12	12	0	12 x SCM monthl y reports submitt ed to Counci I within 10 workin g days after end of period by 30 June 2024	6 x SCM monthl y reports submit ted to Counci I within 10 workin g days after end of period	6 x SCM monthl y reports submit ted to Counci I within 10 workin g days after end of period	Achi eve d	N/A	N/A	N/A	6x Monthly Reports	N/ A	N/ A	SCM Monthly Reports and Council Resoluti on	All	SCM
FIN 33	To ensur e acquis ition deleg ations are in place for the organi sation. Ensur e the marke t asses sed and a sourci ng (procu remen t) strate gy is deter mined	Stream lining of payme nts proces ses, Monito ring, and reporting on the inciden t manag ement system for invoice s captur ed and Conse quenc e manag ement proces ses for	Supply Chain Manag ement	Numbe r of days Conver sion to Order progre ssion of all requisit ions below R30 000.00	Numbe r	7	7	N/A	7-day Conver sion to Order progre ssion of all requisit ions below R30 000.00 by the 30 June 2024	7 days Conversion to Order progre ssion of all requisi tions below R30 000.00	4 days Conversion to Order progre ssion of all requisi tions below R30 000.00	Achi eve d	N/A	N/A	N/A	Order Book	N/ A	N/ A	System log	All	SCM



	official s found guilty of delayin g proces ses.				
FIN 34	e of Manag acquis payme ition nts deleg proces ations ses, are in Monito place ring, for the and organi reporti sation. In the e the inciden marke t t manag asses ement	Numbe r of days Conver sion to an Order progre ssion of all Requisitions above R 30 000 and below R 200 000	Conver Conve Conve	Order Book A N/ System log	All SCM



						proces ses.																			
				FIN 35	To ensur e that best practic e procur ement and contra ct mana geme nt practic e is applie d consis tently throug hout the Counc il.	Prioriti zing critical posts to fill and Develo pment of SCM proced ure manua Is	Revie w and Manag ement of Contra cts	100% Revie wed Contra cts	Percen tage	N/A	N/A	N/A	100% Revie wed Contra cts by 30 June 2024	100% Revie w of Contra cts	100% Revie w of Contra cts	Achi eve d	N/A	N/A	N/A	Contract s Report	N/ A	N/ A	Assess ment forms	All	SCM
Asset Managem ent	Governance & Policy	Municipal Financial Viability and Management	Pillar 4: Soun d Finan cial Mana geme nt – Addre ss Post Audit	FIN 36	To develo p a strate gic appro ach to assets mana geme nt by develo ping a	To ensure that the asset manag ement functio n is adequ ately capacit ated	Assets Accou ntabilit y, comple teness and verifica tion	Numbe r of Quarte rly Assets Verific ations of Movea ble Assets conducted	Numbe r	3	4	NIL	3 x Quarte rly Assets Verific ation of Movea ble Assets conduc ted by 30	1 x Quarte rly Assets Verific ation of Movea ble Assets condu cted	0 x Quarte rly Assets Verific ation of Movea ble Assets condu cted	Not Achi eve d	Limit ed capa city	Recruit ment proces s for asset division to be conclu ded in Q3.Ver ification s to be	N/A	N/A	N/ A	N/ A	Asset Control sheets and Fixed Assets Register	All	Asset s Mana geme nt



Actio n Plan		GRAP Compl aint Asset s Regist er and Asset s Mana geme nt Proce sses	and provid ed with ongoin g trainin g to remain abreas t with all the compli ance reporti ng require ments							June 2024					conduc ted by 31 March 2024							
	FIN 37	To develo p a strate gic appro ach to assets mana geme nt by develo ping a GRAP Compl aint Asset s Regist er and Asset s Mana geme nt Proce sses	To ensure that the asset manag ement function is adequately capacit ated and provid ed with ongoin g trainin g to remain abreas t with all the compliance reporting require ments	Assets Accou ntabilit y, comple teness and verifica tion	Numbe r of Annual Assets Verific ation of Immov eable Assets	Numbe r	1	1	NIL	1 x Annual Assets Verific ation of Immov eable Assets by 30 June 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/ A	N/ A	Updated fixed asset register	All	Asset s Mana geme nt



	FIN 38	To develo p a strate gic appro ach to assets mana geme nt by develo ping a GRAP Compl aint Asset s Regist er and Asset s Mana geme nt Proce sses	To ensure that the asset manag ement function is adequ ately capacit ated and provid ed with ongoin g trainin g to remain abreas t with all the compliance reporting require ments	Acqui sition update s on the assets registe r	Numbe r of Monthl y Gener al Ledger and Assets Regist er Recon ciliatio ns	Numbe r	12	12	NIL	Monthly Gener al Ledger and Assets Regist er Recon ciliatio ns by 30 June 2024	6 x Monthl y Gener al Ledger and Assets Regist er Recon ciliatio ns	6 x Monthl y Gener al Ledger and Assets Regist er Recon ciliatio ns	Achi eve d	N/A	N/A	N/A	FAR Reconcil iation	N/A	N/ A	FAR Reconcil iation	All	Asset s Mana geme nt
	FIN 39	To ensur e effecti ve risk mana geme nt	To ensure that the asset manag ement Standa rd Operat ing Proced ures are develo ped and implem ented	Update d FAR	Numbe r of submis sions of update d FAR to insura nce broker s	Numbe r	12	0	NIL	12 X submis sions of update d FAR to insura nce broker s by 30 June 2024	6 x Report s on Insura nce	6 x submis sions of update d FAR to insura nce broker s	Achi eve d	N/A	N/A	N/A	Proof of submiss ions to insurers	N/ A	N/ A	Proof of submiss ions to insurers	All	Asset s Mana geme nt



DEPARTMENT: CORPORATE SERVICES

IDP	PRIO	KIIY	: EDUC	;A HOI	n, skil	LS, AN	D HEALT	Н																	
Fu nct ion	K Z N P G D S G o al s	Na tio nal KP A	B2B Pilla r	IDP /SD BIP RE F	Strat egic Obje ctive	Strat egies	Project Name	Annual Key Perform ance Indicator / Output	KPI/ Unit of Mea sur e	Demand	Baseline	Back log	Annual Target (2023/20 24)	Mid-Year (July - Dec)	Mid-Year Perform ance Achieve ment	Sta tus	Reas ons for Varia nce	Plan ned Impr ovem ents	Expe nditu re for Mid- Year	POE Atta che d	Annual Budget	B ud ge t So ur ce	POE	War d / Mun icip ality	Res pons ible Unit
HUMAN RESOURCES MANAGEMENT	Human Resources Development	Municipal Transformation and Development	Pillar 5: Build ing Cap acity - Fillin g of Seni or Man age ment Post s Pillar	Cor p 0	e provi sion of Hum an Capit al in line with the Strat egic Objec tives	To devel op and imple ment plans and proce dures within laid down HR legisl ation s with	Organo gram Review	Review and adoption of the organogr am by Full Council	Dat e of Ado ptio n	N/A	N/A	N/A	Approval and Adoption of Municipal Organogr am by 30 June 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/ A	Resolution by Full Counci I, Revie wed Organ ogram	All	Hum an Reso urce s



5: Build ing Cap acity Muni cipal Orga nogr			an aim of achie ving Muni cipal objec tives																			
ams Pillar 5: Build ing Cap acity - HR Deve lopm ent and Man age ment	Cor p 1	Effect ive and Effici ent HR practi ces and syste ms	To devel op and imple ment plans and proce dures within laid down HR legisl ation s with an aim of achie ving Muni cipal objec tives	Review of Gap Identifie d HR Policies	Reviewin g, adoption and approval of gaps identified in HR policies in line with legislatio n and other relevant changes by council	Dat e of Ado ptio n	N/A	N/A	N/A	Approval and Adoption of gap identified in HR policies by Full council by 30 June 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/ A	Resolu tion by Full Counci I, Revie wed Policy Docu ment	All	Hum an Reso urce s
	Cor p 2	Effect ive and Effici ent HR practi ces and syste ms	To devel op and imple ment plans and proce dures within laid down HR legisl	Recruit ment of Human Capital	Filling of Prioritize d Vacant Positions as per requisitio n received	Nu mbe r	N/A	N/A	N/A	Filling of Prioritize d Vacant Positions as per requisitio n received by 30 June 2024	Filling of Positions as per requisitio n received by 31 Decemb er 2022	95x positions filled as per requisitio ns received	Ac hie ved	N/A	N/A	R78 672, 50	Adv erts, Res oluti ons, App oint men t Lett ers	R280 000,00	Int er na I	Advert s, Resolu tions, Appoin tment Letters	All	Hum an Reso urce s



				ation s with an aim of achie ving Muni cipal objec tives																			
		Cor p 3	Creat e a cond ucive organ izatio nal envir onme nt that attrac ts, retain s, and devel ops best talent to enha nce organ izatio nal perfor manc e	To devel op and imple ment plans and proce dures within laid down HR legisl ation s with an aim of achie ving Muni cipal objec tives	Human Resour ces Strateg y	Review and adoption of HR Strategy	Dat e of Ado ptio n	N/A	N/A	N/A	Adoption of Approve d HR Strategy by 30 June 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/ A	Counci I resolut ion	All	Hum an Reso urce s
	Pillar 5: Build ing Cap acity Orga nise d Labo	Cor p 4	To maint ain soun d labou r relati ons and Work	To devel op and imple ment plans and proce dures within	Labor Relatio ns and Facilitat ion of Discipli nary Process es	Facilitatio n of received disciplina ry matters	Nu mbe r	N/A	N/A	N/A	Facilitation of received disciplinary matters by 30 June 2024	Facilitatio n of Disciplin ary matters received	11x Disciplin ary matters facilitated and 8x finalized	Ac hie ved	N/A	N/A	N/A	Mon thly DC Rep orts	N/A	N/ A	Monthl y DC Report s	All	Hum an Reso urce s



ur enga gem ents		line	laid down HR legisl ation s with an aim of achie ving Muni cipal objec tives																			
Pillar 5: Build ing Cap acity — Fillin g of Seni or Man age ment Post s Pillar 5: Build ing Cap acity — Muni cipal Orga nogr ams Pillar 5: Build ing Cap acity — Larrow Pillar 5: Build ing Cap acity — Muni cipal Orga nogr ams Pillar 5: Build ing Cap acity — HR Deve	Cor p 5	Healt h and Welln ess in the work place	To devel op and imple ment plans and proce dures within laid down HR legisl ation of achie ving Muni cipal objec tives	Employ ee Health and Wellnes s	Number of Facilitate d Employe e Wellness Interventi ons as per referrals and impleme ntation of EAP Program s as per the EAP calendar	Nu mbe r	N/A	N/A	N/A	4 Facilitatio n of Employe e Wellness Interventi ons as per referrals and impleme ntation of EAP Program s as per the EAP calendar by 30 June 2024	2 Facilitatio n of Employe e Wellness Program me and EAP Program s	6x EAP Program s impleme nted and 34 Employe e Wellness Interventi ons as per referrals	Ac hie ved and Exc eed ed	This is due to exter nal invita tions that were received and supported by the employer and urgen t identified interventions observed follow ing EAP assee ssme nts as	N/A	R473 866,0 0	Mon thly Rep orts, Phot os and Atte nda nce Regi sters	R300 000,00	Int er na I	Monthil y Report s, Regist ers/E mail Corres ponde nce, Photos and Attend ance Regist ers	All	Hum an Reso urce s



lopm ent and Man age ment														there were supp orting the Lekg otla resol ution on resus citati ng EAP within the Distri ct								
	Cor p6	Early detection of healt h Impairment s through a plann ed program of a perio dic healt h exam ination	To devel op and imple ment plans and proces within laid down HR legisl ation s with an aim of achie ving Muni cipal objec tives	Annual Medical Surveill ance for all Water and Sanitati on employ ees and Fire Fighters	Percenta ge Provision of Medical surveillan ce for all WSA Employe es and Fire Fighters	Per cent age	N/A	N/A	N/A	100% Provision of Medical surveillan ce for all WSA Employe es and Fire Fighters by 31 March 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R 900,000 .00	Int er na I	Regist er, Sched ule of Appoin tments	All	Hum an Reso urce s
	Cor p 7	To ensur e safe worki ng envir	To devel op and imple ment plans	Mainten ance and Servicin g of Fire	Percenta ge of Annual Servicing /Mainten ance of Fire	Per cent age	Annual Maintena nce and Servicing of Fire Equipme nt	2019 Annual Maintena nce and Servicing of Fire	0	100% Annual Servicing /Mainten ance of Fire Equipme	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R1 441 178	Int er na I	Regist er of all fire equip ment servic ed,	All	Hum an Reso urce s



	onme nt for all UMD M empl oyee s	and proce dures within laid down HR legisl ation s with an aim of achie ving Muni cipal objec tives	Equipm ent	Equipme nt			Equipme nt		nt by 30 June 2024										Purch ase order		
Cor p 8	To ensur e safe worki ng envir onme nt for all UMD M empl oyee s	To devel op and imple ment plans and proce dures within laid down HR legisl ation s with an aim of achie ving Muni cipal objec tives	Effectiv e Health and Safety Commit tee	Number of Health and safety meetings held	Nu mbe r	Complian ce with Section 17 and 19 of OHS Act	Quarterly meetings of Health and Safety committe e as per the Act	0	4x Health and safety meetings held by 30 June 2024	2 x Health and safety Committ ee Meeting held	2x Health and Safety meeting held on the 12th of Septemb er 2023 and on the 5 Decemb er 2023	Ac hie ved	N/A	N/A	N/A	Quarterly Mee tings, Age ndas, Minu tes, Res oluti ons, atte nda nce Regi ster, Mon thly Risk Ass ess men t Rep orts	N/A	N/ A	Quarte rly Meetin gs, Agend as, Minute s, Resolu tions, Monthl y Risk Asses sment Report s and Attend ance Regist ers	All	Hum an Reso urce s



Cor p 9	To ensur e safe working envir onme nt for all UMD M empl oyee s	To devel op and imple ment plans and proce dures within laid down HR legisl ation s with an of achie ving Muni cipal objec tives	Provisio n of Person al Protecti ve Clothin g/Equip ment	Distributi on of Personal Protectiv e Clothing/ Equipme nt as specified by User Departm ents	Nu mbe r	Provision of Personal Protectiv e Clothing/ Equipme nt annually as per user departme nt specificat ion	Annual provision of Personal Protectiv e Clothing/ Equipme nt as per User Departm ent Specification	0	Distributi on of Personal Protectiv e Clothing/ Equipme nt as specified by User Departm ents by 31 March 2024	Consultat ion of required Specifica tion and quantitie s with User Department SCM Processe s and Provision of PPE	Consultat ion of required specificat ions and quantitie s received from User Departm ents SCM Processe s complete d and Provision of PPE to Fire Services Staff.	Ac hie ved	N/A	N/A	R1 834 624,0 1	Unif orm Issu e Regi ster (Deli very Note) and Invoi ces	R4 500 000,00	Int er na I	Unifor m Issue Regist er, Invoic es	All	Hum an Reso urce s
Cor p 10	To incre ase institu tional capa city and prom ote transf ormat ion	To devel op and imple ment plans and proce dures within laid down HR legisl ation s with an aim of achie ving Muni cipal	Develo pment of WSP	Approval and submissi on of WSP to LGSETA	Dat e of App rova	Develop ment 2022/23 WSP	Previous year WSP	None	Approval and submissi on of WSP to LGSETA by 30 June 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/ A	Resolution and ackno wledg ement of submi ssion from LGSE TA	All	Hum an Reso urce s



		objec tives																			
Cor p 11	To incre ase institu tional capa city and prom ote transf ormat ion	To devel op and imple ment plans and proce dures within laid down HR legisl ation s with an aim of achie ving Muni cipal objec tives	Implem entation of WSP	Impleme ntation of Trainings in line with WSP as per grant received	Nu mbe r	Impleme ntation of 2022/23 WSP	Previous year WSP	None	Impleme ntation of Trainings in line with WSP as per grant received by 30 June 2024	Impleme ntation of Trainings in line with WSP as per grant received	13x Trainings impleme nted in line with WSP	Ac hie ved	N/A	N/A	R48 300,0 0	Regi sters , App oint men t of Trai ning Prov ider	R1 200 000,00	Int er na I	Regist ers, Appoin tment of Trainin g Provid er	All	Hum an Reso urce s
Cor p 12	To incre ase institutional capa city and prom ote transf ormat ion	To devel op and imple ment plans and proce dures within laid down HR legisl	Develo pment/ Review of Employ ment Equity Plan	Approval and submissi on of Employm ent Equity Plan to Full Council	Dat e of App rova I	Develop ment 2022/26 EE Plan	Previous 2018/22 EE Plan	2022/ 26 EE Plan	Develop ment/Re view of the Employm ent Equity Plan and Approval by Full Council by 30 Septemb er 2023	Review and approval of the Employm ent equity Plan	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/ A	Resolu tion	All	Hum an Reso urce s



				ation s with an aim of achie ving Muni cipal objec tives																			
		Cor p 13	To incre ase institutional capa city and prom ote transf ormat ion	To devel op and imple ment plans and proce dures within laid down HR legisl ation s with an aim of achie ving Muni cipal objec tives	Implem entation of the EE Plan	20% Impleme ntation of the EE Plan	Per cent age	Impleme ntation of 2022/26 EE Plan	Previous 2018/22 EE Plan	Imple ment ation of 2022/26 EE Plan	20% Impleme ntation of the EE Plan by 30 June 2024	10% Impleme ntation of the EE Plan	10% of the EE Plan Impleme nted (Calculations= EE Plan Target for year 1 = 98x new employe es. 20% of 98 = 20x new employe es for the year. Target to be achieved per quarter 5x new recruits as per EE Plan target. Therefor e 10 (targeted new employe es recruited for Q1)/20*2 0% = 10%)	Ac hie ved and Exc eed ed	The struct ure was revie wed in May 2022 for imple ment ation in line with the appro ved budg et, the imple ment ation ation was to be as of 01 July 2023 there by an incre ased reque sts to have the posts	N/A	N/A	Quarterl y EE Rep ort and App oint men t lette rs	N/A	N/ A	Quarte rly EE Report and Appoin tment letters	All	Hum an Reso urce s



	18% of filled
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				Cor p 14	To incre ase institu tional capa city and prom ote transf ormat ion	To devel op and imple ment plans and proce dures within laid down HR legisl ation s with an aim of achie ving Muni cipal objec tives	Submis sion of EE Report to DoL	Annual Submissi on of the EE Report to DoL	Dat e of Sub mis sion	Submissi on of EE Report	Previous year EE Plan/Rep ort	None	Submissi on of the Employm ent Equity Report to DoL by 15 January 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/ A	Letter of Ackno wledg ement from DoL	All	Hum an Reso urce s
ADMINISTRATION AND SOUND GOVERNANCE	Governance & Policy	Municipal Transformation and Development	Pillar 3: Goo d Gov erna nce - Cou ncil meet ings	Cor p 15	To ensur e auxili ary supp ort to depar tment and impro ved soun d gover nanc e Cost and	Devel opme nt and ensur ing comp lianc e with calen dar of meetings	Provision of Secreta riat Support to Section 79/80 committees	Percenta ge Provision of Secretari at Support to Section 79/80 committe es as per Calendar of meetings	Per cent	Provision of Secretari at Support to Section 79/80 committe es	Provision of Secretari at Support to Section 79/80 committe es	0	100% Provision of Secretari at Support to Section 79/80 committe es as per Calendar of meetings by 30 June 2024 100% Provision	100% Provision of Secretari at Support to Section 79/80 committe es as per Calendar of meetings	100% Provision of Secretari at Support to Section 79/80 committe es as per Calendar of meetings	Ac hie ved	N/A	N/A	N/A R4	Cale ndar of Mee tings ; Age nda, Minu tes, Res oluti on Matr ix	N/A	N/ A	Calen dar of Meetin gs; Agend a, Minute s, Resolu tion Matrix	All	Administration & Soun d Gove rnan ce
ADMIN		Muni	3: Goo d Gov erna nce	р 16	and effect ive fleet Mana geme nt	sion of fleet to user depar tment	Manag ement	ge Provision of effective fleet manage ment for	cent age	of effective Fleet manage ment for service delivery	of effective Fleet manage ment for service delivery		Provision of effective fleet manage ment for service	Provision of effective fleet manage ment for	Provision of effective fleet manage ment for	hie ved			160 333,7 0	thly Rep orts, Invoi ces	000 000,00	er na I	y Report s, Invoic es		nistr ation & Soun d Gove



Com plian ce with legisl ation and by- laws		and provi sion to all user depar tment s	s and ensur ing comp lianc e with fleet mana geme nt policy		service Delivery					Delivery by 30 June 2024	service Delivery	service Delivery										rnan ce
	Cor p 17	Effect ive maint enan ce of muni cipal buildi ngs in line with the Occu patio nal Healt h and Safet y Act	Devel opme nt and imple ment ation of buildi ng maint enan ce policy and buildi ng maint enan ce plan.	Mainten ance of Municip al Building s	Percenta ge Maintena nce of municipal buildings as per the Maintena nce Plan/Em ergency/ Routine Maintena nce	Per cent age	Timeous Maintena nce of municipal buildings as per the Maintena nce Plan/Em ergency/ Routine Maintena nce	Maintena nce of municipal buildings as per the Maintena nce Plan/Em ergency/ Routine Maintena nce	Deter iorati ng Buildi ngs	100% of the Maintena nce of municipal buildings as per the Maintena nce Plan/Em ergency/ Routine Maintena nce by 30 June 2024	100% of the Maintena nce of municipal buildings as per the Maintena nce Plan/Em ergency/ Routine Maintena nce	100% of the Maintena nce of municipal buildings as per the Maintena nce Plan/Em ergency/ Routine Maintena nce	Ac hie ved	N/A	N/A	R460 864,3 8	Mon thly Rep orts, Req uisiti ons and Main tena nce Plan	R1 800 000,00	Int er na I	Monthl y Report s, Requis itions and Mainte nance Plan	All	Admi nistr ation & Soun d Gove rnan ce
	Cor p 18	Effect ive Reco rds Mana geme nt in line with Natio nal Archi ves Act	Com plian ce and imple ment ation of recor ds mana geme nt policy	Sound records manag ement and Compli ance with the Nationa I Archive s Act	% of complian ce with the National Archives Act	Per cent age	100% of complian ce with the National Archives Act	100% of complian ce with the National Archives Act	None	100% Provision of Records Manage ment by 30 June 2024	100% of complian ce with the Records Manage ment Act	100% of complian ce with the Records Manage ment Act	Ac hie ved	N/A	N/A	N/A	Sch edul e of ope ned files, Sch edul e of invoi ces capt ured	N/A	N/ A	Sched ule of opene d files, Sched ule of invoice s captur ed	All	Admi nistr ation & Soun d Gove man ce



ON TECHNOLOGY	iure	Development	Pillar 5: Build ing Cap acity - Esta blish, Resil ient syste ms, i.e. Billin g	Cor p 19	Ensur e Stabl e, Secur e and Relia ble Provi sion of Infor matio n & Com muni catio n Tech nolog y Servi ces	Imple ment Mast er Syste ms Plan (IT Strat egy)	IT Infrastr ucture Upgrad e	Percenta ge IT Infrastruc ture Upgrade d	Deli very Not e	99%	99%	0	80 % of IT Infrastruc ture Upgrade d by 31 Decemb er 2023	Issue Purchase Order for Infrastruc ture Upgrade (End User and Server Infrastruc ture) Setup and Configur ation of IT Infrastruc ture	Purchase order issued for the Infrastruc ture upgrade	Ac hie ved	N/A	N/A	R2 626 126,2 0	QTR 1 - Purc hase Ord er QTR 2 - Deli very Note	R2 800 000 (Vote IT Equipm ent)	Int er na I	QTR1 - Purch ase Order QTR2 - Deliver y Note	All	ICT
INFORMATION & COMMUNICATION TECHNOLOGY	Strategic Infrastructure	Municipal Transformation and Development		Cor p 20	Ensur e Stabl e, Secur e and Relia ble Provi sion of Infor matio n & Com muni catio n Tech nolog y Servi ces	Imple ment Mast er Syste ms Plan (IT Strat egy)	LAN Upgrad e	100 % Upgrade d LAN	Cat 6 Cert ified LAN	Non- Complian t LAN	0	0%	Cat 6 Certified LAN by 30 June 2024	SCM Process to Procure LAN Upgrade Services Installatio n and Labelling of Cabling Equipme nt	Delays in SCM Processe s as the purchasi ng will cost above R200000, thus it requires a panel of ICT Service Providers to be appointe d. The Panel of ICT Service Providers was appointe d in QTR2	Not Ac hie ved	Delay s in SCM Proc esse s. Await ing the sittin g of the Bid Adjud icatio n Com mitte e to awar d the ICT Panel of Servi ce Provi ders	LAN upgra de Servi ces to be procu red by 31 Marc h 2023 Install ation and Label ling of Cabli ng Equip ment to be comp leted by 30 June 2024	N/A	N/A	R 3 500 000 (Vote Teleco mmunic ations) R 1 250 000 (Vote IT Support and Mainten ance)	Int er na I	Qtr1 - Purch ase Order Qtr. 2 - Deliver y Note Qtr.3 - Image s of New LAN and Cat 6 Certific ation Applic ation	All	ICT



													Novemb er 2023		The Panel of ICT Servi ce Provi ders was appointed QTR 2 Nove mber 2023. SCM Proc ess are still under way.								
		Cor p 21	Ensur e that ICT is an enabl er to opera tional efficie ncy.	Imple ment Mast er Syste ms Plan (IT Strat egy)	Paperle ss Council	Automat ed of Agenda Compilati on and Distributi on	Nu mbe r of Pap erle ss (Not Prin ting Age nda s) Co mmi ttee s	100%	0	0	100% Automat ed Council Meetings by 31 March 2024	Project Planning and SCM Process Encryptio n and Device configura tion and Testing	Delays in SCM Processe s as the purchasing will cost above R200000, thus it requires a panel of ICT Service Providers to be appointe d. The Panel of ICT Service Providers was appointe d in QTR2	Not Ac hie ved	Delay s in SCM Proc esse s. Await ing the sittin g of the Bid Adjud icatio n Com mitte e to awar d the ICT Panel of Servi ce Provi ders	Auto mate d Coun cil Meeti ngs to be up and runni ng by 31 Marc h 2024 Encry ption and Devic e confi gurati on and Testi ng to be	N/A	N/A	R 1 250 000 (Vote ICT Project Manage ment) R 6 000 000 (Vote Softwar e Licensi ng)	Int er na I	1. QTR1: Purch ase Order 2. QTR 2: Report on Digital Pens Config uration 3. QTR 3: Eviden ce of Digitall y Signed Agend as	All	ICT



						Novemb er 2023	The Panel	comp leted			
							of ICT Servi	by 30 June 2024			
							ce Provi	2024			
							ders was				
							appoi nted				
							QTR 2				
							(Nov embe				
							r 2023)				
							SCM Proc				
							ess are				
							still under				
							way.				

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Functi	K Z N P G D S G o al s	Nat ion al KP A	B2B Pillar	ID P/S D BI P R E F	Strate gic Objec tive	Strate gies	Project	Annual Key Perfor mance Indicat or / Output	Unit of Mea sure	Dem and	Bas elin e	Ba ckl og	Annual Target (2023/2 024)	Mid- Year (July - Dec)	Mid- Year Perfor manc e Achie veme nt	Sta tus	Reas ons for Varia nce	Plann ed Impro veme nts	Expe ndit ure for Mid- Year	POE Attac hed	Annu al Budg et	Budg et Sour ce	POE	War d / Muni cipal ity	Respo nsible Unit



Counci I Suppor t	Governance & Policy	Good Governance and Public Participation	Pillar 1: Puttin g peopl e first - Public Partici pation progr amme s	O M M 1 1	Integrated growt h and devel opme nt coordi nated at admin istrati on and politic al level	Imple menta tion of the Distric t Devel opme nt Model One Plan	Council Support and oversight focused - Speakers	Number of Speake rs Forums coordin ated	Num ber	4	0	4	4 x Speake rs Forums coordin ated by 30 June 2024	2x Speake rs forum coordin ated	1x Speak ers forum coordi nated on 13 Septe mber 2023 at Mkha mbathi ni Local Munici pality Office Counc il Cham ber	Part ially Ach ieve d	Due to IDP roads hows that were cond ucted in LMs throu ghout 2nd quart er this made it impo ssible to conv ene the meeti ng as spea kers of LMs were com mitte d in these meeti	Spea kers forum will be condu cted during Quart er 3	N/A	Attend ance registe r and agend a	R1 200 000,0 0	Intern al budg et	Attend ance registe r, minute s, and agend a	All	Counc il Suppo rt
				O M M 2	To streng then public partici pation within the Munici pality	Imple menta tion of the public partici pation strate gy	Mandatory IDP Engagement s / Budget - Izimbizo Sessions/Pu blic Participation	Number of IDP/Bu dget Imbizo session facilitate d	Num ber	1	1	1	1 IDP/Bu dget Imbizo session facilitate d by 30 June 2024	N/A	N/A	N/A	ngs N/A	N/A	N/A	N/A			Izimbi zo Progra mme, advert or invitati on, payme nt certific ates and	All	Counc il Suppo rt



								-									IDP report to counci I.		
M s M t 3 p	To Imple menta tion of public partici pation pation within the Munici pality	Mandatory Annual Report Oversight meetings	Number of Annual Report Oversig ht meeting s facilitate d	Num ber	6	4	6	6 Annual Report Oversig ht meeting s facilitate d by 31 March 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A		Regist ers, Invites , Oversi ght Report	6 LMs Excl. uMs undu zi	Counc il Suppo rt
M s t f f f f f f f f f f f f f f f f f f	To Imple menta tion of public partici pation within the Munici pality	District Public participation forum	Number of sittings of the district public particip ation forum coordin ated	Num ber	1	0	1	4x sitting of the district public particip ation forum coordin ated by 30 June 2024	2x sitting of the district public particip ation forum coordin ated	2x sitting of the district public partici pation forum coordi nated Distric t Public Partici pation forum coordi nated on 6 Septe mber 2023 at Umsh wathi Local Munici pal Office s Counc il	Ach ieve d	N/A	N/A	N/A	N/A		Attend ance registe r, minute s, and agend a	All	Counc il Suppo rt



															Cham ber and on the 28th of Nove mber 2023										
Integra ted Develo pment Plan	Governance & Policy	Good Governance and Public Participation	Pillar 3: Good Gover nance - Comp liance with legisl ation and by- laws Pillar 3: Good Gover nance - Regul ar	O M M 5	To devel op a credib le Integrated Devel opme nt Plan as the basis and the roadm ap for sustai nable devel opme nt	To develo p annua I operat ional plans to guide the IDP develo pment and review s	To develop the IDP Framework and Process Plan for 2022/23	IDP Process Plan develop ed and submitt ed to Full Council for adoptio n	Ado ption date of the IDP Proc ess plan	1	0	1	Adopte d IDP Framew ork and Process Plan by 30 Septem ber 2024	Adopte d IDP Framew ork and Process Plan	Adopt ed IDP Frame work and Proce ss Plan adopt ed by Counc il on the 30 Augus t 2023	Ach ieve d	N/A	N/A	N/A	N/A	N/A	N/A	Counc il resolut ion	All	IDP
		Good Gov	Enga geme nt with Com muniti es Pillar 1: Puttin g peopl e first	O M M 6	To devel op a credib le Integr ated Devel opme nt Plan as the basis and	To develo p annua I operat ional plans to guide the IDP develo pment	Adoption of the Final IDP for 2024/25	Adoptio n of the Final IDP for 2024/25	Date of Ado ption of the Final Revi ewe d IDP 202 4/25	1	0	1	Adopte d Final IDP 2024/25 by 31st May 2024	2 X DC 22 IDP Sub Cluster Meeting	2 X DC 22 IDP Sub Cluste r Meetin g done - 21 July 2023 and 19	Ach ieve d	N/A	N/A	N/A	N/A	R60 000,0 0	Intern al budg et	Minute s and Attend ance Regist ers Counc il Resol ution	All	IDP



Public Partici pation progr amme s	the roadm ap for sustai nable devel opme nt	and review s									Octob er 2023										
	O To devel M op a 7 credib le Integrated Devel opme nt Plan as the basis and the roadm ap for sustain able devel opme nt	To develo p annua I operat ional plans to guide the IDP develo pment and review s	Convene IDP Representati ve Forum Meetings to enhance the Review of the IDP	Number of IDP Repres entative s Forum meeting s facilitate d	Num ber	3	0	3	3x IDP Repres entative s Forum meeting s facilitate d by the 31 May 2024	1 x IDP Repres entative s Forum meeting s facilitate d	1 IDP Repre sentati ve Forum meetin g coordi nated on the 25 Augus t 2023	Ach ieve d	N/A	N/A	N/A	N/A	N/A	N/A	Minute s and Attend ance registe rs	All	IDP



Water Service s Authori ty	Strategic Infrastructure	Basic Service Delivery	Pillar 2: Delive ring Basic Servic es – Free Basic Servic es and Indige nt Regis ter Pillar 3: Good Gover nance – Comp liance with legisl ation and by- laws	O M M 8 8	To provid e acces s to sustai nable quality drinki ng water	Imple menta tion of the Water Servic es Devel opme nt Plan	Approval and Reviewal of Water Services Development Plan (WSDP)	Percent age of Council approve d Water Service s Develop ment Plan (WSDP)	Perc enta ge Revi ew of the WS DP and Sub miss ion to Cou ncil for appr oval	N/A	N/A	N/ A	100% Council approve d Water Service s Develop ment Plan (WSDP) by the 31 Decem ber 2024	100% the Review of Water Service s Develop ment Plan (WSDP) complet ed	52.5 % Revie w of Water Servic es Devel opme nt Plan (WSD P) compl eted	Part ially Ach ieve d	Ther e was a delay in recei ving the geo data from DWS .	The Munic ipality has reque sted more support from DWS GIS to fast track uploa ding of data on the syste m. The consultants have added human resou roes on the projec t. Antici pated completion is the end of January 2024	R 517 000. 00	Progre ss Report s	R1 000 000,0 0	Intern al budg et	Progress report Council Resolution	All	WSA
				O M M 9	To provid e acces s to sustai nable quality drinki	Imple menta tion of the Water Servic es Devel opme	Reduction in water provision backlogs	Number of Househ olds to be provide d with access to water	Num ber	196 91	376 5	15 92 6	787 Househ olds to be provide d with water services by the	N/A	N/A	N/A	N/A	N/A	N/A	N/A			Progre ss Report Projec t - Close out report	All	WSA



	ng nt water Plan	r e a	by reducin g municip al water backlog s				30 June 2024										
O M M 10	To provid e menta e tion of acces s to Servic nable es quality drinki ng menta et opme nt water Implementation of the provide state of	Verification of consumer of co	Number of househ olds to be provide d with sanitati on access	295 19	180 4	27 71 5	746 househ olds to be provide d with access to sanitati on services by 30 June 2024	248 househ olds to be provide d with access to sanitati on services	400 house holds to be provid ed with acces s to sanitat ion servic es	Ach ieve d and Exc eed ed		N/A	N/A	Progre ss Report	Progre ss Report Projec t - Close out report	All	WSA
O M M M 111	To provid e menta tion of acces s to Water sustai nable quality drinki ng water Plan	quality free basic in services and infrastructure infrastructure in the services and i	Number of indigent househ olds provide d with access to free basic water services	100 00	154 8	84 52	2000 x indigent househ olds with access to free basic water services by 30 June 2024	1000 indigent Househ olds provide d with access to free basic water services	5279 indige nt House holds provid ed with acces s to free basic water servic es	Ach ieve d and Exc eed ed	Indig ent Regis ter Cam paign s and additi onal staff mem bers have assist ed WSA to achie ve more. Ther e is conti nued indig ent regist ration programs.	N/A	N/A	Indige nt Regist er	Indige nt registe r	All	WSA



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Intergo vernme ntal Relatio ns	Governance & Policy	Good Governance and Public Participation	Pillar 3: Good Gover nance Regul ar Enga geme nt with Com muniti es	M M 12	Integrated growth and devel opme nt coordinated at admin istration and politic al level	Imple menta tion of the Distric t Devel opme nt Model One Plan	IGR Framework focused on Mayors	of DDM Political Meeting s coordin ated	ber				4 x DDM Political Meeting s coordin ated by 30 June 2024	2x DDM Political Meeting s coordin ated	6x DDM Politic al Meetin gs coordi nated 4x DDM Politic al meetin gs coordi nated on the 11 July, 20 July, 25 July, 15 Augus t 2023 and 2x Joint Techni cal & Politic al Hub meetin g held 13 Oct and 11 Dec 2023	ieve d and Exc eed ed	s of refer ence are subje ct to discr etion of chair perso n that can call meeti ng anyti me when there are programs that need to be discu ssed. There were many programs that were convened within the district which then required the chair perso n to			ance registe r, minute s, and agend a			ance registe r, minute s and agend a		
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															reque st speci al meeti ngs which need ed to be urgen tly discu ssed								
		O M M 13	Integrated growt h and devel opme nt coordi nated at admin istrati on and politic al level	Imple menta tion of the Distric t Devel opme nt Model One Plan	IGR Framework focused on Municipal Managers and other stakeholders	Number of DDM Technic al Meeting s coordin ated	Num ber	4	0	0	4x DDM Technic al Meeting s coordin ated by 30 June 2024	2x DDM Technic al meeting coordin ated	4x DDM Techni cal meetin g coordi nated 2x DDM Techni cal meetin gs Coordi nated on the 11 July,1 5 Augus t 2023 and 2 x Joint Techni cal & Politic al Hub meetin g held 13 Octob	Ach ieve d and Exc eed ed	Term s of refer ence are subje ct to discr etion of chair perso n that can call meeti ng anyti me when there are programs that need to be discu ssed. Ther e were many programs	N/A	N/A	Attend ance registe r, minute s and agend a	N/A	N/A	Attend ance registe r, minute s and agend a	All	IGR



Internal Audit	
Governance & Policy	
Good Governance and Public Participation	
Pillar 3: Good Gover nance – Comp liance with legisl ation and by-laws	
O M M 14	
To provid e reaso nable assur ance on the adequ acy &effec tivene ss of the syste ms of intern al contro ls, risk,	
To develo p an annua I appro ved audit plan	
Report to the Audit Committee on implementati on of the Annual Risk Based Internal Audit Plan	
Number of Audit Commit tee meeting s coordin ated	
Num ber	
4	
0	
4	
4 x Audit Commit tee meeting s coordin ated by 30 June 2024	
2 x Audit Commit tee meeting s coordin ated	
2 x Audit Comm ittee meetin gs coordi nated on the 28 Augus t and 27 Septe mber 2023 and 28 Nov 2023	er and 19 Dece mber 2023
Ach ieve d	
Ther e was a speci al Audit Com mitte e meeti ng sche duled to revie w the Annu al Finan cial	that were convened within the district which then required the chair person to reque st special meetings which need to be urgen tly discu
N/A	
R20, 377. 50	
Audit Comm ittee attend ance registe rs and Audit Comm ittee minute s	
R121 247,0 0	
Intern al budg et	
Audit Comm ittee attend ance registe rs and Audit Comm ittee minute s	
All	
Intern al Audit	



			and perfor manc e mana geme nt												State ment s						
		O M M 14 .1	To provid e reaso nable assur ance on the adequ acy &effec tivene ss of the syste ms of intern al contro ls, risk, and perfor manc e mana geme nt	To develo p an annua I appro ved audit plan	Report to the Performance Committee on the audit of Performance Management	Number of Perform ance Commit tee meeting s coordin ated	Num ber	2	0	2	2x Perform ance Commit tee meeting s coordin ated by the 30 June 2024	1 x Perform ance Commit tee meeting s coordin ated	1 x Perfor mance Comm ittee meetin gs coordi nated on the 28 Nov 2023	Ach ieve d	N/A	N/A	Perfor mance Comm ittee attend ance registe rs and Perfor mance Comm ittee minute s		Perfor mance Comm ittee attend ance registe rs and Perfor mance Comm ittee minute s	All	Intern al Audit



O To M provid M e 14 reaso .2 nable assur ance on the adequ acy &effec tivene ss of the syste ms of intern al contro ls, risk, and perfor manc e mana geme nt	To develo p an annua I appro ved audit plan	Implementati on of Internal Audit Plan	Number of Internal Audit reports Finalize d	Number	4	0	4	4 x Internal Audit reports Finalise d 30 June 2024	2 x Internal Audit reports finalised	2 x Intern al Audit report s finalis ed	Ach ieve d	N/A	N/A	Intern al Audit Report Audit of PMS Q1 Report		Quart erly Intern al Audit report	All	Intern al Audit
O To M provid M e 14 reaso nable assur ance on the adequ acy &effec tivene ss of the syste ms of intern al contro Is, risk, and perfor	To develo p an annua I appro ved audit plan	Implementati on of Internal Audit Plan	Number of UIFWE investig ation conclud ed	Num ber	1	0	1	1x UIFWE investig ation conclud ed by 30 June 2024	N/A	N/A	N/A	N/A	N/A	N/A		UIFW E investi gation report	All	Intern al Audit



					manc e mana geme nt																				
agement	e & Policy	l Public Participation	Pillar 3: Good Gover nance Comp liance with legisl ation and by- laws Pillar 3: Good Gover nance	O M M M 15	To ensur e effecti ve risk mana geme nt and compli ance within the munici pality	Imple menta tion of the risk mana geme nt, fraud, and corrup tion strate gies	Operational - Implementati on of Risk Management Plan	Approv al of the risk and fraud assess ment report for 2024/20 25 financial year by Council	Date of risk asse ssm ent repo rt appr oved	Appr oval of 202 3/20 24 risk and frau d asse ssm ent repo rt by 30 June 202 3	Appr oved risk asse ssm ent repo rt for 202 2/20 23 finan cial year	0	Approv al of the risk and fraud assess ment report for 2024/20 25 financial year by Council on 31 May 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Appro ved risk and fraud asses sment report and counci I resolut ion	UMD M	Risk and compli ance
Risk Management	Governance	Good Governance and Public Participation	Anti- corru ption meas ures	O M M 16	To ensur e effecti ve risk mana geme nt and compli ance within the munici pality	Imple menta tion of the risk mana geme nt, fraud, and corrup tion strate gies	Operational - Implementati on of Risk Management Plan	Number of Risk and fraud Report conclud ed and submitt ed to the Risk Commit tee	Num ber	4	4	0	4 x Risk and fraud Report conclud ed and submitt ed to the Risk Manage ment Commit tee by the 30 June 2024	2x Risk and fraud report conclud ed and submitt ed to RMCO	2x Risk and fraud report conclu ded and submit ted to RMC O	Ach ieve d	None	N/A	N/A	Quart er 4 risk and fraud mana geme nt report to risk commi ttee Quart er 1 Risk and fraud fraud risk report	N/A	N/A	Quart erly risk and fraud report s, Risk mana geme nt commi ttee agend a and minute s	UMD M	Risk and compli ance



				O M M 17	To ensur e effecti ve risk mana geme nt and compli ance within the munici pality	Imple menta tion of the risk mana geme nt, fraud, and corrup tion strate gies	Operational - Compliance Management monitoring	Number of Complia nce reports conclud ed and submitt ed to the Risk Manage ment Commit tee	Num ber	4	4	0	4 x Complia nce reports conclud ed and submitt ed to the Risk Manage ment Commit tee by the 30 June 2024	2x Complia nce reports conclud ed and submitt ed to RMCO	2x Compl iance report s conclu ded and submit ted to RMC O	Ach ieve d	None	N/A	N/A	Quart er 4 Compl iance report submit ted to risk commi ttee Quart er 1 Compl iance	N/A	N/A	Quart erly compli ance report s, RMC O agend a and minute s	UMD M	Risk and compli ance
				O M M 18	To ensur e effecti ve risk mana geme nt and compli ance within the munici pality	Imple menta tion of the risk mana geme nt, fraud, and corrup tion strate gies	Operational - Implementati on of Risk Management Plan	Number of Sittings of the Risk Manage ment committ ee coordin ated	Num ber	4	4	0	4 x Sitting of the Risk Manage ment committ ee coordin ated by the 30 June 2024	2x Sitting of the Risk Manage ment committ ee coordin ated	3x Risk Mana geme nt Comm ittee held on the 14 July and 14 Augus t 2023 and 08 Nove mber 2023	Ach ieve d and Exc eed ed	Meeti ng of 14 July 2023 was a speci al meeti ng discu ssing risk mana geme nt repor t	N/A	R8 360	Attend ance registe r ,agen da and Minute s and Invoic e	R31 590,0 0	Intern al budg et	Risk Mana geme nt Comm ittee attend ance registe rs and Risk Mana geme nt Comm ittee minute s	All	Risk and compli ance
Legal Service s	Governance & Policy	Good Governance and Public Participation	Pillar 3: Good Gover nance Comp liance with legisl ation and by- laws	O M M 19	To provid e legal support servic es to the organization	Provis ion of pro- active legal and admini strativ e solutio n- driven servic es to both	Functionality of Disciplinary Boards	Number of Discipli nary Boards coordin ated	Num ber	4	0	4	4X Discipli nary Boards coordin ated by the 30 June 2024	2 x Discipli nary Board meeting s coordin ated	2 x Discipl inary Board meetin gs coordi nated on the 04 Augus t 2023 and 27 Octob	Ach ieve d	N/A	N/A	5212 047. 95	Attend ance registe r and Agend a	R7 897 500,0 0	Intern al budg et	Minute s, attend ance registe rs and agend a	All	Legal servic es



				the Counc il and the Admin istrativ e arm of the munici pality									er 2023								
		O M M 20	To provid e legal suppo rt servic es to the organi zation	Provision of pro-active legal and administrative solution-driven services to both the Council and the Administrative arm of the municipality	Legal Services	Number of Quarterl y reports on legal services submitt ed to Council	Num ber	4	0	4	4x Quarterl y reports on legal services submitt ed to Council by 30 June 2024	2x legal services report submitt ed to council	1x legal servic es report submit ted to counci I on the 28 Septe mber 2023 and 1x legal servic es report prepar ed and not submit ted to Counci I	Part ially Ach ieve d	Report was not table d to Council due to report of council allowing only confidential item during the period	Repor t will be tabled during Quart er 3 of the curre nt year of report ing	Counc il resolut ion Report		Counc il Resol ution	All	Legal servic es



Communicati	Governance & Policy Good Governance and Public participation	Pillar 3: Good Gover nance Regul ar Enga geme nt with Com muniti es	O M M 21	Ensure e effecti ve and focus ed comm unicati on, both within and outsid e the Munici pality. Strate gically profile the Munici pality in line with the Mission n and Vision .	To imple ment the comm unications strate gy	Media Management : releases or adverts pertaining to municipal governance.	Number of Media release s/advert s	Num ber	N/A	N/A	N/ A	12x Media release s/advert s by 30 June 2024	6x media release s/advert s publish ed external ly	8x media releas es/adv erts publis hed extern ally 4 X Advert s publis hed extern ally during Q1 and anoth er 4x media releas es/adv erts publis hed a0/10/2023; 20/12/2023 and Christ mas Messa ge from the Mayor on the 22 Dece mber 2023	Ach ieve d and Exc eed ed	Ther e were more requir emen ts to adver tise from user depar tment	N/A	N/A	Purch ase Order for Advert s News paper cutting s with media releas es/adv erts	100 000	Intern al budg et	News paper cutting s with media releas es/adv erts	UMD M. All affec ted ward s.	Communications
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M e ir my effecti n n 22 ve and focus ed comm unicati on,	Fo Branding and Marketing: ent he streaming of projects/prog rammes/cam paigns on UMDM Social media platforms	Number of social media posts	Num ber	N/A	N/A	N/ A	144x social media posts and four branded events by 30 June 2024	72x social media posts and one branded event	286 x social media posts and one brand ed event	Ach ieve d and Exc eed ed	More muni cipal activit ies had to be cover ed	N/A	N/A	Social Media Report Social media screen shots	N/A	N/A	Social media screen shots and picture s of events	UMD M. All ward s	Comm unicati ons
O M within and outsid e the Munici pality. Strate gically profile the Munici pality in line with the Missio n and Vision .		Number of municip al building s branded	Num ber	N/A	N/A	N/ A	1x branded 242 building and procure ment of brandin g material for marketi ng purpose s by 30 June 2024	Comme ncemen t of the SCM process to procure brandin g material Procure brandin g material for marketi ng purpose s	Requisition has been done to kick start the procuring proces s of 242 branding Procured branding material for marke ting purposes	Ach ieve d	N/A	N/A	N/A	Requi sition SCM docum entatio n (Requi sition)	200 000	Intern al budg et	SCM docum entatio n, invoic es, report and dated picture s	UMD M	Comm unicati ons



	M e imple M effecti ment 24 ve the and comm focus unicati ed ons	Leadership Support: Public engagement sthrough media, both electronic and print. Number of Mayoral Radio slots and/or intervie ws	Num 12 ber	0 12	12x Mayoral Radio slots and/or intervie ws by 30 June 2024	yoral Mayor dio al ts Radio l/or Slots rvie and/or	Ach ieve may may and opportunities es for radic interviews avail ed them selves s	o o o o o o o o o o o o o o o o o o o	29 900	Pictur es In- studio picture s from media house s	250 000	Intern al budg et	Either instudio picture s, audio/ video clips, newsp aper cutting s or written confir mation from media house.	UMD M. All affec ted ward s.	Communications
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				O M M M 25	Ensur e effecti ve and focus ed comm unicati on, both within and outsid e the Munici pality. Strate gically profile the Munici pality in line with the Missio n and Vision	To imple ment the comm unicati ons strate gy	Inter- Departmenta I Support: Internal Communicati on	Number of internal newslett ers produce d digitally	Num ber	4	0	4	4 x internal newslett ers produce d digitally by 30 June 2024	2 x internal newslett er produce d digitally	2 x intern al newsl etter produ ced digitall y	Ach ieve d	N/A	N/A	N/A	Newsl etter Printe d copies of intern al newsl etter	N/A	N/A	Printe d copies of intern al newsl etter	UMD M	Communicati
EPWP	Job Creation	Local Economic Development	Pillar 2: Delive ring Basic Servic es - Com munit y Work s Progr am (& EPW P)	O M M 26	Integration of servic e delive ry and job creati on, eradic ate povert y and impro ve quality of life for all peopl e	Adopti ng the EPWP as an appro ved deliver y strate gy for projec t imple menta tion throug h EPWP guideli nes and	Job creation through EPWP initiatives	Number of Job opportu nities created through EPWP initiative s	Num ber	N/A	N/A	N/ A	65x Job opportu nities created through EPWP initiative s by 30 Septem ber 2023	65x Job opportu nities created through EPWP initiative s	89 Work Oppor tunitie s were create d in the first Quart er	Ach ieve d and Exc eed ed	Adjus tment s were made on the stipe nds; this was guide d by presc ribed mini mum wage . NPW revie	N/A	N/A	July, Augus t & Septe mber ACB Report s. Contra cts and EPWP Grant Recon	R2 959 000,0 0	Natio nal Depar tment of Public Work s	Appointmen t letters / contra cts	All	EPWP



			within uMgu ngund lovu Distric t.	princip les											ws mini mum wage every Nove mber, theref ore adjus tment s on stipe nds were made to acco mmo date more partic ipant s and creat e more work oppor tuniti es							
		O M M 27	Integration of servic e delive ry and job creati on, eradic ate povert y and impro ve quality of life for all peopl	Adopting the EPWP as an approved deliver y strate gy for project imple menta tion through EPWP guidelines	Expanded Public Works Programme Job Creation using Incentive Grant	Percent age expendi ture spent on the EPWP annual grant	Perc enta ge Spe nt on EP WP gran t	100 %	0%	10 0%	100% Expendi ture of the EPWP annual grant by 30 June 2024	50% Expendi ture of the annual grant	125% Expen diture as at Nove mber 2023	Ach ieve d	Late disbu rsem ent of the seco nd tranc he henc e overs pendi ng	Public Work has updat ed their recor ds, and the outsta nding projec t has been report ed	R926 777, 96	Expen diture report s Nove mber ACB Report , EPWP Grant Recon , Nove mber Expen diture Report		Monthl y Proof of payme nts	All	EPWP



					e within uMgu ngund lovu Distric t.	and princip les													on to withho ld Tranc he Letter, Proof of 2nd Tranc he Disbur semen t, 2023 Divisio n of Reven ue Amen dment Bill					
Securit y Manag ement	Human and Community Development	Good Governance and Public participation	Pillar 3: Good Gover nance - Interv ention s	O M M 28	To ensur e a safe enviro nment for all munici pal emplo yees, counci llors, and assets	Imple menta tion of the securit y policy	Provision of Security Services	100% Provisio n of a safe environ ment for all municip al employ ees, councill ors, and assets as per user Depart ment request/ assess ment	Perc enta ge	N/A	N/A	N/ A	100%Pr ovision of a safe environ ment for all municip al employ ees, councill ors, and assets as per user Depart ment request/ assess ment by 30 June 2024	100%Pr ovision of a safe environ ment for all municip al employ ees, councill ors, and assets as per user Depart ment request/ assess ment	100% Provisi on of a safe enviro nment for all munici pal emplo yees, counci I, and assets as per user Depart ment	Ach ieve d	N/A	N/A	Monthl y Report s	R18 450 443,0 0	Intern al budg et	Monthl y Report s	All	Securi ty Servic es



Perfor mance Manag ement	Governance & Policy	Good Governance and Public participation	Pillar 5: Buildi ng Capa city – Imple menta tion of Perfor manc e Mana geme nt Syste ms	O M M 29	To maint ain an organi zation al perfor manc e mana geme nt syste m as a tool to monit or perfor manc e, evalu ate and report on servic e delive ry progra ms	Imple menta tion of the perfor manc e mana geme nt syste m policy	Development and approval of SDBIP	Approv al of the Organis ational Service Delivery and Budget Implem entation Plan 24/25 by the Mayor on or before 30 June 2024	Date of appr oval	N/A	N/A	N/ A	Approv al of the Organis ational service delivery and budget implem entation plan 24/25 by the mayor on or before 28 June 2024	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Approved SDBIP for 24/25 financial years	All	Perfor mance Manag ement
		פֿינ		O M M 30	To maint ain an organi zation al perfor manc e mana geme nt syste m as a tool to monit or perfor	Imple menta tion of the perfor manc e mana geme nt syste m policy	Adoption of the annual and Oversight report	Tabling of the Annual report to Council by 30 January 2024, Adoptio n of the Municip al oversig ht report by council by 31	Date of tabli ng Ann ual Rep ort Date of ado ption of over sight repo rt Date of	N/A	N/A	N/ A	1x Annual report tabled to council by 30 Jan 2024; Adoptio n of the oversig ht report by council by the 31st of	Annual Perform ance report submitt ed to AG by 31 August 2023	Annua I Perfor mance Report sent by email to AG on 31 Augus t 2023	Ach ieve d	N/A	N/A	N/A	Proof of submi ssion to AG and APR	R60 000,0 0	Intern al budg et	Counc il resolut ion of the tabling of the Annua I Report and Adopt ed Oversi ght report with counci I	All	Perfor mance Manag ement



manc e, evalu ate and report on servic e delive ry progra ms	March sub miss ion of APR to AG	March 2024	resolut
O To maint ain an organi zation of al manc perfor manc e geme mana geme nt syste nt m syste m as a tool to monit or perfor manc e, evalu ate and report on servic e delive ry progra ms	Number of Quarterl y Perform ance Reports tabled to Council	4 Quarterl Perform ance Perform Ance Report (April-tabled to Council by 30 June 2024 Report (Q1) Report (Q1) Report (Q1) Report (Q1) Report (Q1) Report (Q1) Report (Q1) Report (Q2) Report (Q2) Report (Q3) Report (Q3) Report (Q3) Report (Q3) Report (Q4) Report (Q4) Report (Q5) Repor	N/A 4th Quart erly Perfor mance Report and Counc il Resol ution Q1 Perfor mance Report and counci l resolut ion